

A G E N D A
for

REGULAR COUNCIL MEETING
February 26, 2024

COUNCIL CHAMBERS 7:00 PM

CALL TO ORDER

The Village of Masset acknowledges the un-ceded traditional territory of the Haida Nation on which this meeting is held.

ADOPTION OF AGENDA

COUNCIL MEETING MINUTES

February 12, 2024 Council Meeting Minutes

MINUTES AND REPORTS OF OTHER ORGANIZATIONS

1. **NCRD February 2024 Board Highlights**

PETITIONS AND DELEGATES

1. **Jevan Gowler Masset Volunteer Fire Department Chief**

VERBAL REPORTS OF COUNCIL/CAO/CFO

BYLAWS

Bylaw No. 667 A Bylaw to Establish a Parks and Recreation Committee

NEW BUSINESS

- NB-1 Gwaii Trust Major Contributions 2024 MVFD Breathing Equipment Upgrade**
- NB-2 UBCM Emergency Operations Centre Grant Ratify Motion**
- NB-3 FOI Policy 2024**
- NB-4 Invitation to Participate in Research Study for Elected Officials**
- NB-5 XAAYDAGA DLAANG SOCIETY Letter of Support**

NB-6 Letter of Support Village of Port Clements Sewage Lagoon Project

NB-7 Letter of Support - Support Our Troops Licence Plate Program

PUBLIC QUESTION PERIOD

ADJOURNMENT

Village of Masset Regular Council Meeting of February 12, 2024

Minutes of the Regular Council Meeting held February 12, 2024 in the Council Chambers.

Present:	Mayor:	S. Disney
	Councillors:	J. Currie, T. Carty, B. Johnston, B. Pages
	CAO:	J. Humphries
	CFO:	J. Brown
	Intern:	A. Olee

CALL TO ORDER

The Village of Masset acknowledges the un-ceded traditional territory of the Haida Nation on which this meeting is held.

The meeting was called to order at 7:00 pm.

ADOPTION OF AGENDA

Moved by Councillor Pages, seconded by Councillor Johnston to adopt the agenda as amended with the addition of NB-6 Big Tree Trail.

CARRIED

COUNCIL MEETING MINUTES

Council Meeting Minutes January 22, 2024

Moved by Councillor Pages, seconded by Councillor Carty that the January 22, 2024 Council meeting minutes be adopted as presented.

CARRIED

MINUTES AND REPORTS OF OTHER ORGANIZATIONS

NCRD January 2024 Board Highlights

Moved by Councillor Pages, seconded by Councillor Carty that the NCRD Board report be received and filed.

CARRIED

PETITIONS AND DELEGATES

Sgt. Damon MacDonald RCMP 3rd Quarter Report

Sgt. MacDonald reported on the following issues:

The RCMP in Masset are fully staffed right now. One member will be leaving next week but will be replaced by summer. They have not been too badly affected by emergency room closures except for mental health issues. Sgt. MacDonald inquired about when he will get parking tickets and was informed that they are not here yet.

Moved by Councillor Johnston, seconded by Councillor Carty that the RCMP 3rd Quarter Report be received and filed.

CARRIED

Call from Arnie Bellis Re: St. Paul's Church

Arnie Bellis has been notified that the bishop will be coming to Masset to have St. Paul's church deconsecrated and sold. Mr. Bellis noted that the church was built by locals and should be returned to the community. He has spoken with the bishop regarding turning it over and they are exploring all options.

The church will need a new roof and some repairs and there is a need to discuss other options with the bishop. Councillor Carty stated that the Village would not be taking on the cost of the church but there should be a group or committee formed. The soup kitchen is a society but they are waiting to see what options will be available after discussions are held with the bishop. He is also checking into the possibility that it could be declared a heritage building.

Moved by Councillor Pages, seconded by Councillor Carty that the verbal report from Arnie Bellis be received.

CARRIED

CORRESPONDENCE

C-1 BC Timber Sales Haida Gwaii Operation Plan 2024

Moved by Councillor Pages, seconded by Councillor Carty that the report from BC Timber Sales be received and filed.

CARRIED

VERBAL REPORTS OF COUNCIL/CAO/CFO

Councillor Pages attended the Health Committee meeting with NHA, and a North Coast Regional District meeting.

Councillor Johnston also attended the Healthcare Committee meeting, a Gwaii Trust meeting.

Village of Masset Regular Council Meeting of February 12, 2024

Councillor Currie also attended a Healthcare Committee meeting and tried to attend a MIEDS meeting but was unable due to issues with the internet link.

CFO Brown stated that the audit is in the third week of March.

CAO Humphries attended a Park to Pier meeting with Urban Systems, a Harbour Day meeting, met with OMVC Band Manager, a meeting with island CAO's, a meeting with Daniel Fish regarding EOC matters, a Recreation Committee meeting, a new Provincial Systems meeting with Urban Systems. He will be with Andrew Hudson regarding a further \$150,000.00 fund for asset management and suggested having a Strategic Meeting with council on February 22nd. He also attended a meeting with BC Ambulance regarding a new station possibly on the Northern Health lot by the hospital. There will be EOC training for elected officials on March 7th in Port Clements and is working with OMVC on an EOC application for more funding.

