

**A G E N D A**  
for

**REGULAR COUNCIL MEETING**  
**April 24, 2023**

**COUNCIL CHAMBERS 7:00 PM**

**CALL TO ORDER**

The Village of Masset acknowledges the un-ceded traditional territory of the Haida Nation on which this meeting is held.

**ADOPTION OF AGENDA**

**COUNCIL MEETING MINUTES**

**Council Meeting Minutes April 11, 2023**

**Harbour Authority Management Committee Minutes March 2, 2023**

**Healthcare Committee Minutes March 2, 2023**

**MINUTES AND REPORTS OF OTHER ORGANIZATIONS**

**1. NCRD Board Highlights March 2023**

**PETITIONS AND DELEGATES**

**1. SD50 Manu Madhok**

**VERBAL REPORTS OF COUNCIL/CAO/CFO**

**BYLAWS**

**Bylaw No. 658 5 Year Financial Plan 2023**

**NEW BUSINESS**

**NB-1 NDI Grant Writing Support**

**NB-2 BC Achievement Community Award**

**NB-3 Sgt. Damon MacDonald Annual Performance Planning**

**PUBLIC QUESTION PERIOD**

**ADJOURNMENT**

Village of Masset Regular Council Meeting of April 11, 2023

Minutes of the Regular Council Meeting held April 11, 2023 in the Council Chambers.

Present:	Mayor:	S. Disney
	Councillors:	J. Currie, T. Carty, B. Johnston, B. Pages
	CAO:	J. Humphries
	CFO:	J. Brown

**CALL TO ORDER**

The Village of Masset acknowledges the un-ceded traditional territory of the Haida Nation on which this meeting is held.

The meeting was called to order at 7:00 pm.

**ADOPTION OF AGENDA**

Moved by Councillor Pages, seconded by Councillor Currie to adopt the agenda as amended with the addition of NB-4 Road Maintenance and NB-5 Parking.

CARRIED

**COUNCIL MEETING MINUTES**

**Council Meeting Minutes March 13, 2023**

Moved by Councillor Pages, seconded by Councillor Currie that the March 13, 2023 Council meeting minutes be adopted as presented.

CARRIED

**Council Meeting Minutes March 27, 2023**

Moved by Councillor Pages, seconded by Councillor Johnston that the March 27, 2023 Council meeting minutes be adopted as presented.

CARRIED

**PETITIONS AND DELEGATES**

**1. Terry Wallace**

Mr. Wallace expressed an interest in getting a skateboard park in Masset and suggested it could be part of the Main Street revitalization project. He has talked to Andrew Hudson about the project and would be willing to help him with the grant writing. He stated that skateboard parks require very little maintenance and would be good for both adults and kids. Councillor Pages said that the North Coast Regional District had a presentation by a group that was putting in a pump track and stated that

Village of Masset Regular Council Meeting of April 11, 2023

there may be a possibility that a skateboard park and pump track could be built simultaneously and be more cost effective. The park may also be able to be built in stages.

Genevieve Gay and Pat Sibalt have been helping Terry with this project so far. It was suggested that Josh looking into getting a committee started and Terry will talk to New Line Skate Parks to see what a plan and cost estimate for a skateboard park would be.

**CORRESPONDENCE**

**C-1 2022 Annual Report for the Masset Market Collective Society**

Moved by Councillor Johnston, seconded by Councillor Currie that the Masset Market Collective Society Annual Report be received and filed.

CARRIED

**VERBAL REPORTS OF COUNCIL/CAO/CFO**

Councillor Johnston attended a Gwaii Trust Allocation meeting and a Harbour Committee meeting.

Councillor Currie attended a Zoom MIEDS meeting.

Councillor Carty attended a Gwaii Trust Allocation and Harbour Committee meeting.

CFO Jo-Ann Brown reported that the auditors have completed the field portion of the audit and she attended the Municipal Insurance Association conference held in Vancouver April 4-6, 2023.

CAO Josh Humphries reported that the new router was installed in the office today and has been working on a parking bylaw.

Mayor Disney attended the Island Protocol Table meeting and has had discussions with VIREL about the new library which will be moving to the tendering stage with an estimated start date of October 2023. Mayor Disney has also been in discussions with SD 50.

