

**A G E N D A**  
**for**

**REGULAR COUNCIL MEETING**  
**August 11, 2025**

**COUNCIL CHAMBERS 7:00 PM**

**CALL TO ORDER**

The Village of Masset acknowledges the un-ceded traditional territory of the Haida Nation on which this meeting is held.

**ADOPTION OF AGENDA**

**COUNCIL MEETING MINUTES**

**Council Meeting Minutes July 14, 2025**

**Parks and Recreation Committee Minutes April 2, 2025**

**VERBAL REPORTS OF COUNCIL/CAO/CFO**

**BYLAWS**

**Bylaw No. 675 First and Second Reading**

**NEW BUSINESS**

**NB-1 LGCAP 2024 Survey**

**NB-2 AP Cheque Listing June 1-30, 2025**

**NB-3 AP Cheque Listing July 1-31, 2025**

**NB-4 Asbestos-Cement Water Main Replacement**

**PUBLIC QUESTION PERIOD**

**ADJOURNMENT**

Village of Masset Regular Council Meeting of July 14, 2025

Minutes of the Regular Council Meeting held July 14, 2025 in the Council Chambers.

Present:	Mayor:	S. Disney
	Councillors:	J. Currie, T. Carty, B. Johnston, B. Pages (by phone)
	CAO:	J. Humphries
	CFO:	J. Brown
Absent:	Corporate Manager:	D. Grosse

**CALL TO ORDER**

The Village of Masset acknowledges the un-ceded traditional territory of the Haida Nation on which this meeting is held.

The meeting was called to order at 7:06 pm.

**ADOPTION OF AGENDA**

Moved by Councillor Johnston, seconded by Councillor Currie to adopt the agenda as amended with the addition of NB-4 Covered Pier.

CARRIED

**COUNCIL MEETING MINUTES**

**Council Meeting Minutes June 23, 2025**

Moved by Councillor Carty, seconded by Councillor Johnston that the June 23, 2025 Council meeting minutes be adopted as presented.

CARRIED

**PETITIONS AND DELEGATES**

**Sgt. Lance RCMP**

Sgt. Lance reported the file count is down by 13% with liquor fueled offences being the majority of calls. Staffing is full. The newest constable is coming mid-August and has training in traffic-related offences.

Moved by Councillor Johnston, seconded by Councillor Currie that the report by Sgt. Lance be received.

CARRIED

**VERBAL REPORTS OF COUNCIL/CAO/CFO**

Councillor Johnston did not attend any meetings.

Councillor Currie did not attend any meetings.

Councillor Carty participated in a cleanup with other volunteers and took debris to the stump dump. He reported that the stump dump needs proper signage and the parking lot at the cemetery needs to be repaired.

CFO Brown has been working on the tax deadline and new payroll program.

Councillor Pages attended an Island Protocol meeting.

Mayor Disney will be writing an article for the next paper about the election.

Moved by Councillor Carty, seconded by Councillor Currie that the verbal reports be accepted as presented.

CARRIED

**NEW BUSINESS**

**NB-1 Designating Fire Inspectors/Investigators**

Moved by Councillor Carty, seconded by Councillor Johnston to appoint the Fire Chief and Deputy Fire Chief of the MVFD in addition to another qualified person designated in writing for a specific term by the Chief Administrative Officer.

CARRIED

**NB-2 Annual Report 2024**

Moved by Councillor Carty, seconded by Councillor Johnston that the Annual Report for year ending December 31, 2024, be adopted.

CARRIED

**NB-3 Parks & Recreation Committee Request**

Moved by Councillor Currie, seconded by Councillor Johnston the request in the amount of \$2,500.00 to support ongoing and upcoming projects and research related to improving public spaces.

CARRIED

**NB-4 Covered Pier**

Questions were raised about the covered structure currently under construction at the pier. CAO Humphries gave a report on the engineer's response to the screws being put into possibly rotten pilings. The structural engineers have done some testing, have looked at the pilings and have solutions if they need to be replaced.

**ADJOURNMENT TO CLOSED MEETING**

Moved by Councillor Carty the meeting be adjourned at 8:25 pm.

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Recording Secretary

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Mayor

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Certified Correct, Administrator

## **Parks and Recreation Committee**

**2 April 2025**

### **Council Chambers**

#### **Attendees:**

Terry Carty  
Jenny Nelson

Terry Wallace  
Joshua Humphries

Diana Grosse

#### **Absent:**

Jim Currie

### **CALL TO ORDER**

The Village of Masset acknowledges the un-ceded traditional territory of the Haida Nation on which this meeting is held.

The meeting was called to order by Terry Carty at 1903

#### **AGENDA:**

Jenny Nelson added  
NB#4 - The meadow  
NB#5 – Members

*It was moved by Jenny Nelson and seconded by Terry Wallace, to accept the agenda with two (2) additions.*

**CARRIED**

#### **MINUTES:**

*It was moved by Terry Wallace and seconded by Jenny Nelson, to accept the minutes of the September 4, 2025 meeting.*

**CARRIED**

### **BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS:**

Update trail signage – Diana Grosse

*It was moved by Terry Wallace and seconded by Jenny Nelson, for Diana Grosse to move forward with the two (2) signs. (Beach Access & The Short Cut).*

**CARRIED**

Update Roller Rink – Terry Wallace

Terry Wallace noted that the Roller Rink ceiling is still flaking off and that the user groups are regularly cleaning up prior to playing. Terry believes there is sweeping/washing motorized equipment that would assist with the consistent need for cleanup. Terry Wallace will cost out appropriate cleaning equipment.

*It was moved by Terry Wallace and seconded by Jenny Nelson to table the Roller Rink issues to the next meeting.*

**CARRIED**

#### **REPORTS:**

No reports to review.

### **NEW BUSINESS:**

#### **1. Active Transportation (Trails)**

Urban Systems transportation planner, Jack De Sante, joined via zoom and gave an update on the Active Transportation project. Requesting input from the Committee as to which project they would like to focus on going forward.

***It was moved by Terry Wallace and seconded by Jenny Nelson to recommend the Harrison Avenue/Multi-purpose trail be the next project to move forward on.***

**CARRIED**

Terry Wallace brought up concerns regarding a section along Hodges Avenue. The section does not have a safe formal pathway, and will be used more by students once the new entrance to the school is open.

***It was moved by Terry Wallace and seconded by Jenny Nelson to work on a solution for a safe walkway along the undeveloped section of Hodges Avenue.***

**CARRIED**

## **2. Town Clean-up**

Jenny Nelson recommended people to clean up the garbage around town. She is currently doing this at the end of each month.

***It was moved by Terry Wallace and seconded by Jenny Nelson to set a date around the end of the month, for a community volunteer clean-up day.***

**CARRIED**

Discussions were had regarding the dangerous dead/dying trees located around town. Josh Humphries informed the Committee that an assessment of the trees has been completed. Joshua Humphries will ask Andrew Hudson (grant writer) to research grant funding for dangerous tree removal.

***It was moved by Terry Wallace and seconded by Jenny Nelson a request to Council for a dangerous tree clean-up.***

**CARRIED**

## **3. Update of Skate Park**

Joshua Humphries advised the Committee that an application has gone into Gwaii Trust for funding. Staff is also looking into NDIT for funding.

## **4. Meadow Clean-up**

Joshua Humphries will ask council for funding to assist with the clean-up of the meadow.

## **5. Committee Member**

Joshua Humphries explained to the Committee that it needs one (1) more member, he will reach out to Daniel Ko. If he is not interested, Joshua Humphries will put out a request for public interest.

## **ADJOURNMENT**

It was moved by Terry Carty to adjourn the meeting at 8:23pm

**CARRIED**

  
Chair

  
Certified Correct, Administrator

**VILLAGE OF MASSET**

**BYLAW NO. 675, 2025**

**A bylaw to amend Zoning Bylaw No. 422**

**WHEREAS** the Village of Masset has received an application to rezone Roll #2185002, Lot 11-14, District Lot 234, Land District 46 Plan PRP1032, PID 013-705-423, 013-705-440, 013-705-474, 013-705-491, 1570 Old Beach Road; and

**WHEREAS** the Council for the Village of Masset has deemed it expedient to amend the zoning of, Roll #2185002, Lot 11-14, District Lot 234, Land District 46 Plan PRP1032, PID 013-705-423, 013-705-440, 013-705-474, 013-705-491, 1570 Old Beach Road from US-1 Utility and Service to Residential 2 (R-2) of Zoning Bylaw No. 422;

**NOW THEREFORE** the Council for the Village of Masset, in open meeting assembled, enacts as follows;

1. Roll #2185002, Lot 11-14, District Lot 234, Land District 46 Plan PRP1032, PID 013-705-423, 013-705-440, 013-705-474, 013-705-491, 1570 Old Beach Road, be rezoned from US-1 Utility and Service to Residential 2 (R-2)
2. This bylaw may be cited as "Zoning Amendment Bylaw No. 675, 2025".