Councillor Carty attended a Recreation Committee meeting and a Harbour Day meeting.

Mayor Disney has had Harbour Day discussions with various community members, attended the Vancouver Island Regional Library AGM, has had discussions with Chief Councillor Edgars regarding housing, attended the Healthcare Committee meeting and has had discussions with Jennifer Rice regarding North Arm. She requested that staff reach out to Northern Health to see if there are any updates and if they are available to meet again in the near future.

Moved by Councillor Carty, seconded by Councillor Currie that the verbal reports be accepted as presented.

CARRIED

NEW BUSINESS

NB-1 0314860 Section 16 Reserve/Withdrawal from Disposition

The Ministry of Forests would like to move from a Section 16 Reserve to a Section 17 Notation of Interest for a parcel of land that the Village of Masset has a lift station and other water/sewer systems on. The land will not be developed because it is slough. Council suggested that the Ministry of Forests come to a future meeting as a delegate to discuss the issue.

Moved by Councillor Pages, seconded by Councillor Currie that the Village of Masset receive the Ministry of Forests request and schedule a meeting to discuss the reserve.

CARRIED

NB-2 Military Service Recognition Book Advertisement

Moved by Councillor Carty, seconded by Councillor Pages that the request for advertising be received and filed.

CARRIED

NB-3 SMS Annual Report

CAO Humphries reviewed the SMS Annual Report which shows significant improvements from previous years. Transport Canada has indicated that they will be coming to do an audit on the SMS system this fall.

Moved by Councillor Pages, seconded by Councillor Carty that the SMS Annual Report for 2023 be received and filed.

CARRIED

NB-4 Gwaii Trust Board Nominations

Moved by Councillor Carty, seconded by Councillor Pages, that the Village of Masset nominate Councillor Johnston as director to Gwaii Trust.

CARRIED

Moved by Councillor Johnston, seconded by Councillor Pages that the Village of Masset nominate Councillor Carty as alternate to Gwaii Trust.

CARRIED

NB-5 Merchandise Budget

Moved by Councillor Pages, seconded by Councillor Currie approved up to \$15,000.00 to purchase saleable branded merchandise.

NB-6 Big Tree Trail

Councillor Carty had some discussions regarding who owns the land and how to go about building the trail. He received some application and request for use forms from the Haida Gwaii Natural Resource/District Ministry of Forests office. CAO Humphries suggested that this could be dealt with under the Recreation Committee and noted that the Recreation Committee should have a members from the community as well.

Moved by Councillor Pages, seconded by Councillor Carty that Council support staff in forming a Parks and Recreation Committee and prepare a bylaw for the committee.

CARRIED

ADJOURNMENT

Moved by Councillor Johnston the meeting be adjourned at 8:58 pm.

CARRIED

Recording Secretary

Mayor

Certified Correct, Administrator

Board Highlights

February 2024

Board Business:

1. The Board resolved to send a letter to the Minister of Housing regarding expanding the Secondary Suite Incentive Program (SSIP) to include all regional districts and that, if possible, the letter be a joint letter from all remaining regional districts currently not a part of the SSIP launch in April 2024.
2. The Board resolved to provide a letter of support to the City of Prince Rupert and Urban Systems regarding their application to the Planning Institute of B.C. and Yukon's Excellence in Planning – Rural and Small Town Award for their Transportation Plan – Connect Rupert.
3. The Board scheduled a Parcel Tax Roll Review panel meeting for March 15, 2024 at 1:45 p.m. to review the Sandspit Water Parcel Tax Roll. The parcel tax roll will be available at the NCRD administration office and on the NCRD website starting on Tuesday, February 20, 2024.
4. The Board resolved to apply for the Union of British Columbia Municipalities Emergency Operations Centres Equipment and Training grant for back-up generators for the Sandspit Volunteer Fire Department and Tlell Volunteer Fire Department. The Board resolved to provide overall grant management for the project.
5. On February 9, 2024, the Board held its Round 2 Budget meeting to consider the NCRD's 2024-2028 Five-Year Financial Plan. The Round 3 Budget meeting is scheduled for March 6, 2024 at 7:00 P.M. To learn more about the NCRD's financial planning visit the [2024-2028 NCRD Financial Plan Consultation](#) webpage.
6. The Board has included a proposal to interfund borrow between NCRD capital reserves to fund renovations to a new administration building in 2024. The proposed borrowing will be included in the 2024-2028 Financial Plan.
7. The Board resolved to hold a special meeting on March 6, 2024, immediately following the NCRD Special Board Meeting (Round 3 Budget) to consider the updated Solid Waste Management Plan.

For complete details of NCRD Board meetings, the Agenda and Minutes are posted online at www.ncrdbc.com.

VILLAGE OF MASSET

BYLAW NO. 667

A bylaw to establish a Parks and Recreation Committee.

WHEREAS the Community Charter empowers Council to establish a standing committee,

AND WHEREAS the Council for the Village of Masset desires to be advised on all matters which relate to the operation, development and policies of all facilities, infrastructure, equipment and related to Parks and Recreation in Masset.