Moved by Councillor Carty, seconded by Councillor Pages that the verbal reports be accepted as presented.

CARRIED

**BYLAWS**

**Bylaw No. 657 A bylaw to amend Masset Healthcare Committee Bylaw No. 502, 1998**

Moved by Councillor Pages, seconded by Councillor Johnston that Bylaw No. 657 be reconsidered and adopted.

CARRIED

**NEW BUSINESS**

**NB-1 Masset Volunteer Fire Department**

Jevan Growler is being recommended to be the new fire chief when Sylvan Daugert steps down. Sylvan will continue to be part of the fire department and he along with John Ray Thorgeirson and Andrew Hudson will assist the new fire chief. It was also recommended that some form of acknowledgement be done for Sylvan and his contribution to the fire department.

Moved by Councillor Pages, seconded by Councillor Carty to appoint Jevan Growler and the new Fire Chief.

CARRIED

Moved by Councillor Pages, seconded by Councillor Currie that a letter of appreciation be written to Sylvan Daugert along with a small token of thanks from the Village of Masset for his contribution to the fire department.

CARRIED

**NB-2 Penna Road Fill**

Josh Humphries stated that a few of the Penna Road owners want gravel.

Moved by Councillor Pages, seconded by Councillor Johnston to allow staff to have the discretion with who wants to purchase gravel for a limit of 20 loads @ \$50.00 per load.

CARRIED

**NB-3 NDI – MIEDS Operating Costs Application**

Moved by Councillor Pages, seconded by Councillor Carty that the Village of Masset support the MIEDS application to NDI Trust Economic Capacity Building Fund for operating expenses.

CARRIED

**NB-4 Road Maintenance**

Councillor Currie expressed concern about the size of some of the potholes in town, particularly on Trumpeter Drive. It was suggested that Josh talk to Public Works and complaints to be directed to the office in future so a work order can be done.

**NB-5 Parking**

Councillor Johnston stated that people are parking on the pavement in some of the circles which makes it difficult for larger vehicles to get around within the circle. He said that Bandstra will not deliver to Alder Crescent because of this issue. Josh stated that he is currently working on a parking bylaw to deal with abandoned vehicles but it could also deal with this issue.

CARRIED

**ADJOURNMENT TO CLOSED MEETING**

Moved by Councillor Pages that the meeting be adjourned at 8:35 pm to a closed session.

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Recording Secretary

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Mayor

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Certified Correct, Administrator

# **Harbour Authority Management Committee**

## **Minutes of the Meeting Held March 2, 2023 in Council Chambers**

### **IN ATTENDANCE**

Councillors: Terry Carty, Jim Currie, Bret Johnston  
Members (Community): Darren MacLeod, Kimball Davidson  
Supporting Staff: Joshua Humphries, CAO, Tyler Hole Harbour Manager

### **CALL TO ORDER**

The Village of Masset acknowledges the un-ceded traditional territory of the Haida Nation on which this meeting is held.

The meeting was called to order at 6:00 pm.

### **ADOPTION OF AGENDA**

Moved by Councillor Johnston, seconded by Councillor Currie, that the agenda be adopted as presented.

CARRIED

### **MINUTES**

Moved by Councillor Johnston, seconded by Councillor Currie that the minutes of the January 5, 2023 Harbour Authority Management Committee meeting be endorsed.

CARRIED

### **PETITIONS AND DELEGATES**

Delegates from the Harbour Authority Association of British Columbia (HAABC) presented information regarding mentoring, training, legal help, grants and crane training.

Moved by Kimball Davidson, seconded by Councillor Currie that the report by HAABC be received.

CARRIED

### **REPORTS: HARBOUR MANAGER AND CAO UPDATE**

Tyler Hole, Harbour Manager reported that vessels of concern have be filed with Small Craft Harbours and the Department of Fisheries and Oceans. Public works have assisted in cleaning up trash. Zincs have been checked and tested for electrical leaks, none were found.

CAO Joshua Humphries reported that the Harbour Authority Association of BC (HAABC) informed him they have numerous online resources to help with operations and are committed to providing training and support as needed.

Moved by Councillor Currie, seconded by Councillor Johnston that the verbal reports be received.

