

Downtown Masset Business Façade

Improvement Program:

Grant Application Form

Applicant Information

Applicant Name: _____

Mailing Address: _____

Postal Code: _____ Phone: _____

Building Address: _____

Email: _____

If you are applying as a tenant of the building, please provide the following information and attach a letter of consent from the owners stating that you are allowed to proceed with the renovations to the building.

Owner's Name: _____

Address: _____

Postal Code: _____ Phone: _____

Project Description

1. Describe the project: (attach any extra sheets, photos, designs, samples, quotes etc.)

2. Planned Start Date: _____

3. Planned Completion Date: _____

4. Estimated Total Project Cost: _____

Applicant Checklist:

- Property taxes paid
- Utility taxes paid
- Business License fees paid
- Permit applications completed
- Building owner authorization
- Application includes accessibility improvements

Attach to Application:

- Photos of existing conditions
- Detailed specifications and associated costs
- Cost estimates from contractors
- Drawings
- Material and colour samples

*Please refer to the Guidelines for important dates and deadlines.

Terms and Conditions

I, _____, of _____ have
(Applicant) (Business/Building)
read the complete application and concur with and give my consent to the work proposed in the application.

I assume all responsibility for obtaining appropriate architectural drawings, building permits and inspections where applicable and for the hiring of contractors as necessary.

I will display signage to promote the Downtown Masset Façade Improvement Program on the exterior of the building during construction and for two months following completion of the project.

I agree not to involve the Village of Masset in any legal action between myself and any contractors, estimators, employees, workers or agents arising from or out of the Façade Improvement Program.

I give my consent to the Village of Masset to make any inquiries required to confirm that the improvements implemented are in accordance with the expected standards.

I understand payment of approved grants will be made upon the applicant providing the Village of Masset proof of final completion of the proposed improvements along with verification of expenditures and proof of final inspection (when required).

I agree to provide a written testimonial about the project upon completion, and agree to that testimonial being used as part of the reporting process for the Village of Masset and for further promotion of the program.

Signature(s): _____

Date: _____

Application received by: _____

Date Received: _____