NOW THEREFORE, the Council for the Village of Masset in open meeting assembled enacts as follows:

The committee shall be known as the "**Village of Masset Parks & Recreation Committee.**"

1. Purpose:

The committee aims to promote and enhance parks & recreational activities and opportunities for Village residents. This includes organizing events, maintaining recreational facilities, and creating community through recreational initiatives.

2. Objectives:

- a) Identify and prioritize the recreational needs and interests of the town's residents.
- b) Planned, coordinated, and executed various recreational programs and events.
- c) Maintain and improve existing recreational facilities, ensuring they meet safety standards.
- d) Collaborate with local organizations, schools, and community groups to enhance recreational opportunities.
- e) Seek funding and resources to support the committee's initiatives.

4. Membership:

- a) The committee shall have five members, including a chairperson (Council member), vice-chairperson, and general.
- b) Membership shall be open to Village residents passionate about recreation and willing to contribute actively to the committee's objectives.
- c) The term of each member shall be three years, with the option for reappointment.

5. Roles and Responsibilities:

- a) Chairperson: The chairperson shall lead meetings, facilitate discussions, and ensure the committee operates effectively.
- b) Vice-chairperson: The vice-chairperson shall assist the chairperson and assume their duties in their absence.
- c) General Members: General members shall actively participate in meetings, contribute ideas, and assist in implementing recreational initiatives.

6. Meetings:

a) The committee shall meet regularly, with the frequency determined by the committee members.

b) Meeting procedures shall be conducted according to good meeting practices and disputes resolved in accordance with Robert Rules of Order, newly revised.

Proceedings of the committee meetings shall be recorded, and a copy of the minutes forwarded to Council for approval. Recommendations of the committee on a matter for adoption by Council are not to be made available to the public until approved by Council.

7. Decision Making:

a) Decisions shall be made by consensus whenever possible. A majority vote shall determine the outcome if consensus cannot be reached.

b) All committee members shall have an equal opportunity to express their opinions and contribute to decision-making.

8. Reporting and Accountability:

a) The committee shall provide regular reports to the Village of Masset Council on its activities, progress, and resource requirements.

b) The Village of Masset Council will make the final decision on all recommendations from the committee.

9. Amendments:

Any amendments to this charter shall be proposed, discussed, and agreed upon by the committee members, with final approval from Council.

READ A FIRST TIME THIS 26th DAY OF FEBRUARY 2024.

READ A SECOND TIME THIS 26th DAY OF FEBRUARY 2024.

READ A THIRD TIME THIS 26th DAY OF FEBRUARY 2024.

RECONSIDERED AND ADOPTED THIS 11th DAY OF MARCH 2024.

Chief Administration Officer

Mayor

Certified a true copy of Bylaw No. 667

CAO

2024 MVFD Breathing Equipment Upgrade

Major Contributions Grant 2024

Village of Masset

Joshua Humphries
PO Box 68
Masset, BC V0T 1M0

cao@masset.ca
O: 250-626-3995

Joshua Humphries

PO Box 68
Masset, BC V0T 1M0

cao@masset.ca
O: 250-626-3995

Application Form

Application Instructions

Application Instructions:

- This application must be in the name of and submitted by the organization who will receive the grant payments and do the reporting.
- You can copy answers from a prior application to this one by clicking *'Copy Previous Answers'* and selecting an earlier grant application. The system will automatically move the answers of all matching questions to this application for editing.
- Throughout this process the named applicant will receive email notifications from Gwaii Trust's grant management system. Please be sure to read these emails as they often contain important information.
- If you are working with someone else on this request, you can invite them to be a Collaborator with read, edit, or submit privileges. To do so, please click the blue *'Collaborate'* button in the top right-hand corner of this screen. Click here for a tutorial.
- Collaborators will not receive system notification emails and cannot see Administrator Comments. Administrator comments are added if additional information is requested by your Grant Manager. Administrator Comments can be shared by downloading a PDF of the draft application by clicking the *'Application Packet'* button and emailing it to them.
- Links to external materials will not be reviewed or included in the decision-making process. An exception is for the Gwaii Trust Arts program where links to video or audio examples of works will be accepted.

****Before you start your online application make sure you have reviewed the guidelines for this grant, found here: [Major Contributions Grant Application Guide](#).****

Project Information

Project Name*

Please enter the name of your project here. The name should give a general idea of what the project is about.

Project Location*

Please check all the Gwaii Trust areas that apply.

Graham Island North (Masset and Tow Hill)

Other Location

If you answered 'Other' to the above question, please indicate where your project is located in the space provided below.

Amount Requested*

The maximum amount that can be requested is \$200,000. Before you submit your application, make sure these numbers are updated and match the ones outlined in your budget.

\$95,727.00

Equity Amount (Your Contribution)*

Please enter your equity contribution here, including in-kind and other funders. Equity is the value you bring to your project that includes cash, in-kind, grants, donations, or volunteer time.

Equity requirement:

- Nonprofit organizations: 25% minimum of total project cost
- Local governments: 50% minimum of total project cost

For support in calculating your equity contribution, please see the Equity Calculator worksheet in the Budget template.

\$64,727.00

Project Total Cost*

Before you submit your application, make sure these numbers are updated and match the ones outlined in your budget.