CARRIED

**NEW BUSINESS**

**NB-1 Debriefing from Harbour Authority Association of BC (HAABC) Meeting**

Tyler Hole reported that the HAABC conference was a good opportunity to network with other harbour managers.

Councillor Currie attended the HAABC conference full day workshops although not everything applied to our small harbour there were discussions on Bill C-64, funding and programs available, succession planning, harbour development, conflict resolution, Warehouse Lien Act, lawsuits and the necessity for clear rules. Attendees were given tours of Canada Coast Guard facilities. Small Craft Harbours were allotted seven million dollars in funding to assist with their mandate.

Moved by Councillor Johnston, seconded by Councillor Currie that the verbal reports from the HAABC conference be received.

CARRIED

**NB-2 Set Date for a Public Meeting**

Moved by Councillor Johnston, seconded by Councillor Currie that the public meeting be scheduled for Tuesday March 28<sup>th</sup> at 7:00 pm at the Howard Phillips Community Hall.

CARRIED

**NB-3 Update on Railing Repair**

The Harbour Manager reported the railing repair was completed on time and within budget.

Moved by Councillor Johnston, seconded by Councillor Currie that the railing report be received.

CARRIED

**NB-4 Set Date for Next Meeting**

The next meeting is scheduled for Thursday April 6<sup>th</sup> at 7:00 pm.

CARRIED

**ADJOURNMENT**

Moved by Chair Carty that the meeting be adjourned at 6:58 pm.

CARRIED

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Chair

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Mayor

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Certified Correct, Administrator



**Healthcare Committee Meeting  
2 March 2023  
Council Chambers**

**Attendees:**

Terry Carty  
Barry Pages

Bret Johnston  
Jim Currie

Joshua Humphries  
Diana Grosse

**Absent:**

Margo Hearne  
Dr. Matthew Menard

**CALL TO ORDER**

The Village of Masset acknowledges the un-ceded traditional territory of the Haida Nation on which this meeting is held.

Meeting called to order by Barry Pages at 1900

**Agenda:**

Terry Carty Added, Membership Expansion, to New Business #6.

*It was moved by Bret Johnston and seconded by Terry Carty, to accept the agenda with addition.*

**CARRIED**

**Minutes:**

*It was moved by Jim Currie and seconded by Terry Carty to accept the minutes from February 7, 2023, as presented.*

**CARRIED**

**Reports:**

The meeting with Northern Health, Julia Pemberton, and the 2 (two) Councils, Masset and Old Masset will be held on March 6, 2023 @ 0830.

Barry Pages stated that Northern Health had announced that staffing was found, to keep the Emergency Department open during the planned closure at the beginning of March. In speaking with Jennifer Rice, she had shared her conversation with Ciro Panessa, regarding the loss of confidence with Northern Health's ability to recruit for Masset. Ciro Panessa plans to look into the current practice of recruitment. Barry Pages also added that there is an upcoming physician issue, as 2 (two) of the local doctors are leaving the community.

## **New Business:**

### **3. BC Rural Health Network TEAMS**

BC Rural did a presentation to Council during the Council meeting on February 13, 2023. Joshua Humphries informed the Committee that the Village of Masset has entered into a partnership with the BC Rural Health Network TEAMS, for an annual rate of \$50.00. At their suggestion, Joshua Humphries proposed cancelling the petition that was spoken about, as the BC Rural Health network has not seen that this action has been productive for other communities in this situation.

The Network will appoint someone from this Committee, their Committee, if anyone is interested. Barry Pages requested more information.

### **4. Northern Health Update**

As the Masset Council, Old Massett Council and Northern Health is not meeting until Monday, March 6, 2023, there is nothing to report yet.

Bret Johnston informed the Committee that in speaking to a local Doctor, they had concerns that there seems to be a lack of activities to encourage staff to stay or return to the community.

After discussions, it was decided to send a letter to local businesses requesting donations, such as bicycles, paddle boards etc., for a loaner type program.

Bret Johnston would like to request the Northern Haida Gwaii Hospital, Executive Secretary, Lorraine Nelson to do a survey with the Doctors and Nurses regarding what they would like to increase retention.