READ A FIRST TIME THIS 11<sup>th</sup> DAY OF AUGUST, 2025

READ A SECOND TIME THIS 11<sup>th</sup> DAY OF AUGUST, 2025

PUBLIC HEARING HELD THIS

READ A THIRD TIME THIS

RECONSIDERED AND ADOPTED THIS

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Mayor

Certified a true copy of the "Zoning Amendment Bylaw No. 675, 2025"

\_\_\_\_\_  
Administrator

AUG 05 2025

**1. Applicant Information:**

- Name: Michael and Neena Hart
- Address: PO Box 984 MASSET BC V0T 1M0
- Contact Number: 778-361-0664
- Email Address: complexnhart@gmail.com

**2. Property Information:**

- Property Address: 1570 Old Beach Rd. Masset BC
- PID and / or Roll #: 2185002
- Property Size: [square feet/meters] 16,236 square feet

**3. Description Zoning Amendment Request:**

[Provide a detailed description of the specific amendment being sought, including any applicable bylaws or regulations that are not being met. Explain the rationale behind the request and any potential benefits to the community or property. Attach additional pages if required]

We would like to rezone 1570 Old Beach Rd.  
from utility/service to residential. Our  
intent is to renovate the existing building  
from the former Kingdom Hall to our  
private residence.

**4. Supporting Documentation:**

- Copy of Property Survey
- Site Plan/Layout
- Architectural Drawings (if applicable)
- Any other relevant supporting documents

**5. Public Consultation:**



[Describe any efforts to consult with neighbouring properties or the local community regarding the proposed variance. Include any feedback received and how it has been addressed.]

**6. Compliance with Official Community Plan:**

[Explain how the requested variance aligns with the goals and objectives of the Official Community Plan with the Village of Masset. A copy can be found on our web site at <http://massetbc.com/visitors/masset-2040-iocp-project>]

We intend to add ramps where needed to make sure the property is wheel chair accessible inside and out to ensure meeting needs for our disabled daughter.

**7. Declaration:**

[Include a declaration stating that all the information provided in the application is true and accurate to your knowledge.]

**8. Fees**

A \$250.00 non-refundable application fee will be paid to the Village upon submission. Additional fees may be required once the application has been reviewed.

**Applicant signature:**

Mile Hart

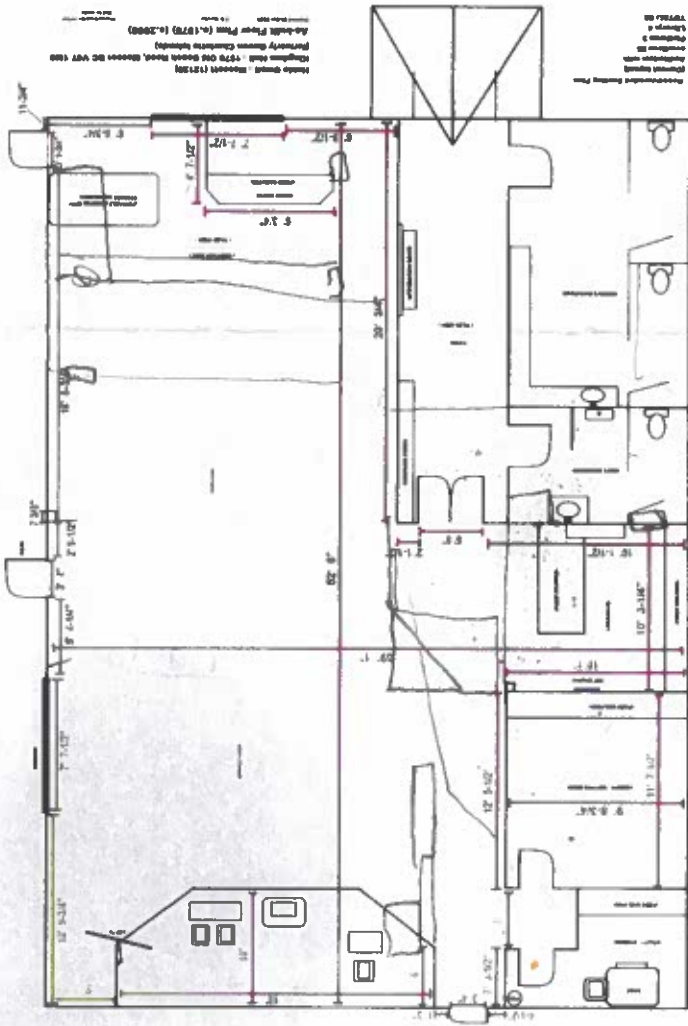
**Date:**

August 5, 2025.





Handy Group : 000000 (1215)  
 (Kingsman Road, 1575 Old Beach Road, #06-047 1500)  
 Parkway Square (Kampong Kembangan)  
 A-10-01 Pagar Pagar (0.1875) (0.1800)  
 (Kampong Kembangan Road, 1575 Old Beach Road, #06-047 1500)  
 (Kampong Kembangan Road, 1575 Old Beach Road, #06-047 1500)