\$191,454.00

Project Start Date*

Project must not be in progress or incur any expenses prior to approval. Applications must be received at least two months before the project is planned to start. The two-month minimum starts as of the submission deadline. For example, applications received for the February 1st intake would need a project start date of April 1st or later."

05/01/2024

Project Completion Date*

Maximum project length is two years.

01/06/2025

Project Summary*

Please describe your project in 3-4 sentences.

This project will replace the outdated breathing equipment currently used by the Masset Volunteer Fire Department.

The project includes purchasing 10 new air packs for Masset firefighters, each of which includes a pack frame, a compressed-air tank, an air regulator, an integrated safety alarm, and a face mask. It also includes the purchase of a more powerful air compressor and refill station for the Masset firehall, capable of charging air tanks rated for 45 minutes of firefighting.

Project Objectives

Why is this project needed?*

The breathing equipment currently used by Masset firefighters is outdated and much of it can no longer be serviced.

The MVFD has 11 air packs, or Self-Contained Breathing Apparatuses (SCBAs). An SCBA is life-saving equipment. It makes sure firefighters avoid inhaling smoke or fumes, and shields their faces from heat. Each pack has a safety alarm that sounds if a firefighter stops moving.

Seven of the Masset SCBAs are about 20 years old, and new parts are unavailable. A service technician warned in October 2023 that they will likely be impossible to certify by October 2024. None of the voice amplifiers on these SCBAs work, and there is a dwindling supply of working, clip-on safety alarms to go with them. Some regulators on these SCBA fail to connect on the first try.

Finally, all the Masset SCBA are lower-pressure models rated for only 30 minutes. Higher-pressure SCBAs rated for 45 minutes are becoming standard, and are already used by most other departments on Haida Gwaii.

What will be the results from this project?*

The project will equip Masset firefighters with the following new equipment:

- Ten (10) new MSA G1 SCBAs
- Twenty (20) MSA G1 air tanks with a 45-minute rating
- Ten (10) medium MSA G1 facepieces
- One (1) small MSA G1 facepiece
- One (1) large MSA G1 facepiece
- Four (4) spare battery packs for MSA G1 SCBAs
- Battery recharger for MSA G1 batteries

The project will also equip the Masset firehall with the following used equipment:

- One (1) 6,000-psi air compressor and three-tank refill station

Describe in detail the activities you have planned to reach your project results.*

The MVFD will seek competing quotes from multiple suppliers for the new SCBA equipment and a used 6,000 psi air compressor and fill station. After consulting with village staff, the MVFD will order the necessary equipment and arrange for the installation of the air compressor and fill station by a contractor working together with the Village of Masset Public Works Department. Village staff and the MVFD fire chief and deputy will compile all project expenses and report on spending to Gwaii Trust and the UBCM.

The MVFD will then arrange annual servicing of the new equipment as required, and in tandem with other Haida Gwaii fire departments using the same brand of equipment to keep maintenance costs at a minimum. Operating and maintenance costs for the new equipment will become part of the Village of Masset's annual budget and ongoing asset management plan.

Once the new equipped is received, firefighters and recruits with the MVFD will train to use it as part of ongoing training. The MVFD trains to the minimum standards set for exterior-level firefighters by the Office of the Fire Commissioner.

Describe Project Benefits.*

Describe the benefits of this project to the community, groups, or individuals that will be involved. Describe how and why they will benefit from this project.

The key benefit of this project is to better protect the lives and health of Masset's volunteer firefighters. During fires and other emergencies, firefighters rely on SCBAs to avoid inhaling smoke, fumes, and hot air. The SCBA facepiece also shields their faces from heat. Each SCBA is equipped with a safety alarm that sounds if a firefighter hasn't moved for a minute or more — a signal to nearby responders that a firefighter is down and needs help. By replacing the MVFD's outdated, mismatched, and poorly performing SCBA equipment, this project will greatly enhance the safety of Masset's volunteer firefighters.

A second benefit is to improve fire protection services for Masset and surrounding communities. The new SCBAs are rated for 45 minutes rather than 30 minutes of firefighting, meaning fire crews can work longer shifts without needing to leave the fireground and switch to a fresh air tank. The new air tanks are also much lighter, which will improve the firefighters' endurance.

A third benefit of this project is to improve volunteer recruitment and retention for the MVFD. Some would-be volunteers have recently left the MVFD partly due to the outdated SCBAs.

Finally, the project will benefit the Village of Masset by aligning the MVFD with most other Haida Gwaii fire departments in using MSA-brand SCBAs. The department can then join other Haida Gwaii departments in shared SCBA-servicing contract, keeping operating costs low.

How many people will directly benefit from the project?*

1923

How will you measure the project's success?*

The success of the project will be measured by equipping the MVFD with the specified equipment on budget and before the reporting deadline of the UBCM Volunteer and Composite Fire Departments and Equipment Grant (6 January 2025) as well as the Gwaii Trust Major Contributions Grant, if awarded.

Describe the project management structure*

List the key individuals involved in delivering this project, their relevant skills, and their role on the project.

Joshua Humphries, Project Manager

Joshua Humphries is the chief administrative officer for the Village of Masset and will oversee the project.