Joshua Humphries stated that the Northern Health housing is not in good shape. They need maintenance, as they are "dumpy", as well they are consistently cold.

The lighting in the Dogwood Cres. to Harrison Ave. pathway is an issue. This is the route commonly used for staff to get to work and back and they do not feel comfortable using it in the evening and early morning shift changes.

### **5. February 27, 2023 Meeting with Jennifer Rice Update**

During the meeting, Jennifer Rice MLA, she stated that she wanted to do more and that she acknowledges the focus on retention, midwifery and travel assistance program.

### **6. Membership Expansion**

It was decided to reach out to other communities, such as Old Massett, Port Clements and Tow Hill Community to invite them to join.

Next meeting to be announced.

## **Adjournment:**

It was moved by Barry Pages to adjourn the meeting at 2015.

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Chair

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Mayor

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Certified Correct, Administrator



## Board Highlights

March 2023

### Delegations:

Charles Tree, Craig Rimmer, Rheannon Brooks, and Trevor Cewers of the North Coast Mountain Bike Association gave an update on the progress towards building a pump track in Prince Rupert. The Chair of the Board thanked the delegation.

Des Nobels provided an update on the Groundfish Development Authority. The Chair of the Board thanked the delegation.

### Board Business:

1. The Board resolved to send a letter to Minister Dix in support of the Northwest Regional Hospital District's request to approve the master plan for the Bulkley Valley District Hospital replacement project.
2. The Board adopted an amended [2023 Board meeting schedule](#).
3. The Board directed staff to investigate the feasibility of regional housing coordination.
4. The Board passed three readings and adopted [Bylaw No. 682, 2023 – 2023-2027 Financial Plan Bylaw](#).
5. The Board adopted [Bylaw 608, 2017 – North Coast Official Community Plan Electoral Areas A & C](#).
6. The Board passed three readings to [Bylaw No. 683, 2023 - Mainland Arts and Culture Contribution Bylaw](#).
7. The Board resolved to send a letter to Minister Heyman, Environment & Climate Change Strategy, to request that BC Parks consider the development of marine campgrounds in the Prince Rupert area, as well as overnight camping at the Diana Lake Provincial Campground.
8. The Board resolved to send a letter to Environment Canada to express concern with respect to the unreliability of land station weather monitors such as Holland Rock and Lucy Island. Further, the letter requests that Environment Canada rectify these reliability issues, citing concern for mariner safety.

***For complete details of NCRD Board meetings, the Agenda and Minutes are posted online at [www.ncrdbc.com](http://www.ncrdbc.com).***

**VILLAGE OF MASSET**

**BYLAW NO. 658**

A Bylaw of the Village of Masset respecting the  
5 Year Financial Plan for the year starting 2023.

The Council for the Village of Masset in open meeting assembled, enacts as follows:

1. General Operating Fund Schedule, Water and Sewer Utility Operating Fund Schedule and Capital Expenditure Plan Schedule attached hereto and made part of this Bylaw comprise the Village of Masset 5 Year Financial Plan for the year ending 31 December 2023.
2. This Bylaw may be cited for all purposes as "Village of Masset 5 Year Financial Plan Bylaw No. 658, 2023".

READ A FIRST TIME THIS 24<sup>th</sup> DAY OF APRIL 2023.

READ A SECOND TIME THIS 24<sup>th</sup> DAY OF APRIL 2023.

READ A THIRD TIME THIS 24<sup>th</sup> DAY OF APRIL 2023.

RECONSIDERED AND ADOPTED THIS \_\_\_\_ DAY OF MAY, 2023

\_\_\_\_\_  
Chief Financial Officer

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Certified a true copy of "VOM 5 Year  
Financial Plan Bylaw No. 658 2023".  
Chief Financial Officer