- \* check where floor vents are
- \* clean Bc heat pump program

Bc/Bz Hydro/Fork's

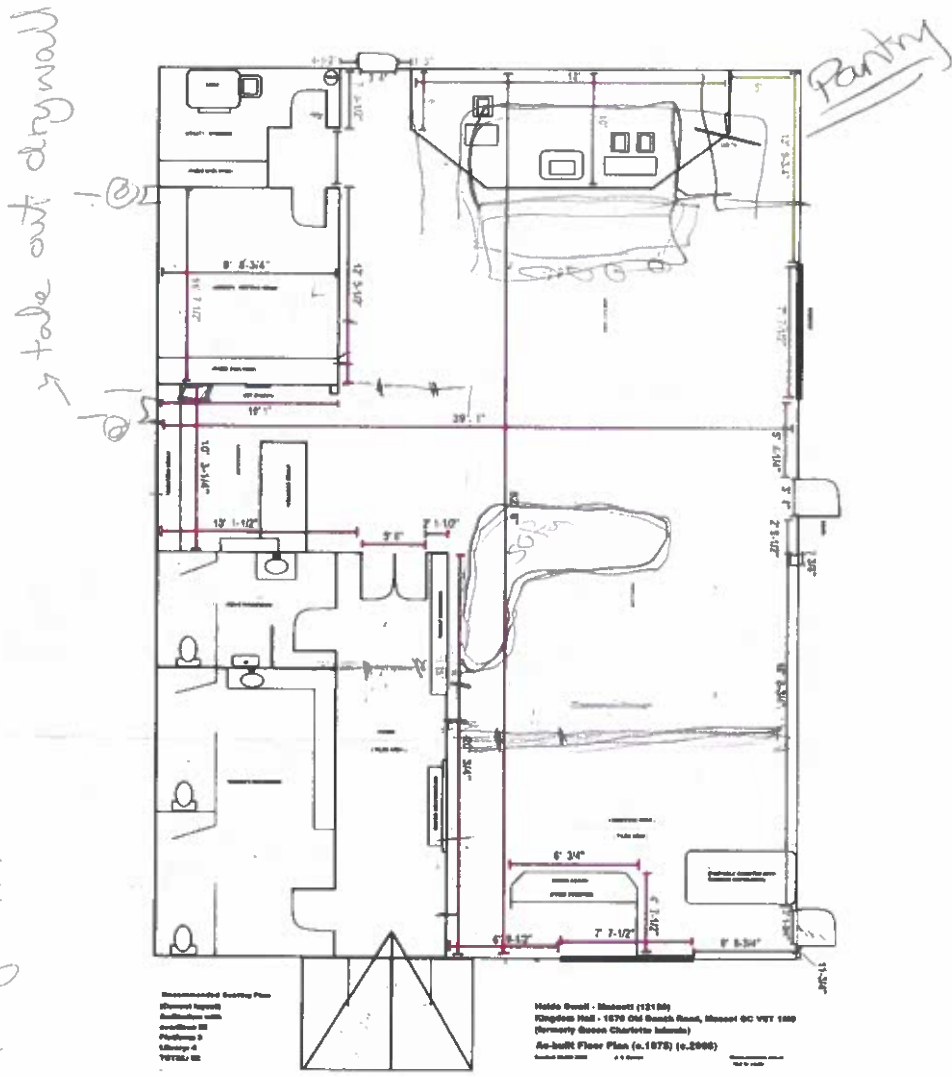
Contact  
- Frosty →

air exchanger w/ furnace  
4" filter housing

\* ~~Branden Goodale~~  
\* Nathaniel Edwards

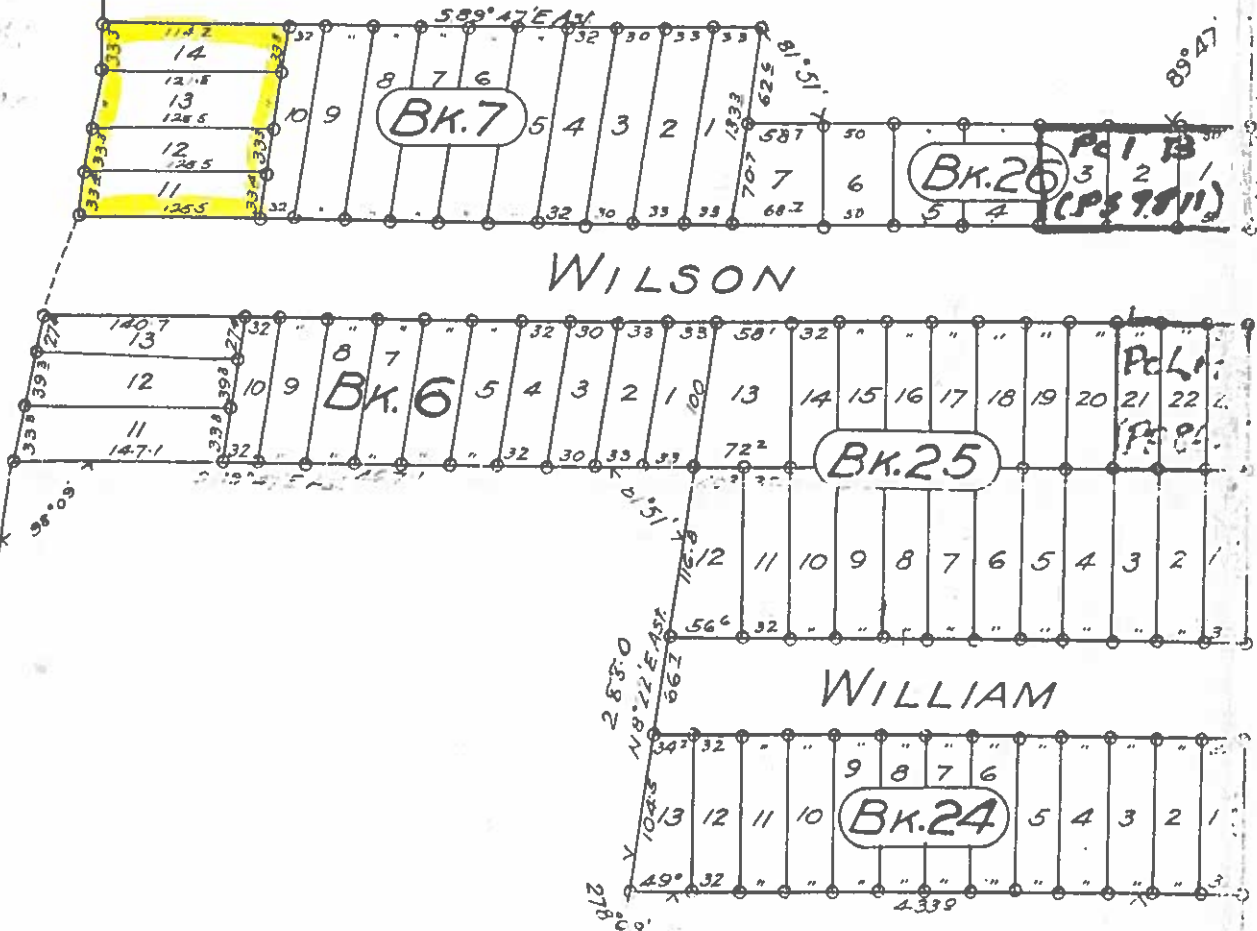
Electrical  
Quote for a new panel  
Talk to Silvan Dargatz  
about sewer

Ask Rollie about plumbing.



**Bk. B**  
 10.388 Acs.  
 (Subd. by Plan 1260)

**BURGESS**



**Bk. A**  
 7.312 Acs.  
 (Subd. by Plan 1260)

I, G.H. Dawson Surveyor General certify  
 that the conditions lettered A, B, C & D of Sec-  
 tion 6 of the Land Registry Act have been com-  
 plied with.

Victoria B.C

Surveyor General

**LOT 1**

**Confirmation number:** 021676F5

**Submitted date:** 2025-07-31 13:59:03 Pacific Daylight Time

# LGCAP 2024

## Introduction

The Local Government Climate Action Program (the Program or LGCAP) aims to catalyze the efficient flow of financial resources, data and knowledge between Modern Treaty Nations, local governments, and the Provincial Government to allow for cost effective, impactful, locally implemented climate action. For more information about the Program you can refer to the [website](#).

### **What is climate action?**

For the purposes of this program, a climate initiative or action is one that reduces greenhouse gas (GHG) emissions (mitigation) and/or strengthens resilience to the impacts of climate change (adaptation). This includes (but is not limited to): climate-related hazards; integrating climate change measures into policies, strategies, planning and investments; improving education; raising awareness of climate change causes and solutions; increasing human and institutional capacity with respect to climate change mitigation and adaptation, impact reduction and early warning systems.

### **Information collected will:**

- Highlight local government and Modern Treaty Nation climate leadership;
- Profile action by including local government and Modern Treaty Nation emissions, resilience and climate action performance data in the annual [Climate Change Accountability Report](#), LGCAP Summary Report and on the Program's public facing [website](#);
- Help inform policy development and monitor progress on achieving provincial and local climate objectives; and
- Support provincial efforts to better collaborate with and enable communities to advance climate action.

### **The survey was informed by:**

- Feedback from local governments, Modern Treaty Nations, external and ministerial partners;
- National and international GHG reporting protocols; and
- The CDP (formerly [Carbon Disclosure Project](#), a global non-financial disclosure system).

## Instructions

*\*Please do not provide any personal information (e.g., email, phone number) in the survey.*

### **Survey: Word Version**

This version can be used to gather information from staff across departments. Then simply cut and paste into the online version where you will be submitting the survey. You can download the Word version here: [Local Government LGCAP 2024 Survey Template](#).

### **Survey: Online Version**

SimpleSurvey allows multiple users to access your survey, though two people **cannot** enter information at the same time.

- For other users to contribute to your survey, simply share the unique link with your team members.

- Users must select "Save and continue later" when they are done updating the survey but not ready to submit.

Required fields are indicated with a red asterisk (\*). You will not be able to submit the survey and attestation form without completing these fields.

- Some fields have formatting considerations (i.e. numbers only). You will not be able to submit the survey and attestation form until all required fields are completed properly. The red text error message will indicate what is needed.
  - Please note: No commas are to be used in numerical fields.
- If any questions are left blank, including optional ones, SimpleSurvey will notify you when you move to the next page with "You have unanswered questions, do you wish to continue?" If you are choosing to leave optional questions blank, simply click yes to move to the next page.

There is a 9,999 character limit for the open-ended questions, unless otherwise noted.

You can see what your community has previously reported for LGCAP in the [LGCAP Raw Survey Data](#).

### **Attestation Form**

The attestation form is filled in after survey questions are completed. It is the second page of the SimpleSurvey submission.

- The attestation form is where the Chief Financial Officer, or equivalent position, attests to the following:
  - That Local Government Climate Action Program funding has been, or will be, allocated to climate action.
  - That Local Government Climate Action Program funds received in 2022 and 2023 were spent by March 31, 2025, or an LGCAP Spending Forecast Form was submitted by February 28, 2025 and was approved by the LGCAP Team.
  - That Local Government Climate Action Program funds received in 2024 will be spent by March 31, 2028.
  - That a completed and signed version of this form and survey contents will be publicly posted by September 30, 2025.

### **Requirements**

#### **1. Reporting**

1. Report on **at least one** project linked to objectives from the [CleanBC Roadmap to 2030](#) and/or [Climate Preparedness and Adaptation Strategy](#). If your community reports one initiative related to one sector (e.g. buildings) you have satisfied this requirement. Funding for the project(s) does **not** need to come from this program.
  2. For communities with populations of 10,000+ (based on 2020 BC Census data figures), measuring and reporting local government's traditional services emissions is required.
  3. Attest that funds will be allocated to climate initiatives before submitting your survey.
- Note: Open-ended questions asking for one or more initiatives related to climate action may be highlighted in Provincial materials to acknowledge innovative local climate solutions.

#### **Climate action success stories are accepted year-round**

Please submit one or more climate action success stories for publication any time of year. A template can be found on the [Local government climate action highlights webpage](#).

#### **2. Deadline to submit the survey & attestation form**



- The deadline for submitting your survey and attestation form is 4 PM PDT on July 31, 2025.

### 3. Posting the survey & attestation form publicly

- The design / format of the form **can** be changed, however, all information from required questions must be included.
- Optional questions and answers can be omitted.
- The deadline to post the survey and attestation form publicly is September 30, 2025.

### Download a copy for your records!

Once submitted, you can **download a copy of the completed survey** and attestation form (PDF, Excel, and Word options). If you close this window before the download link appears, please reach out for a copy of your submission.

### Support

If the survey is accidentally submitted, a submitted survey needs to be revised, or if you have any questions, please reach out to us at [LGCAP@gov.bc.ca](mailto:LGCAP@gov.bc.ca). We will be happy to provide assistance.

Thank you!  
The LGCAP Team

## The Survey

### Climate Action Planning

Climate Action Plans are strategic roadmaps that identify how an organization will reduce their greenhouse gas (GHG) emissions (mitigation), increase their resilience to the impacts of climate change (adaptation), or a combination of both.

To answer the following questions, consider staff that contribute to activities that reduce greenhouse gas (GHG) emissions and/or strengthen resilience and the ability to adapt to climate-induced impacts. This includes (but is not limited to): climate-related hazards; integrating climate change measures into policies, strategies and planning; improving education, raising awareness of climate change causes and solutions, increasing human and institutional capacity with respect to climate change mitigation and adaptation, impact reduction and early warning systems.

Question 1: How many staff in full time equivalents (FTEs) are dedicated to working specifically on climate action?