Jo-Ann Brown, Project Administrator

Jo-Ann Brown is the chief financial officer for the Village of Masset and will oversee spending reports for the project.

Jevan Gowler, Project Lead

Jevan Gowler is the fire chief of the Masset Volunteer Fire Department and is responsible for specifying the equipment, and arranging for its purchase, delivery and installation.

John Ray Thorgeirson, Project Assistant

John Ray Thorgeirson is the deputy fire chief of the Masset Volunteer Fire Department and will assist the fire chief with project responsibilities as needed.

How has your group leveraged any partnership opportunities or community support for this project?*

Yes. After applying in October, in January 2024 the Village of Masset received a \$30,000 grant towards the project from the Union of B.C. Municipalities. The name of this competitive grant program is the Volunteer and Composite Fire Departments Equipment and Training Grant.

The Village of Masset is seeking support for the project from the neighbouring Old Massett Volunteer Fire Department and the Port Clements Volunteer Fire Department, which have a long history of working together on major fire calls.

Gwaii Trust Purposes*

The purpose of the Gwaii Trust Society is to carry out activities beneficial to the communities of Haida Gwaii. From the list below, please select the Society purpose(s) that your project will support.

Making the island a better place to live and do business through the improvement of infrastructure
Providing, where appropriate, local municipal services in lieu of a municipality doing so

Focus Areas

Focus Area (1)*

Please select the category that best reflects the focus of your project.

Emergency Preparedness

Focus Area (2)

If your project aligns with another category, please select it from the dropdown list.

Health & Wellness

Funding Priorities - Explanation

The funding priorities for Major Contributions are infrastructure, economic development and job creation, emergency preparedness and the environment.

How does your project align with the focus areas for this grant?*

Describe how your project addresses the funding priorities for this grant.

The project directly addresses the need for emergency preparedness on Haida Gwaii by replacing outdated, life-safety equipment for the Masset Volunteer Fire Department. Besides fire calls, road accidents and other emergencies in Masset itself, including tsunami evacuations, the MVFD regularly works with the Old Massett Volunteer Fire Department on calls in Old Massett, Tlaa Gaa Aawtlass, and rural areas such as Tow Hill. On major calls, the MVFD has also assisted and been assisted by the Port Clements Volunteer Fire Department.

Granting Objectives

(M) Are you a non-profit organization?*

A non-profit organization (NPO) is a club, society, or association that's organized and operated solely for: social welfare, civic improvement, pleasure or recreation or any other purpose except profit. For the purpose of a Gwaii Trust grant this also includes schools, health care centres, and youth centres.

Yes

(M) Will a significant portion of project funds be spent locally?*

No

(M) Will this project fund the use of local labour?*

Yes

(M) Is your project leveraging other funds?*

Leveraging is defined as attracting dollars from other funders.

Yes

Granting Objectives - Local Labour

Type of Local Labour*

If you answered yes to the above question, please provide some details about the type of labour that was supported through your project (e.g. hired a summer student, local knowledge holder or facilitator, contracted an organization who employs local people).

A local contractor may be hired to help install the air compressor and fill station in the Masset firehall.

Granting Objectives - Leveraging

Anticipated Amount to be Leveraged*

Please provide an estimate of the dollar amount this project will leverage from other funders.

\$30,000.00

Other Funders*

Please provide a list of the other funders you anticipate will be supporting this project.

The Union of B.C. Municipalities has approved a grant of \$30,000 towards the project through the 2024 Volunteer and Composite Fire Departments Equipment and Training Grant.

The MVFD has approved \$1,000 of funding towards the project from its own fundraising account. The funds in this account come largely from the MVFD's chimney-cleaning services and occasional donations.

Workplan

Complete and upload your project workplan below. Download a template by [CLICKING HERE](#).

For project uploads please use the following formats Word, Excel, PDF, JPEG, screen shots, or pictures from cell phones.

Upload completed workplan from link above*

Provide a brief description of your project activities and the timelines for those activities.

Workplan----MVFD Breathing Equipment Upgrade (GTS-MC, 1 March 2024).docx.pdf

Project Budget

Complete and upload your project budget below. Download a template by [CLICKING HERE](#).

For project uploads please use the following formats Word, Excel, PDF, JPEG, screen shots, or pictures from cell phones.

Upload completed budget from link above*

Budget--MVFD Breathing Equipment Upgrade (GTS-MC, 1 March 2024).pdf

Confirm operational and maintenance funds exist once project is completed?*

Yes

Operation and Maintenance Funding*

Describe how operation and maintenance funding will be provided once the project is complete. Are there ongoing costs that need to be considered?

Yes, the SCBAs, air compressor and refill station need regular servicing and re-certification. Ongoing operating and maintenance funding for the equipment will be provided by the Village of Masset as part of its regular fire protection services budget.

Could the project proceed with partial funding?*

No

Partial Funding - Minimum Amount

If you answered yes to the above question, please provide the minimum amount of funding required.

[Unanswered]

Partial Funding - Explanation

If your project can proceed with partial funding, please provide a brief summary of what will be delivered and what will be removed.