**Village of Masset  
Five Year Financial Plan  
"2023"**

	2023	2024	2025	2026	2027
<b>Revenues</b>					
Property Taxes/PILT	1,102,758	1,124,813	1,136,061	1,158,783	1,176,164
Utility Taxes	25,848	26,365	26,892	27,430	27,979
Garbage Fees/Misc charges	180,180	183,784	185,621	187,478	190,290
Sales of Services (water/sewer)	408,784	416,960	425,299	433,805	442,481
Airports	2,475,040	2,574,541	2,672,790	2,728,876	2,785,062
Other Revenue From Own Sources	133,000	135,660	138,373	141,141	143,258
User Fees	10,250	10,455	10,664	11,091	11,257
Borrowing Proceeds	0	0	0	0	0
Interest/Penalties	190,300	194,106	197,988	201,947	205,986
Fixed Grants	400,000	408,000	416,160	424,483	432,973
Other	388,863	388,863	388,863	388,863	388,863
Collections for Other Gov'ts.	633,286	639,619	646,015	652,475	659,000
Transfers from Funds	0	0	0	0	0
Reserve Funds	560,000	281,920	25,000	10,000	0
Other Grants	3,072,123	3,513,400	2,650,000	2,000,000	2,000,000
Accumulated Surplus	0	0	0	0	0
<b>TOTAL</b>	<b>9,580,432</b>	<b>9,898,485</b>	<b>8,919,727</b>	<b>8,366,371</b>	<b>8,463,312</b>
<b>Expenditures</b>					
Debt Interest	106,500	122,650	122,650	122,650	122,650
Debt Principal	220,000	220,000	220,000	220,000	220,000
Capital Expenditure	2,805,924	3,795,320	2,675,000	2,010,000	2,000,000
Transfers to Reserves (GOF)	774,000	10,000	10,000	10,000	10,000
Airports	2,369,386	2,393,554	2,460,396	2,509,604	2,559,796
General Municipal	2,159,712	2,195,485	2,283,305	2,328,934	2,368,601
Emergency/Fire Protection	102,840	104,897	106,995	109,135	111,317
Collections for Other Gov'ts.	633,286	639,619	616,083	622,244	628,467
Water	213,670	217,943	222,302	226,748	231,283
Sewer	195,114	199,016	202,997	207,057	211,198
<b>TOTAL</b>	<b>9,580,432</b>	<b>9,898,485</b>	<b>8,919,727</b>	<b>8,366,371</b>	<b>8,463,312</b>

**Village of Masset  
Five Year Financial Plan  
2023**

**General Operating Fund**

Revenues		
Taxes		1,128,606
Misc. Revenue - own sources		7,800
Garbage Fees & Misc.		180,180
Airports		2,475,040
Other Revenue From Own Sources		291,500
Licenses and Permits		10,250
Transfer from Water/Sewer Funds		0
Penalties and Interest on Taxes		24,000
Transfers from Other Governments		400,000
Grants		3,072,123
Transfers from Own Reserve Accounts & Surplus		948,863
Collections for Other Governments		633,286
		<b>9,171,648</b>
Expenditure		
General Government Services		5,123,927
Protective Services		102,840
Transportation Services		2,861,845
Environmental Health Services (garbage)		185,500
Tourism, Recreational & Development		264,250
Collections from Other Governments		633,286
		<b>9,171,648</b>

**Village of Masset  
Five Year Financial Plan  
2023**

**Water and Sewer Utility Operating Funds**

Water Utility Operating Fund		
Water Use Charges (net of discount)		201,170
Return on Investments		0
Transfer from Sewer Operating		7,500
Other Transfers: Surplus from Previous Year's Appropriated		0
Reserve Funds		5,000
General Operating Fund		0
Other		
<b>Total</b>		<b>213,670</b>
Expenditure		
Water Supply		213,670
Debt Charges		0
Transfers to: Reserve Accounts		0
	Water Capital Fund	
	General Operating Fund	0
	Other Funds	
Conditional Transfers to Other Government		
<b>Total</b>		<b>213,670</b>
Sewer Utility Operating Fund		
Revenue		
User Charges (net of discount)		120,114
Return on Investments		0
Transfers from Other Governments		0
Other Transfers:		75000
Surplus		0
Reserve Funds		0
General Operating Fund (Frontage/Parcel Tax)		
Other		
<b>Total</b>		<b>195,114</b>
Expenditure		
Sewage Collection and Disposal		187,614
Debt Charges		0
Transfers to:		
Reserve Accounts		0
Sewer Capital Fund		0
General Operating Fund		0
Other Funds		7,500
Conditional Transfers to Other Governments		
<b>Total</b>		<b>195,114</b>