Please estimate FTE(s) for climate-related work (e.g. 100% time = 1.0; 50% time = 0.5; 25% time = 0.25).

0.02

Question 2: Does your local government or Nation have a community-wide climate action plan or other guiding document(s)?

No

If not, please select one or more options from the list.

No, we are not intending to undertake one due to lack of financial capacity.

No, we are not intending to undertake one due to lack of expertise or technical capacity.

Question 3: Does your local government or Nation have a corporate climate action plan or other guiding document(s)?

No

If not, please select one or more options from the list.

No, we are not intending to undertake one due to lack of financial capacity.

No, we are not intending to undertake one due to lack of expertise or technical capacity.

Question 4: Please select up to 3 challenges impeding the advancement of climate action in your community.

Lack of staff capacity or expertise.

Lack of financial resources.

Lack of provincial or federal government support or collaboration.

## Traditional Services Greenhouse Gas Emissions

Measuring and reporting traditional services emissions (defined in previous years as corporate emissions) is a Program requirement for all communities with a 2020 population of 10,000 residents and above ([see population statistics here](#)).

This requirement can be fulfilled using an established reporting framework of your choosing (CDP, GHG Protocol for Cities, etc.), including the LGCAP scope and boundaries described in the [LGCAP Traditional Services Emissions Scope and Boundaries document](#). Contracted emissions must be accounted for regardless of which protocol your local government employs. Local governments with populations below 10,000 and Modern Treaty Nations are not required to report traditional services greenhouse gas emissions but are encouraged and supported to do so on a voluntary basis.

Traditional services GHG emissions are those produced by the delivery of local government or Modern Treaty Nation "traditional services" including:

- Fire protection,
- Solid waste management,
- Recreational / cultural services,
- Road and traffic operations,
- Water and wastewater management, and
- Local government administration.

Please see the following resources for guidance:

- [LGCAP Traditional Services Boundaries and Scope Guidance](#),
- [Scope Summary Document](#),
- [Traditional Services Inventory Reporting Tool](#),
- [Contracted Services Emissions Guidance](#),
- [Contracted Emissions Calculator](#),
- [BC Best Practices Methodology for Quantifying GHG Emissions](#), and
- [Emission Factors Catalogue](#).

Question 5: For the 2024 calendar year, has your local government or Nation measured and reported associated traditional services GHG emissions?

If your local government or Nation is only reporting traditional services inventory through this LGCAP survey, please select "Yes".

No

If not, please select all that apply.

No, due to lack of staff and technical capacity.

No, due to lack of financial resources.

No, due to lack of awareness regarding which GHG accounting tools are available.

## Community-Wide Greenhouse Gas Emissions

B.C. [Climate Action Charter](#) signatories have committed to measuring and reporting their community-wide GHG emissions generated from all GHG sources (anthropogenic) within their community boundary.

The [Community Energy and Emissions Inventory](#) (CEEI) initiative provides a provincial framework for tracking and reporting energy and GHG emissions at a community-wide scale. It is published with a two-year lag, however, raw unprocessed data can be requested by local governments that wish to measure and report their community-wide emissions for the buildings, on-road transportation and municipal solid waste sectors ahead of publication.

The Climate Action Secretariat (CAS) is aware that some local governments are developing their own community-wide GHG emissions inventories (separate from the provincial CEEI). A better understanding of community-wide emissions measurement at the local level will help CAS as we upgrade the CEEI.

Question 6: For the 2024 calendar year, have community-wide GHG emissions been measured for your local government or Nation?

No

If not, please select all that apply from the list.

No, we do not measure and report community-wide emissions data due to lack of financial capacity.

No, we do not measure and report community-wide emissions data due to lack of staff and technical capacity.

If not, has your community or Nation measured and reported community-wide emissions in the past?

No

Question 7: Currently, the Province's legislated GHG emission reduction targets are 40% by 2030, 60% by 2040 and 80% by 2050, relative to 2007. Please state your local government or Nation's target(s).

Please enter "0" if no targets or baseline are established for the years given in the table.

2030

Reduction Percentage (format: e.g., 40)

40

Baseline Year (format: e.g., 2007)

2007

2040

Reduction Percentage (format: e.g., 40)

60

Baseline Year (format: e.g., 2007)

2007

2050

Reduction Percentage (format: e.g., 40)

80

Baseline Year (format: e.g., 2007)

2007

Question 8: Does your local government or Nation have net-zero or carbon-neutral emissions target(s)?

For the purposes of our reporting, we're only asking about net-zero and carbon neutrality, but acknowledge that there are a variety of corporate targets. Net-zero refers to a jurisdiction or organization achieving a balance between greenhouse gas emissions produced and removed from the atmosphere (e.g. planting trees or using carbon capture technologies). Carbon neutral refers to an organization reducing emissions as much as practicable and then offsetting the remainder by purchasing offsets or other similar mechanisms. Please select all that apply.

No

Question 9: Please select up to three supporting indicators that would be most valuable to your local government or Nation to advance climate action.

Previously, the Province reported these indicators through the Community Energy and Emissions Inventory initiative. The Province could prioritize publishing these indicators again in the future.

Floor area: Average floor area by building category and era

Residential density: Population and dwelling units per square land area (km<sup>2</sup>)

Walk score: Proximity to services

## Provincial Policy Alignment - Mitigation

The CleanBC Roadmap to 2030 is B.C.'s plan to meet provincial emissions reduction targets to be 40% below 2007 levels for 2030 and set us on course to reach net-zero emissions by 2050.

One requirement of this Program is that you must **report on a minimum of one project** linked to objectives from the [CleanBC Roadmap to 2030](#) and/or [Climate Preparedness and Adaptation Strategy](#) (CPAS). Funding does **not** need to come from this program. For questions 10-13, if your community reports one initiative related to one sector (e.g. buildings) you have satisfied this requirement. That said, please select all that apply.

For questions 10-13, please note the following regarding "Ongoing" initiatives. "Ongoing" includes initiatives that are either:

- Implemented in previous years and still active (e.g., an organics diversion project started in 2022 that continues to divert waste).
- Currently available or in effect in 2024 (e.g., supplementing Provincial energy efficiency incentive programs).

Question 10: Please indicate all climate initiatives your local government or Nation had in-progress, ongoing or completed in the 2024 calendar year related to the buildings sector.  
This should not be limited to what your LGCAP funding supported.

Community

Community-wide buildings policies, programs and actions.

Other.  
*infrastructure investments*

Please highlight a community project(s) that was in-progress, ongoing or completed in the 2024 calendar year related to buildings.  
Please enter NA if your community reported no buildings initiatives ongoing, completed or in-progress for 2024.

*Heat pump replacement, Building Assessments*

Question 11: Please indicate all climate initiatives your local government or Nation had in-progress, ongoing or completed in the 2024 calendar year related to the transportation sector.  
This should not be limited to what your LGCAP funding supported.

Community

Community-wide transportation policies, programs and actions.

Active transportation planning.  
Active transportation infrastructure investments.  
Electric vehicle charging infrastructure investments.

Please highlight a community project(s) that was in-progress, ongoing or completed in the 2024 calendar year related to transportation.  
Please enter NA if your community reported no transportation initiatives ongoing, completed or in-progress for 2024.

*Upgrade roads with a resurfacing project.*

Question 12: Please indicate all other climate initiatives (excluding buildings, transportation, and adaptation and resilience) your local government or Nation had in-progress, ongoing or completed in the 2024 calendar year related to community-wide and corporate action.  
This section includes initiatives such as land-use planning, renewable energy projects, waste diversion, etc. This should not be limited to what your LGCAP funding supported.

Not applicable

Please highlight a community project(s) that was in-progress, ongoing or completed in the 2024 calendar year related to community-wide or corporate action.

Please enter NA if your community reported no community-wide or corporate initiatives ongoing, completed or in-progress for 2024.

*Upgrade roads with a resurfacing project.*

## **Provincial Policy Alignment - Resilience and Adaptation**

The goal of climate adaptation is to reduce risk and vulnerability associated with climate change impacts. To manage climate impacts, local governments and Nations are integrating climate adaptation principles into decisions and everyday activities.

One requirement of this Program is that you must report on **at least one or more** project(s) linked to one or more objectives from the [CleanBC Roadmap to 2030](#) and/or the [Climate Preparedness and Adaptation Strategy](#) (CPAS) in Questions 10-13. If your community reports one initiative related to one sector you have satisfied this requirement, but please select all that apply for Questions 10-13.

Question 13 a): Please indicate all initiatives your local government or Nation had completed, ongoing or in-progress in the 2024 calendar year to adapt to and build resilience to climate impacts. This should not be limited to what your LGCAP funding supported.

Community

Community-wide resilience and adaptation policies, programs and actions.

Collaboration with other communities on resilience planning/initiatives.

Please highlight one or more climate adaptation project(s) that were completed, ongoing or in-progress in the 2024 calendar year to reduce risk and increase resilience.

Please enter NA if your community reported no initiatives to reduce risk and increase resilience that were ongoing, completed or in-progress for 2024. Please note that highlights for resilience actions may be shared with the Ministry of Emergency Management and Climate Readiness (EMCR) for them to use on ClimateReadyBC as part of their work on sharing info on climate resilience in BC. EMCR may follow up for more details if needed.