Supporting Information - Quotes

Quotes are required to support all project expenses, except when Gwaii Trust standard rates have been used.

For project uploads please use the following formats Word, Excel, PDF, JPEG, screen shots, or pictures from cell phones.

Quote #1*

Quote--MSA G1 SCBAs with 4500 psig tanks (Rocky Mountain Phoenix, 5 February 2024).pdf

Do you have a second quote to enter?

Yes

Quote #2

For project uploads please use the following formats Word, Excel, PDF, JPEG, screen shots, or pictures from cell phones.

Quote #2

Quote--6000 psi Barron air compressor (Rocky Mountain Phoenix, 9 February 2024).pdf

Do you have a third quote to enter?

Yes

Quote #3

For project uploads please use the following formats Word, Excel, PDF, JPEG, screen shots, or pictures from cell phones.

Quote #3

Quote--Air compressor install (BV Electric, 21 February 2024).pdf

Do you have a fourth quote to enter?

Supporting Information - Letters of Support

For project uploads please use the following formats Word, Excel, PDF, JPEG, screen shots, or pictures from cell phones.

Letter of Support #1*

Letter of Support #2*

Do you have a third Letter of Support?

Additional Supporting Information

For project uploads please use the following formats Word, Excel, PDF, JPEG, screen shots, or pictures from cell phones.

Upload additional relevant supporting documentation #1 (Optional):

If you have a partnership letter or authorization letter to share, please upload it here.

Certification

Certification*

I certify that the information contained in this application and other submitted information are correct and complete at the date of submission. I confirm that I have appropriate signing authority to submit this proposal on behalf of the organization or that I have attached a written endorsement from someone with signing authority.

Submission of false or deliberately misleading information may result in the Gwaii Trust denying this and or future applications to the Trust under any of its granting programs.

Verbal or physical abuse of directors or staff in person, by phone, or in writing will not be tolerated. Offenses may result in Gwaii Trust denying current and future applications to any of its granting programs as per its workplace bullying, harassment and violence policy.

All applications submitted become the property of the Gwaii Trust, who may publish said applications on their website www.gwaiitrust.com or may otherwise utilize the content as the Gwaii Trust sees fit.

Newsletter Sign-up

File Attachment Summary

Applicant File Uploads

- Workplan----MVFD Breathing Equipment Upgrade (GTS-MC, 1 March 2024).docx.pdf
- Budget--MVFD Breathing Equipment Upgrade (GTS-MC, 1 March 2024).pdf
- Quote--MSA G1 SCBAs with 4500 psig tanks (Rocky Mountain Phoenix, 5 February 2024).pdf
- Quote--6000 psi Barron air compressor (Rocky Mountain Phoenix, 9 February 2024).pdf
- Quote--Air compressor install (BV Electric, 21 February 2024).pdf

2024 MVFD Breathing Equipment Upgrade

Village of Masset

14 February 2023

Date	Activity	Who	Notes
<i>When will the activities start and finish?</i>	<i>What result do you want to achieve?</i>	<i>Who is responsible for the outcome?</i>	
1 March 2024	Apply to Gwaii Trust Major Contributions grant program for 50% total project funding.	Joshua Humphries, Village of Masset CAO	
May 2024	MVFD to receive competing quotes for project equipment, delivery, and installation.	Jevan Gowler, MVFD chief John Ray Thorgeirson, MVFD deputy chief	
April 2024	Review quotes and place orders for new SCBA, air compressor, fill station.	Joshua Humphries, Village of Masset CAO Jevan Gowler, MVFD chief John Ray Thorgeirson, MVFD deputy chief	
October 2024	Receive all equipment, and have new air compressor and fill station installed by local contractor working together with Village of Masset Public Works department.	Joshua Humphries, Village of Masset CAO Jevan Gowler, MVFD chief John Ray Thorgeirson, MVFD deputy chief	
November 2024	MVFD firefighters begin training on new SCBA equipment, air compressor, and fill station.	Jevan Gowler, MVFD chief John Ray Thorgeirson, MVFD deputy chief	
December 2024	Review and report all grant spending to Gwaii Trust and the Union of B.C. Municipalities.	Joshua Humphries, Village of Masset CAO Jo-Ann Brown, Village of Masset CAO	