**Village of Masset  
Five Year Financial Plan  
Capital Expenditure Plan**

	2023	2024	2025	2026	2027	Total	Operating	Reserves: Other	Grants	Long Term Debt
<b>General Capital Fund</b>										
Transportation Services	496,063	150,000	0	0	0	646,063	0	155,000	510,282	0
Fire protection	19,219	400,000	0	0	0	419,219	0	200,000	200,000	0
Parks & Recreation	1,354,885	670,320	0	0	0	2,025,205	0	281,920	1,743,285	0
Municipal buildings	171,007	0	0	0	0	171,007	0	140,000	31,007	0
<b>Sewer Capital Fund</b>										
Lift station, Sewer Lines	75,000	75,000	75,000	0	0	225,000	0	125,000	100,000	0
<b>Water Capital fund</b>										
Water Projects	710,750	2,500,000	2,600,000	0	0	5,810,750	0	0	5,810,750	0
<b>Total</b>	<b>2,826,924</b>	<b>3,795,320</b>	<b>2,675,000</b>	<b>0</b>	<b>0</b>	<b>9,297,244</b>	<b>0</b>	<b>901,920</b>	<b>8,395,324</b>	<b>0</b>
<b>Source of funds</b>										
General revenue	0	0	0	0	0	0				
Reserve accounts	595,000	281,920	25,000	0	0	901,920				
Grants	2,231,924	3,513,400	2,650,000	0	0	8,395,324				
Long term debt	-	-	0	0	0	-				
<b>Totals</b>	<b>2,826,924</b>	<b>3,795,320</b>	<b>2,675,000</b>	<b>0</b>	<b>0</b>	<b>9,297,244</b>				

## VILLAGE OF MASSET

### Schedule "B" to Bylaw No. 658, 2023

#### Proportion of Revenues By Funding Source:

The following table outlines the proportion of total revenue that comes from each funding source in the Village of Masset's 2023 Financial Plan. The largest portion of 2023 revenues is grant funding and is comprised of a list of projects and capital expenditures. The 2023 project and capital expenditures include equipment purchases for the airport and fire department, airport improvements, completion of improvements to the local farmer's market site, seaplane dock upgrades, municipal building renovations, lift station upgrades, Park to Pier projects and the completion of the water treatment plant upgrades.

The second highest revenue source for 2023 is the Airport. The Airport revenue includes categories for fuel sales, rentals & leases, parking, landing, passenger and terminal fees. This is followed by Other Revenue which includes business licenses, commissioner fees, photocopying/faxing, property taxes collected for other government entities etc. The remaining categories of funding are property taxes, funds from reserves, fixed grants, user fees and sales of services for water, sewer and garbage.

Revenue Source	% Total Revenue
Other Grants	32%
Airport	26%
Other Revenue	16%
Property Taxes	12%
Reserves	6%
Fixed Grants	4%
User Fees, Sales of Services etc.	4%
	100%

#### Distribution of Property Taxes Between Property Classes

The Village of Masset is a small community that has the majority of its taxes based on a residential and business tax base. The Village does have access to other funding and revenue sources such as The Small Community Grant that has allowed the council to keep the tax rate increases minimal and not put an extra burden on residents and business owners. Any tax increases have been applied to all of the property tax classes.

Class	Property Class	% Tax Burden
1	Residential	72%
2	Utilities	1%
5	Light Industry	< 1%
6	Business	27%
8	Recreation	1%
		100%

#### Use of Permissive Tax Exemptions

The Village of Masset does not issue permissive tax exemptions.



301 - 1268 Fifth Avenue  
Prince George, BC V2L 3L2  
Tel: 250-561-2525  
Fax: 250-561-2563

info@northerndevelopment.bc.ca  
www.northerndevelopment.bc.ca

April 6, 2023

Village of Masset  
PO Box 68  
Masset, BC V0T 1M0

**Attention: Mayor Sheri Disney**

**Subject: 2023 Grant Writing Support  
Northern Development Project Number 8498 20**

The Northern Development Initiative Trust board appreciates your interest and application to the 2023 Grant Writing Support program. The purpose of this funding is to provide grant writing support for priority community projects and to provide assistance to non-profits and First Nations located in or near your community. We are pleased to advise you that your application has been approved for a rebate grant up to \$8,000 toward a community grant writing position during the 2023 calendar year. Northern Development is flexible as to when you contract or hire these services during 2023.