*Working with the First Nation community of Old Massett on sharing goals and building capacity. Council to Council discussions on climate change. We are looking forward to participating in an HRVA in 2025 with them as well.*

Question 13 b): Staff time for developing plans and assessments How many full-time equivalent (FTE) staff are dedicated to developing the plans and assessments listed below? This includes plans and assessments done collaboratively with other local or Indigenous government partners.

Please estimate e.g., 100% time = 1.0; 50% time = 0.5; 25% time = 0.25.

Emergency management plans that address preparedness, response and/or recovery; also includes hazard specific response plans such as an extreme heat response plan

0.1

Hazard and climate risk assessments (e.g., Hazard, Risk and Vulnerability Assessment (HRVA), floodplain mapping, sea level rise risk assessment)

0.1

Hazard and climate risk reduction / adaptation plans (e.g., flood risk management plan, community wildfire protection plan, water supply management plans)

0.1

**Question 13 c): Funding for developing plans and assessments** What is the annual budget allocated for the plans and assessments listed below? This includes plans and assessments done collaboratively with other local or Indigenous government partners.

Please estimate and round to the nearest thousand and enter numbers with no dollar sign or comma.

Hazard and climate risk assessments (e.g., Hazard, Risk and Vulnerability Assessment (HRVA), flood plain mapping, sea level rise risk assessment)

10000

**Question 14 a): Has a climate risk and vulnerability or similar assessment been undertaken for your local government or Nation?**

Please select all that apply. If completed, please provide the year of completion in the textbox (YYYY).

No

If not, please select one or more options from the list.

No, we are not intending to undertake due to lack of financial capacity.

No, we are not intending to undertake due to lack of staff and technical capacity.

**Question 14 b): Are you integrating climate risk into asset management, budgeting and climate action plans?**

No

**Question 15: Please select the most significant climate hazards and impacts faced by your jurisdiction and please specify the associated adaptation measures completed or in-progress in the 2024 calendar year, if any.**

If entering a hazard under "Other", please also write the hazard in the textbox. Textbox limit: 998 characters

Extreme heat and heat stress

*Use of community Hall to cool down as needed*

Extreme cold, snow and ice

*Use of community hall as a warming shelter as needed*

Overland flooding

*working with OMVC to come up with plans to help reduce the risk*

Coastal flooding, storm surge events and/or other coastal hazards

*Working with OMVC to create a new evacuation site*

Ecological impacts (examples of ecological impacts include biodiversity loss and erosion)

*shoreline near airport has been effected*

Power outages

*working towards less reliance on diesel generation to recuse power outages*

Not sure

**Question 16: What information do you need to know to be able to plan effectively for the future of your community, with respect to the hazards and impacts identified in Question 15?**

Please select one or more of what you consider the most valuable types of information for planning.

Local knowledge  
Assessment of potential community impacts  
Assessment of community vulnerabilities  
Projected development  
Technical expertise to implement solutions  
Community/partner engagement and support  
Information on partnership opportunities  
Examples of actions taken by other communities

**Question 17: Please indicate all initiatives your local government or Nation had in-progress, ongoing or completed in the 2024 calendar year related to collaborating with their neighbouring communities, businesses or community organizations, critical infrastructure providers and/or other partners.**

Please select all that apply.

Emergency Management and Disaster Climate Risk Management related activities such as preparing, reviewing or revising hazard risk assessments, emergency/hazard response and/or hazard risks plans.

**Question 18: Has your local government or Nation completed a natural asset inventory (an assessment of natural resources like forests, wetlands, and waterways for their ecosystem services and value)?**

No

**If no, what are the primary barriers preventing your local government or Nation from completing a natural asset inventory?**

Please select all that apply.

Lack of funding  
Lack of capacity (staff, expertise, etc.)  
Not a current priority for council, directors, or leadership

## Equity

Certain populations are disproportionately affected/more vulnerable by climate hazards and impacts (e.g. people experiencing homelessness, low-income households, seniors/elders, people living alone).

Taking an equity-informed approach to climate action is about enhancing climate resilience for everyone in B.C., regardless of where and how they live and requires a just approach that integrates equity considerations into climate planning and adaptation responses.

**Question 19: How does your local government or Nation ensure equitable access to and distribution of climate action opportunities and benefits?**

Please select all that apply.

There are no specific measures in place to ensure equitable access to and distribution of opportunities and benefits.



## LGCAP Funding

The Program must be able to demonstrate the impact this funding has on greenhouse gas emissions reductions and resilience and adaptation in B.C. To substantiate the Program, we must develop a baseline understanding of where local governments and Nations are at with respect to climate action and track progress over time.

Please do your best to specify how much of your LGCAP funds was invested for each initiative undertaken without double counting.

Question 20 a): How has your local government or Nation spent or committed its LGCAP funding received in March 2024? This is the 3-years' upfront lump sum totaling: \$132,093

Instructions: Please select all that apply and indicate the total dollar value associated with each initiative. Please ensure the amount(s) entered below equals your local government or Nation's total LGCAP funding amount received in 2024 (noted above). For the purposes of this question, "committed" funding refers to money that has been officially allocated or earmarked for specific projects with certainty, even if it has not yet been spent. Please select "funds on hold" for any funding that was not spent or committed during the 2024 calendar year. Format: no dollar sign, no comma and up to two decimal places.

Community

Funds on hold

7500

Community-wide Initiatives

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25). If selecting "Other", please write both the item and the amount of funding in the textbox.

Energy study

14000

Community-wide initiatives

Resilience and adaptation initiatives

Community-wide climate policies, programs and actions.

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25). If selecting "Other", please write both the item and the amount of funding in the textbox.

Renewable energy investments (e.g. district energy, waste heat recovery, biomass)

100593.00

Community-wide resilience and adaptation policies, programs and actions.

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25). If selecting "Other", please write both the item and the amount of funding in the textbox.

Undertaking or completing a Hazard Risk Vulnerability Analysis (HRVA) at the community level.

10000

Funds on hold - How will funds be allocated?

No decision has been made.

To expand upon your selection(s), please highlight the initiative(s) your local government or Nation's LGCAP funding received in March 2024 has gone towards

*The Main goal is to replace oil-burning furnaces with heat pumps in public buildings, conduct building audits, and collaborate with the old Massett on an HRVA.*

Question 20 b): How has your local government or Nation spent or committed its remaining LGCAP funding received in 2022 and 2023? Based on our records, for your community, these funds total: \$16,549.08. (This is your community's total LGCAP funding received in 2022 and 2023 minus what was reported as spent in the last two LGCAP surveys.)

Your community needs to report on this whether or not you've submitted an LGCAP Spending Forecast Form. You can see what your community has previously reported for LGCAP funding in the LGCAP Raw Survey Data.

Instructions: Please select all that apply and indicate the total dollar value associated with each initiative. Please ensure the amount(s) entered below equals your local government or Nation's total LGCAP funding amount that was previously reported as in reserve (noted above). It doesn't matter which year the previously reserved funds received in 2022 and 2023 were spent or committed in. Format: no dollar sign, no comma and up to two decimal places.

Community

#### Community-wide Initiatives

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25). If selecting "Other", please write both the item and the amount of funding in the textbox.

Community-wide initiatives

#### Community-wide climate policies, programs and actions.

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25). If selecting "Other", please write both the item and the amount of funding in the textbox.

Renewable energy investments (e.g. district energy, waste heat recovery, biomass)  
16549.08

To expand upon your selection(s), please highlight the initiative(s) your local government or Nation's LGCAP funding received in 2022 and 2023 has gone towards

*Upgrade the old fire hall and the information center from oil furnaces to heat pumps.*

Question 21 a): How much additional external funding for climate action were you able to invest by leveraging your 2024 LGCAP funds? This could include matching grants as well as private investment.

Format: no dollar sign, no comma, and up to two decimal places

0

Question 21 b): Please list the funding programs leveraged and associated funders (i.e. Investing in Canada Infrastructure Program, Canada/Province).

Please enter "NA" if no funds were leveraged.

0

Question 22: What is your internal decision criteria for spending LGCAP dollars?

*climate action plan*

Question 23: Does your local government or Nation use a formal framework to apply a climate lens on infrastructure planning and decision-making?

This could include the Provincial preliminary GHG assessment guidance, the Federal climate lens guidance, or another climate lens framework.

No

Question 24: What is the value in the Program's continuity for your community and how does it support other priority initiatives for your local government or Nation (e.g. affordability, health, economic growth/resilience, etc.)?  
Optional

*Upgrades to buildings to meet needs*

**Please note on posting the survey publicly:**

- All information from the required questions must be included.
- Optional questions and responses can be omitted.
  - The Province will use the information from optional questions for internal purposes only.
- When posting the survey publicly, the design / format of the form can be changed.

**Local Government Climate Action Program Attestation Form**

Instructions for the Attestor (CFO or equivalent staff person):  
Complete and sign this form by filling in the fields below.