2024 MVFD Breathing Equipment Upgrade
Village of Masset
21 February 2024

Description of Income	Amount	Income Type	Confirmed (yes/pending)	Notes
<i>List all sources of project support such as other grants, volunteer time, in-kind donations, cash, etc.</i>	<i>List the dollar value</i>	<i>Grant, cash, in-kind, volunteer</i>	<i>Gwaii Trust will not advance any project funds until all sources of funding are confirmed</i>	
Gwaii Trust Society Major Contribution Grant	\$ 95,727	Grant	No	
UBCM Volunteer and Composite Fire Departments Training and Equipment Grant	\$ 30,000	Grant	Yes	Deadline for final spending report is 6 January 2025
Village of Masset	\$ 64,727	Cash	Yes	
Masset Volunteer Fire Department	\$ 1,000	Cash	Yes	From MVFD fundraising account
Total funding	\$ 191,454			
Description of Expenses	Amount	Quote (Y/N)	Who will pay?	Notes
<i>Expenses can be listed as individual items or grouped into line items such as food, accommodation, facilitator, etc.</i>	<i>List the dollar value</i>	<i>Quotes or Gwaii Trust standard rate</i>	<i>List the funding source that will pay for each budget line. If nothing is written, Gwaii Trust will cost share with all other income sources</i>	
SCBA equipment				
Ten (10) MSA G1 SCBA packs	\$ 90,740	Y	Gwaii Trust Society	Each pack to include a 4500 psig air cylinder (45-minute rating), chest strap, regulator holder, and voice amplifier.
One (1) small MSA G1 facepiece	\$ 584	Y	Village of Masset	
Ten (10) medium MSA G1 SCBA facepieces	\$ 5,840	Y	Gwaii Trust Society, Village of Masset	
One (1) large-size MSA G1 facepiece	\$ 584	Y	Village of Masset	
Twenty (20) MSA G1 air cylinders	\$ 34,000	Y	UBCM, Village of Masset	All UBCM grant funding is committed to purchase of air cylinders
Four (4) spare rechargeable batteries for MSA G1 packs	\$ 2,160	Y	Village of Masset	
Battery bank charger for MSA G1 batteries	\$ 1,087	Y	MVFD, Village of Masset	
GST	\$ 6,750	Y	Village of Masset	
PST	\$ 76	Y	Village of Masset	
Subtotal	\$ 141,821			
Air compressor upgrade				
Air compressor, refill station, and three (3) cascade tanks, shipped	\$ 29,184	Y	Village of Masset	
Labour to install air compressor, GST included	\$ 3,045	Y	Village of Masset	
Subtotal	\$ 32,229			
Contingency				
Contingency of 10%	\$ 17,405	N	Village of Masset	
Subtotal	\$ 17,405			
Total expenses	\$ 191,455			
Difference	-\$ 0			



EMERGENCY VEHICLES, EQUIPMENT & SERVICE
 #103 - 2285 Queen Street
 Abbotsford, BC V2T 6J3
 Phone: (888) 815 - 0500
 Fax: (604) 864 - 4938

Quotation

Date Feb 5, 2024	Page 1
Quote Number QT0064319	

Customer:

VILLAGE OF MASSET
 finance@masset.ca
 office.mvfd@gmail.com
 PO BOX 68
 1686 MAIN STREET
 MASSET, BC V0T 1M0
 CANADA

Quote To:

MASSET FIRE DEPT
 1686 MAIN STREET
 ATT: JEVAN GOWLER
 office.mvfd@gmail.com
 MASSET, BC, V0T 1M0

Reference	PO Number	Customer No. MAS001	Salesperson Greg Orcheski - Northern BC	Ship Via
------------------	------------------	-------------------------------	---	-----------------

Qty. Ord.	Item Number	Description	Unit Price	UOM	Extended Price
10	MSA-G1FS (ATO)	G1 HARNESS G1FS-424MA2C0LAR 4500/THRD/TNL/RECH	9,074.00	EA	90,740.00
1	MSA-10161809	G1 FACEPIECE SMALL 4 POINT W/NECKSTRAP	584.00	EA	584.00
10	MSA-10161810	G1 FACEPIECE MED 4 POINT W/NECKSTRAP	584.00	EA	5,840.00
1	MSA-10161811	G1 FACEPIECE LARGE 4 POINT W/NECKSTRAP	584.00	EA	584.00
20	MSA-10156424SP	G1 CYLINDER 45 MIN/4500 LP CARBON FIBRE	1,700.00	EA	34,000.00
4	MSA-10148741SP	G1 RECHARGEABLE BATTERY - SPARE	540.00	EA	2,160.00
1	MSA-10158385	G1 BATTERY BANK CHARGER	1,087.00	EA	1,087.00

<p>Comments:</p> <p>RETURNED GOODS SUBJECT TO A 20% RESTOCKING FEE</p> <p>Quote valid until 3/6/2024.</p>	<p>Tax Summary:</p> <p>GST 6,749.75</p> <p>PSTBC 76.09</p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border-bottom: 1px solid black;">Less</td> <td></td> </tr> <tr> <td style="border-bottom: 1px solid black;">Included Tax</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Order Discount</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Subtotal</td> <td style="text-align: right;">134,995.00</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Total sales tax</td> <td style="text-align: right;">6,825.84</td> </tr> <tr> <td>Total order</td> <td style="text-align: right;">141,820.84</td> </tr> </table>	Less		Included Tax	0.00	Order Discount	0.00	Subtotal	134,995.00	Total sales tax	6,825.84	Total order	141,820.84
Less														
Included Tax	0.00													
Order Discount	0.00													
Subtotal	134,995.00													
Total sales tax	6,825.84													
Total order	141,820.84													



June 9, 2024

Village of Masset FD
Box 68, 1686 Main St.
Masset BC. V0N 1M0

Attention: Jevan Gowler: Fire Chief

Reference: Baron 111 Breathing air compressor, fill station and cascade system.

Dear Jevan

Rocky Mountain Phoenix would like to thank you for the opportunity to provide you a quote on your Breathing air filling requirements we are pleased to offer as follows:

One (1) Baron 111 Compressor Fill station, Ser#B3A10F312EC3R to include 3 of 6000 psi Cascades c/w whips and all Freight to the Village of Masset BC.