The Village of Masset must submit a completed Grant Writing Support program reporting form which can be found on Northern Development's website at [www.northerndevelopment.bc.ca/funding-programs/capacity-building/grant-writing-support/](http://www.northerndevelopment.bc.ca/funding-programs/capacity-building/grant-writing-support/). This report must verify a minimum of \$10,500 in wages or contract payments and a minimum of \$200,000 of grant applications during the approved calendar year. The minimum requirements must be met in order to receive the full \$8,000 rebate. Complete reporting is due by February 28, 2024.

The Northern Development Board wants to see the Village of Masset reach its economic potential and we look forward to being a partner in that endeavor.

Sincerely,  
Northern Development Initiative Trust

c: Joshua Humphries, Chief Administrative Officer, Village of Masset

AN INVITATION



## BC Achievement Community Award

### Walter Pela

CHAIR, BRITISH COLUMBIA ACHIEVEMENT FOUNDATION

requests the pleasure of your company  
at the presentation ceremony for  
the 2023 Community Award recipients

in the presence of

### The Honourable Janet Austin, OBC

LIEUTENANT GOVERNOR OF BRITISH COLUMBIA

2:00 pm, Wednesday, May 10, 2023  
Government House  
1401 Rockland Avenue, Victoria  
Reception to follow

#### DOORS OPEN

1:30 pm

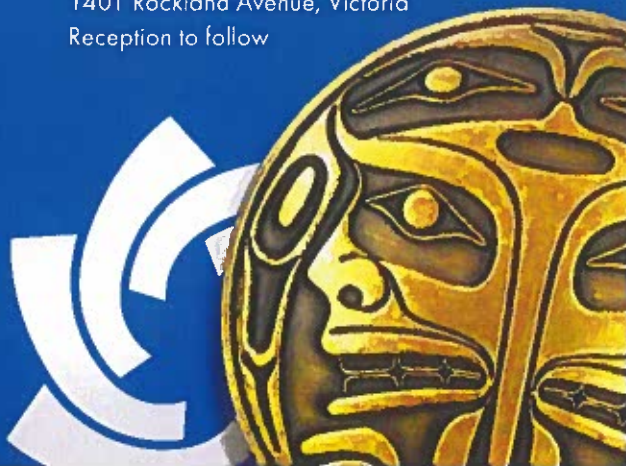
#### DRESS

Business Attire or  
Traditional Dress

#### RSVP

Monday, April 24  
kristin@bcachievement.com  
(604) 261-9777 ext. 103

*Government House is situated  
on the traditional territory of  
the Lekwungen Peoples, the  
Songhees and Esquimalt First  
Nations. We thank them for  
sharing these lands in peace  
and friendship.*



## Lianne trepanier

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**From:** cao@masset.ca  
**Sent:** April 21, 2023 8:40 AM  
**To:** 'Lianne Tripanier'  
**Subject:** FW: Annual Performance Planning

Let's add to the agenda possibly

Joshua Humphries  
Chief Administrative Officer  
Village of Masset | Box 68, Masset BC, V0T 1M0  
T: 250.626.3995 | F: 250.626.3968 | email: [cao@masset.ca](mailto:cao@masset.ca)

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**From:** MacDonald, Damon <damon.macdonald@rcmp-grc.gc.ca>  
**Sent:** April 20, 2023 1:57 PM  
**To:** cao@masset.ca  
**Subject:** Annual Performance Planning

Good Afternoon Joshua,

Every year I prepare an Annual Performance Plan (APP) for the Masset Detachment. It is important that this APP is done in consultation with the leadership of the communities that we provide a service to and is in essence a list of objectives that we strive to accomplish over the course of the year. These objectives are determined by establishing what is important to each respective community. What would be some initiatives that the Village of Masset would like to see for the upcoming year? Some examples could be (but certainly are not limited to):

- Police visibility
- Youth engagement
- Road safety

Thank you for your help in this matter.

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