I, the Chief Financial Officer, or equivalent position, attest to the following:

1. That Local Government Climate Action Program funding has been, or will be, allocated to climate action.
2. That Local Government Climate Action Program funds received in 2022 and 2023 were spent by March 31, 2025 or an LGCAP Spending Forecast Form was submitted by February 28, 2025 and approved.
3. That Local Government Climate Action Program funds received in 2024 will be spent by March 31, 2028.
4. That a completed and signed version of this form and survey contents will be publicly posted by September 30, 2025.

Attested by (first name, last name)

*Joshua Humphries*

Professional title

CAO

Local government or Modern Treaty Nation

*Village of Masset*

Date

*2025-07-31*

**Attestor signature**

Please note: File upload e-signatures are not enabled as uploaded files do not appear on the final report. If you require a redo for the digitally-drawn signature, please click the trash can. If that doesn't work, please submit your survey then contact us at [LGCAP@gov.bc.ca](mailto:LGCAP@gov.bc.ca).

*Signature captured*

A handwritten signature in black ink, appearing to be 'M. M.', is displayed within a rectangular box.

2025-07-04 13:39:00 Pacific Daylight Time

**Reminder: Download a copy for your records!**

Once submitted, please download a copy of the completed survey and attestation form (PDF, Excel, and Word options).

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
014549	003	11/06/2025	A0074	Aviation Fuel Solu	01-2025	Fuel Training Cour	13,440.00		13,440.00	
014550	003	11/06/2025	B0001	BC HYDRO & POWER A	400004091690	Multi GL's BC Hydr	15,179.01		15,179.01	
014551	003	11/06/2025	B0004	BIG RED ENTERPRISE	23847	Garbage May25	1,428.07		1,428.07	
014552	003	11/06/2025	C0013	CANADIAN UNION OF	May25	Union Dues May25	677.68		677.68	
014553	003	11/06/2025	C0027	CANADA CUSTOMS & R	June25 FT June25 PT	24 May 2025 CRA Re 24/May/2025 CRA Re	11,797.47 1,054.83		12,852.30	
014554	003	11/06/2025	C0039	Clark Freightways	C1027886 C1031072 C1038088 C1040931 C1041562 C1048365	Freight-WP Well Pu Freight-FredSurrid Freight-Johnny's M Freight-Fred Surri Freight-Fred Surri Freight-Fred Surri	342.73 430.47 140.19 183.70 183.70 151.65		1,432.44	
014555	003	11/06/2025	D0001	Haida Gwaii Consum	May25	Multi GL's COOP Ma	1,715.19		1,715.19	
014556	003	11/06/2025	F0037	Haida Gwaii Fuel L	SI004531 SI004519 SI004530 SI005027 SI005024 SI008243	FD Vehicle Fuel FD Vehicle Fuel FD Vehicle Fuel FD Vehicle Fuel FD Vehicle Fuel FD Vehicle Fuel	105.35 14.73 57.87 57.27 49.16 72.56		356.94	
014557	003	11/06/2025	L0003	YOUNG, ANDERSON Ba	150718	Legal Services May	4,612.73		4,612.73	
014558	003	11/06/2025	M0405	McElhanney Associa	2321 284687	Air Cutting Tree P	3,698.63		3,698.63	
014559	003	11/06/2025	N0001	Inlet Supply Ltd.	May25	Multi GL's May25 I	518.91		518.91	
014560	003	11/06/2025	N0026	NORTH ARM TRANSPOR	SI093943 SI093944	Jet A-1 Fuel 18095 Jet A-1 Fuel 18508	27,157.60 27,778.18		54,935.78	
014561	003	11/06/2025	N0053	Northern911	39829-0601202	FD Telephone Syste	270.38		270.38	
014562	003	11/06/2025	N0054	Nors Construction	SSI/53316	PW Equip-Riding Mo	823.20		823.20	
014563	003	11/06/2025	O0025	Orkin Canada Corpo	C-5314606	PW Pest Control Ma	73.48		73.48	
014564	003	11/06/2025	P0089	PACIFIC BLUE CROSS	1687822	June25 Remit PBC	5,869.76		5,869.76	
014565	003	11/06/2025	R0047	Roadly	000790	Air Runway Paintin	2,099.48		2,099.48	
014566	003	11/06/2025	S0017	FRED SURRIDGE LTD.	000677021 000677020	Ditches, Culverts, Water Sys O&M	882.56 2,833.89		3,716.45	
014567	003	11/06/2025	S0022	North Coast Reg. D	250459	Tipping Fees #1944	315.00		315.00	
014568	003	11/06/2025	S0120	Shearer, Robert	1178 1177 1176	Air-Rehabilitation Paving Proj. Waterline Replacem	3,837.75 178.50 490.88		4,507.13	
014569	003	11/06/2025	T0005	T.L.C. AUTOMOTIVE	0000165502	PW Vehicle/Equip F	2,662.77		2,662.77	
014570	003	11/06/2025	T0035	Christie 3D Adorn	1751	Porto Toilet Renta	658.35		658.35	
014571	003	11/06/2025	T0101	TES Instruments	4670	Air Runway Tractio	708.75		708.75	
014572	003	11/06/2025	U0015	Urban Systems Ltd.	247767	Asset Management P	1,575.00		1,575.00	
014573	003	11/06/2025	W0004	WESTPOINT AUTOMOTI	832-458498	Sewer Sys O&M	208.51		208.51	
014574	003	11/06/2025	W0087	Williams Petroleum	60532	Air Fuel Tank	7,967.91		7,967.91	
014575	003	11/06/2025	X0001	XEROX CANADA INC.	F64165320	Copies 27Apr25-26M	221.35		221.35	
014589	003	20/06/2025	O0025	Orkin Canada Corpo	C-5346768	PW Pest Control Ju	73.48		73.48	
014588	003	20/06/2025	N0048	North Beach Tree C	271	Sewer Sys O&M	288.75		288.75	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
014587	003	20/06/2025	N0039	Tenaquip Limited	16836842-00	PW Shop Supplies	107.73		107.73	
014586	003	20/06/2025	N0026	NORTH ARM TRANSPOR	SI094015 SI094024 SI094047 SI094151 SI094152 SI094153 SI094164 SI094165 SI094187 SI094188 SI094189	Jet A-1 Fuel 10107 Jet A-1 Fuel 18095 Jet A-1 Fuel 18098 Jet A-1 Fuel 18083 Jet A-1 Fuel 8000. Jet A-1 Fuel 10082 Air Vehicle Fuel Air Vehicle Fuel Jet A-1 Fuel 18102 Jet A-1 Fuel 12009 Jet A-1 Fuel 6067.	27,176.36 27,158.04 27,161.64 27,140.34 12,007.02 15,132.29 1,649.37 782.90 27,167.65 18,023.26 9,105.81		192,504.68	
014585	003	20/06/2025	H0119	Haida Gwaii Heat P	707351	Sewer Sys O&M	315.00		315.00	
014584	003	20/06/2025	F0042	FlowSystems Dist.	0000031992	Water Sys O&M	1,729.48		1,729.48	
014583	003	20/06/2025	F0037	Haida Gwaii Fuel L	SI008601	FD Vehicle Fuel	123.13		123.13	
014582	003	20/06/2025	C0027	CANADA CUSTOMS & R	June25-2 FT June25-2 PT	June 07, 2025 CRA June 07, 2025 CRA R	11,669.84 777.88		12,447.72	
014581	003	20/06/2025	C0025	CLEARTECH INDUSTRI	INV1166505	WP Chemicals	17,763.08		17,763.08	
014580	003	20/06/2025	C0008	COASTAL PROPANE IN	83650 83825	Air Propane 2000.2 HD Propane 240 ltr	2,994.90 319.56		3,314.46	
014579	003	20/06/2025	B0068	Bandstra Transport	P1420386	Freight-P.Scheck-W	481.28		481.28	
014578	003	20/06/2025	B0058	Centrix Control So	INV78920	WP O&M	112.00		112.00	
014577	003	20/06/2025	A0062	Associated Fire Sa	00018269	FD Equip Upgrade P	4,701.93		4,701.93	
014576	003	20/06/2025	A0003	ASSOCIATED ENGINEE	2000508	WP O&M	319.73		319.73	
014590	003	20/06/2025	P0016	PUROLATOR COURIER	530152552	Freight-Cleartech-	65.43		65.43	
014591	003	20/06/2025	P0023	PitneyWorks	June25	Postage June25	1,086.80		1,086.80	
014592	003	20/06/2025	P0035	Port Air Cargo Ser	VOM0525	Freight-Ranch-Play	26.25		26.25	
014593	003	20/06/2025	S0017	FRED SURRIDGE LTD.	000677169 000677279	WP O&M WP O&M	412.59 2,340.30		2,752.89	
014594	003	20/06/2025	T0106	Terus Construction	4118762	Waterline Proj. re	537,190.58		537,190.58	
014595	003	20/06/2025	U0016	Ursus Heritage Con	2025-186 2025-231	Water Main Proj. Airport Tree Cutti	58,815.32 3,522.75		62,338.07	
014596	003	20/06/2025	X0001	XEROX CANADA INC.	L34580347	34 of 60 Copier Le	139.16		139.16	
014597	003	30/06/2025	A0062	Associated Fire Sa	00018405	FD Equip Upgrade P	5,350.47		5,350.47	
014598	003	30/06/2025	B0004	BIG RED ENTERPRISE	23933	Garbage June25	1,606.58		1,606.58	
014599	003	30/06/2025	B0056	BRENNTAG CANADA IN	46834863 46885322 46897551 46943606 46976273	CR-Cylinder Return CR-Cylinder Return WP Chemicals CR-Cylinder Return WP Chemicals	5,040.00- 5,040.00- 9,457.89 5,040.00- 9,497.09		3,834.98	
014600	003	30/06/2025	B0058	Centrix Control So	INV79007	WP O&M	1,153.60		1,153.60	
014601	003	30/06/2025	B0068	Bandstra Transport	Y093832	Freight-Johnny's M	243.19		243.19	
014602	003	30/06/2025	B0070	Bedard, Ted	June25	Air Janitorial Jun	1,941.66		1,941.66	
014603	003	30/06/2025	D0011	DRIFTTECH MECHANIC	15058	PW Equip O&M-Line	1,652.17		1,652.17	
014604	003	30/06/2025	D0068	Dynamic Rescue Equ	I-7895	WP O&M	20.95		20.95	
014605	003	30/06/2025	F0037	Haida Gwaii Fuel L	CL85330	CR. Inv Error in p	114.53-		38.75	

Report: M:\Live\ap\apchklsx.p  
Version: 010003-L58.79.01  
User ID: Jo-Ann

VILLAGE OF MASSET  
AP CHEQUE LISTING  
Payment Date From 01/06/2025 To 30/06/2025 ALL Payments BY Pay Date

Date: 06/08/2025  
Time: 10:47:46

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
					SI002885	Corrected Inv SI00	153.28			
014606	003	30/06/2025	J0057	Johnny's Machine S	6566	Sewer Sys O&M	8,041.95		8,041.95	
014607	003	30/06/2025	M0115	Murphy, Will	266	Air Tree Cutting P	48,060.00		48,060.00	
014608	003	30/06/2025	P0016	PUROLATOR COURIER	505162852 555180378	Freight-Centrix-WP Freight-Flow Sys-W	79.83 107.23		187.06	
014609	003	30/06/2025	P0120	PBX Engineering	24593 25729	Covered Plaza Covered Plaza	947.10 628.16		1,575.26	
014610	003	30/06/2025	T0003	TELUS BC Inc	June25	Multi GL's Telus J	3,366.20		3,366.20	
014611	003	30/06/2025	T0082	Telus Mobility	June25	Multi GL's Telus M	605.60		605.60	
014612	003	30/06/2025	T0089	Thorgeirson, John	FD Wages June	FD Fire Chief Wage	320.00		320.00	
014613	003	30/06/2025	T0106	Terus Construction	4136087	Progress#8 Road Pa	1,417,739.65		1,417,739.65	
014614	003	30/06/2025	U0015	Urban Systems Ltd.	248702	Bylaw Reform Proj.	5,250.00		5,250.00	
014615	003	30/06/2025	W0040	Williams, Natasha	June25	Janitorial June25	1,860.00		1,860.00	
014616	003	30/06/2025	W0088	WASCO Winnipeg Air	103596	Air SMS June25	2,902.99		2,902.99	
Total							2,486,157.89	0.00	2,486,157.89	

Payment Summary		
Description	Qty	Amount
Cheque	68	2,486,157.89
EFT	0	0.00
Direct Deposit	0	0.00
Credit Card	0	0.00
Void	0	0.00
Total:	68	2,486,157.89

\*\*\* End of Report \*\*\*

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
014618	003	10/07/2025	A0079	Aberdeen Business	IN-33918	New Payroll System	7,795.00		7,795.00	
014619	003	10/07/2025	C0005	CHARLOTTE ISLAND T	1212	FD Vehicle Tires	2,354.45		2,354.45	
014620	003	10/07/2025	C0013	CANADIAN UNION OF	June25	Union Dues June25	709.57		709.57	
014621	003	10/07/2025	C0027	CANADA CUSTOMS & R	July25-FT July25-PT	June 21, 2025 CRA June 21, 2025 CRA	12,704.53 8,855.22		21,559.75	
014622	003	10/07/2025	C0113	CityWest Cable & T	June25 July25	Multi GL's City We Multi GL's City We	79.61- 537.60		457.99	
014623	003	10/07/2025	E0004	ENVIRONMENTAL OPER	158546 158547	WP O&M WP O&M	315.00 210.00		525.00	
014624	003	10/07/2025	F0037	Haida Gwaii Fuel L	SI009734	FD Vehicles Fuel	131.10		131.10	
014625	003	10/07/2025	L0003	YOUNG, ANDERSON Ba	151322-151324	Legal Services Jun	3,395.20		3,395.20	
014626	003	10/07/2025	M0079	McIntyre, Warren	July25	Tennis Court Press	150.00		150.00	
014627	003	10/07/2025	N0001	Inlet Supply Ltd.	June25	Multi GL's Inlet S	93.81		93.81	
014628	003	10/07/2025	N0026	NORTH ARM TRANSPOR	SI094373 SI094299 SI094300 SI094408 SI094410 SI094473	Freight-Cleartech- Jet A-1 Fuel 10387 Jet A-1 Fuel 18043 Jet A-1 Fuel 18032 Jet A-1 18101.5 lt Jet A-1 Fuel 18066	1,942.90 14,891.90 25,868.65 25,853.89 25,952.24 25,901.77		120,411.35	
014629	003	10/07/2025	N0053	Northern911	39829-0701202	FD Telephone Syste	270.38		270.38	
014630	003	10/07/2025	P0089	PACIFIC BLUE CROSS	1704009	July25 Remit PBC	5,088.05		5,088.05	
014631	003	10/07/2025	R0024	Rocky's Equipment	5831	PW Equipment-Weede	2,345.06		2,345.06	
014632	003	10/07/2025	R0034	Rocky Mountain Pho	IN0152250	FD Equip	25.20		25.20	
014633	003	10/07/2025	R0049	R.D. of Fraser-For	13180	MS 365 & Equipment	881.60		881.60	
014634	003	10/07/2025	R0056	Russ, Caleb	MF Bursary	2025 MF Bursary C.	1,500.00		1,500.00	
014635	003	10/07/2025	S0120	Shearer, Robert	1180 1181 1182	Air-Rehabilitation Paving Proj. Waterline Replacem	1,963.50 1,874.25 357.00		4,194.75	
014636	003	10/07/2025	S0209	Stoltzfus, Cyrus	792078	Runway Air Grass C	3,675.00		3,675.00	
014637	003	10/07/2025	T0005	T.L.C. AUTOMOTIVE	0000165817	PW Equip/Vehicle F	1,834.57		1,834.57	
014638	003	10/07/2025	T0040	A-Mais Technologie	2025078	Remote Mgmt Subscr	1,328.47		1,328.47	
014639	003	10/07/2025	U0015	Urban Systems Ltd.	249124	Asset Mngmt Proj.	3,150.00		3,150.00	
014640	003	10/07/2025	W0011	WORKSAFE BC	Q2-2025	WCB Q2-2025	7,110.10		7,110.10	
014663	003	24/07/2025	U0015	Urban Systems Ltd.	249518 250107	Bylaw Reform Proj. Covered Plaza	10,500.00 1,260.00		11,760.00	
014662	003	24/07/2025	R0049	R.D. of Fraser-For	13127	MS 365 Mar-Apr25	203.86		203.86	
014661	003	24/07/2025	P0110	Pear Canada	012766	Air Fuel System Re	6,676.22		6,676.22	
014660	003	24/07/2025	P0016	PUROLATOR COURIER	510168301	Freight-CentrixC.-	56.48		56.48	
014659	003	24/07/2025	O0017	Old Masset Village	2025-07-002	WWT July-Sept25	15,003.00		15,003.00	
014658	003	24/07/2025	N0048	North Beach Tree C	Tree Removal	Playgrounds mainte	288.75		288.75	
014657	003	24/07/2025	N0026	NORTH ARM TRANSPOR	SI094186 SI094411 SI094520 SI094519	PW Equipment-B95 Jet A-1 Fuel 18107 Jet A-1 Fuel 18065 Jet A-1 Fuel 18064	81.21 25,961.27 25,900.91 25,899.62		129,664.47	



Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
					SI094639	Jet A-1 Fuel 2611	3,744.70			
					SI094638	Jet A-1 Fuel 15496	22,217.43			
					SI094637	Jet A-1 Fuel 18036	25,859.33			
014656	003	24/07/2025	J0006	BULKLEY-STIKINE JA	195990	Bld-Air Terminal	123.95		123.95	
014655	003	24/07/2025	H0119	Haida Gwaii Heat P	707374	Marina Washroom Li	498.75		498.75	
014654	003	24/07/2025	G0097	Groundswell Electr	SI-1006	Apt. Maintenance	417.44		1,257.44	
					SI-1016	Air Fuel System Re	840.00			
014653	003	24/07/2025	F0037	Haida Gwaii Fuel L	SI010393	FD Vehicle Fuel	179.62		179.62	
014652	003	24/07/2025	D0011	DRIFTTECH MECHANIC	15079	PW Equip-Riding Mo	95.20		812.82	
					15082	PW Equip-B95	717.62			
014651	003	24/07/2025	D0001	Haida Gwaii Consum	June25	Multi GL's COOP Ju	2,810.97		2,810.97	
014650	003	24/07/2025	C0125	Council of Haida N	ADM10030	Waterline Replacem	1,802.43		12,955.49	
					ADM10029	Waterline Replacem	6,489.42			
					ADM10031	Waterline Replacem	1,029.80			
					ADM10028	Waterline Replacem	3,633.84			
014649	003	24/07/2025	C0039	Clark Freightways	C1068346	Freight-FredSurr.-	283.71		283.71	
014648	003	24/07/2025	C0027	CANADA CUSTOMS & R	July25 PT-2	SJuly25 CRA Remit	1,401.27		12,984.65	
					July25 FT-2	SJuly25 CRA Remit	11,583.38			
014647	003	24/07/2025	C0009	CHOWN ENTERPRISES	767669	Marina Bathrooms	160.13		160.13	
014646	003	24/07/2025	C0008	COASTAL PROPANE IN	83694	FD Propane 800.4 l	1,198.44		1,198.44	
014645	003	24/07/2025	C0004	Staples Advantage	70509631	Air/Admin Office S	2,882.18		2,882.18	
014644	003	24/07/2025	B0128	Ba, Amirou	Rain Gear Rei	Reimbursement for	16.79		16.79	
014643	003	24/07/2025	B0106	BC Web	20104146	Web Hosting Aug25-	222.88		222.88	
014642	003	24/07/2025	A0018	Aon Reed Stenhouse	114776	Aviation Gen Liabi	5,659.00		5,659.00	
014641	003	24/07/2025	A0003	ASSOCIATED ENGINEE	2000703	Air Capital Asst.	16,464.53		16,464.53	
014664	003	24/07/2025	W0004	WESTPOINT AUTOMOTI	832-459944	Paving Proj	37.40		74.80	
					832-460321	Paving Proj	37.40			
014665	003	24/07/2025	X0001	XEROX CANADA INC.	F64317131	Copies 26May25-25J	106.87		246.03	
					L35593091	35 of 60 Copier Le	139.16			
014666	003	29/07/2025	W0040	Williams, Natasha	July25	Janitorial July25	1,980.00		1,980.00	
014667	003	31/07/2025	A0003	ASSOCIATED ENGINEE	2001021	Air Rehabilitation	119,182.59		119,182.59	
014668	003	31/07/2025	B0070	Bedard, Ted	July25	Air Janitorial Jul	1,941.66		1,941.66	
014669	003	31/07/2025	C0025	CLEARTECH INDUSTRI	INV1172350	WP Chemicals	3,168.90		3,168.90	
014670	003	31/07/2025	N0026	NORTH ARM TRANSPOR	SI094679	Freight-Cleartech	1,218.17		78,767.47	
					SI094759	Jet A-1 Fuel 18059	25,892.60			
					SI094760	Jet A-1 Fuel 18000	25,807.56			
					SI094761	Jet A-1 Fuel 18029	25,849.14			
014671	003	31/07/2025	O0025	Orkin Canada Corpo	C-5400425	PW Pest Control Ju	73.48		73.48	
014672	003	31/07/2025	P0016	PUROLATOR COURIER	535154447	MVFD Equip	109.46		109.46	
014673	003	31/07/2025	P0023	PitneyWorks	July25	Postage-July25	630.00		630.00	
014674	003	31/07/2025	P0089	PACIFIC BLUE CROSS	1718382	Aug25 Remit PBC	5,400.48		5,400.48	
014675	003	31/07/2025	P0107	PrairieCoast Equip	P29975	PW Equip-Riding Mo	839.97		2,914.35	
					P30414	PW Equip-Riding Mo	2,074.38			
014676	003	31/07/2025	P0110	Pear Canada	012834	Air Fuel System Re	256.58		256.58	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
014677	003	31/07/2025	R0049	R.D. of Fraser-For	13200	MS365 2 Laptops CF	3,634.90		3,634.90	
014678	003	31/07/2025	R0050	Rushworth Electric	516841	PEP Bldg Reno	7,213.54		26,050.54	
					516842	Admin Bldg Window	7,129.50			
					516840	Pep Building Reno	1,554.00			
					516839	Pep Bldg Reno	10,153.50			
014679	003	31/07/2025	S0017	FRED SURRIDGE LTD.	000677754	Ditches, Culverts	405.89		405.89	
014680	003	31/07/2025	S0022	North Coast Reg. D	250591	Jan-Feb 2025 Garba	28,878.72		86,636.16	
					250592	March-April 2025 G	28,878.72			
					250593	May-June 2025 Garb	28,878.72			
014681	003	31/07/2025	T0003	TELUS BC Inc.	July25	Telus New System A	1,217.44		4,555.09	
					July25-2	Multi GL's Telus J	3,337.65			
014682	003	31/07/2025	T0005	T.L.C. AUTOMOTIVE	0000166045	PW Vehicles	56.42		56.42	
014683	003	31/07/2025	T0082	Telus Mobility	July25	Multi GL's Telus M	647.94		647.94	
014684	003	31/07/2025	T0090	Thorgeirson, Ryan	FD Wage July2	FD Chief Wage July	320.00		320.00	
014685	003	31/07/2025	W0076	Wettlaufer, Marya	12July25 Cons	2025 Consignment S	257.55		257.55	
014686	003	31/07/2025	W0092	WSN Contracting	2025-07-188	Litter Control-Stu	2,047.50		2,047.50	
Total:							750,508.32	0.00	750,508.32	

Payment Summary		
Description	Qty	Amount
Cheque	69	750,508.32
EFT	0	0.00
Direct Deposit	0	0.00
Credit Card	0	0.00
Void	0	0.00
Cheque	0	0.00
EFT	0	0.00
Direct Deposit	0	0.00
Credit Card	0	0.00
Void	0	0.00
Total:	69	750,508.32

\*\*\* End of Report \*\*\*

**File Number:** PW-2025-08 (1)

**DATE OF MEETING:** August 11th, 2025

**AUTHORED BY:** Sylvan Daugert, Public Works Superintendent

**SUBJECT:** Grant Application for Asbestos-Cement Water Main Replacement

### **PURPOSE**

To request Council's authorization to submit a grant application to the UBCM Strategic Priorities Fund to complete the replacement of the Village's remaining asbestos-cement water mains.

### **BACKGROUND**

Following the successful completion of the 2025 water main project, staff have updated the Village's long-term water main replacement plan. An opportunity exists to apply for a grant of up to \$7 million, representing 100% of the project cost, with a submission deadline of Sept. 12, 2025.

Staff have prepared a "Class B" cost estimate for the project, which includes replacing the remaining asbestos-cement water mains within the Village and the water main crossing the causeway. The estimate is considered to have a high degree of accuracy (+/- 15% to 25%) due to recent, relevant pricing data and comprehensive GIS mapping of the required work.

This project directly supports the Masset 2040 Integrated Official Community Plan (Bylaw 628) by fulfilling Policy #19 ("minimize leaks in the water system by maintaining and upgrading water mains as necessary") and advancing Goal #7 ("ensure the...water system provides high quality, safe and affordable drinking water to residents").

### **KEY PROJECT CONSIDERATIONS**

The project plan and cost estimate have been developed with the following strategic considerations:

1. The project methodology aligns with Council's direction to avoid full excavation of newly paved roads. Connections to previously installed water lines will be made through localized

pavement cuts, a standard practice that significantly reduces disruption compared to full street trenching.

2. To ensure the project can be delivered within the grant timeline, the scope has been carefully defined. The water line along Highway 16 has been excluded from this application, as the required Ministry of Transportation and Infrastructure permitting process would introduce timeline risks. This work can be addressed in a future, separate project.
3. The plan includes industry standard procedures for flushing and disinfection required when connecting to buried water lines. These requirements are fully accounted for in the project's estimated cost and schedule, as are inflation costs compared to recent installations.

Staff are confident that this project represents a timely opportunity to complete a major infrastructure priority with 100% external funding.

## **COUNCIL ACTION**

That Council pass the following resolution:

That the Village of Masset council supports an application for up to \$7 million from the Strategic Priorities Fund to replace remaining asbestos-cement water mains in the village and to replace the water main that crosses the Hodges Avenue causeway. Council further commits the village to covering any cost overruns incurred during the project, and to managing the grant funds and reporting requirements.

### **Submitted by:**

Sylvan Daugert

Public Works Superintendent

### **Co-Authored by:**

Rob Shearer

Consultant Contract  
Administrator

### **Co-Authored by:**

Andrew Hudson

Grant Writer

## **ATTACHMENTS:**

Attached maps show:

- Map A
  - Proposed water lines through Trumpeter, Widgeon & Teal; as well as Alder, Balsam & Cedar Crescents.
- Map B
  - Proposed water lines through Hemlock to Pine and Spruce. Water line in Maple Crescent. Water line from Harrison north of Orr St, over to the North end of Collison.
- Map C
  - The Northern end of Old Beach Road and Northern end of Burgess, Mallard Crescent.
- Map D
  - Water lines off the Southern end of Burgess down Williams St., Williams Lane, Charles lane and the Eastern end of Wilson.

In these maps, the proposed water lines are dashed blue. Valves, connections, tees and elbows are in various yellow icon shapes.

MAP A





MAP B



### MAP C





MAP D