CND BASIC PRICE	\$ 26,056.71
G.S.T. EXTRA 5%	\$ 1,303.00
P.S.T. EXTRA X% (IF APPLICABLE)	\$ 1,824.00
F.O.B. Masset BC	\$ 29,183.71

TERMS

- Prices are valid for 30 days only.
- The compressor will be fully serviced and tested.
- All filters and fluids will be changed.

DELIVERY

- Included to Masset BC.

WARRANTY

3 months or 50 hours, we are not responsible for any damage incurred by improper rotation or damage caused by improper installation.

YOUR SERVICE CENTRE AND AREA REPRESENTATIVE ARE:

ROCKY MOUNTAIN PHOENIX
6415 Golden West Avenue
Red Deer, AB
T4P 3X2
1-800-494-4210

MIKE ROGERS
Used/Specialty Vehicles
Abbotsford, BC
1-604-226-8707
mrogers@rockymountainphoenix.com



EMERGENCY VEHICLES, EQUIPMENT & SERVICE

TOM BRAUN
General Sales Manager – Used/Specialty Apparatus
Red Deer, AB
1-403-505-0577
tomb@rockymountainphoenix.com

Rocky Mountain Phoenix has service and repair facilities with fully qualified emergency vehicle technicians, a mobile service fleet, parts, and personal protective equipment available for ongoing support, maintenance, and repair of all your apparatus, SCBA, and equipment needs.

We look forward to serving you and your community. Should you have any questions or concerns, please call me at 1-.604-226-8707

Yours truly,

Mike Rogers

Rocky Mountain Phoenix



BV Electric Ltd.
POWERING
YOUR PROJECT

February 21, 2024

Re: Village of Masset – 10hp High-Capacity Compressor

Attn: Jevan Gowler

We are pleased to provide you with our cost to supply and install electrical for the above noted project. See below cost details.

Total Price: _____ **\$2,900.00**

(GST not included)

- Supply & Installation of electrical connection to the new 10hp high-capacity compressor.

Thanks,
Blair Ongman | Project Manager



Village of Masset

wings . waves . wilderness www.massetbc.com
PO Box 68 (1686 Main Street) Masset, BC VoT 1Mo
Phone (250) 626-3995 Fax (250) 626-3968

February 21, 2024
Local Government Program Services,
Union of BC Municipalities
525 Government Street
Victoria, BC
V8V 0A8

Re: Emergency Centre Operations Grant

I am writing on behalf of the Village of Masset to formally express our approval of Old Massett to apply for, receive, and manage the Emergency Centre Operations Grant on our behalf. Our village council resolution was moved by Councillor Johnson and seconded by Councillor Pages to support the UCM Emergency Centre Operations Grant for the shared grant of up to \$30,000 for our portion.

As a small village, we recognize the critical importance of emergency preparedness and response in safeguarding our community members. The opportunity presented by the Emergency Centre Operations Grant aligns with our commitment to enhancing our emergency response capabilities and ensuring the safety and well-being of our residents.

With the support and endorsement of our village council, we have full confidence in Old Massett's ability to effectively represent our village's interests in securing and managing the grant funds. Old Massett has demonstrated a strong track record of successful grant management and a deep understanding of our village's emergency preparedness needs.

We believe that Old Massett's expertise and dedication, combined with the collaborative efforts of our village council, will lead to the successful implementation of initiatives that strengthen our emergency centre operations and improve our community's resilience in times of crisis.

Please consider this letter our official resolution to support Old Massett as the primary recipient of the Emergency Centre Operations Grant. We are excited about the opportunity to collaborate with you to enhance our emergency response capabilities and protect the well-being of our village residents.

Thank you for your attention to this matter. Please do not hesitate to contact us if you require any further information or documentation.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joshua Humphries', is written over the word 'Sincerely,'.

Joshua Humphries
CAO



Village of Masset

wings . waves . wilderness www.massetbc.com
PO Box 68 (1686 Main Street) Masset, BC VoT 1Mo
Phone (250) 626-3995 Fax (250) 626-3968

Village of Masset Freedom of Information Policy

1. Introduction

This policy outlines the procedures, guidelines and fees associated with a freedom of information ("FOI") request to the Village of Masset through the *Freedom of Information and Protection of Privacy Act* ("FIPPA").

2. Scope

This policy applies to all FOI requests made to the Village of Masset.

3. Making a Request

- a. Before filing an FOI request, applicants should check whether the records they intend to request are routinely available.
- b. To make an FOI request, applicants may contact .
- c. As per section 5(1) of FIPPA, in order to obtain access to a record, the applicant must make a written request that:
 - i. provides enough detail to enable an experienced employee of the Village of Masset, with a reasonable effort, to identify the record sought;
 - ii. provides written proof of the authority of the applicant to make the request, if the applicant is acting on behalf of another person in accordance with the regulations; and
 - iii. is properly submitted to the Village of Masset (i.e., the applicant believes the Village of Masset has custody or control of the record).
- d. For clarity, an FOI request is a request for records of the Village of Masset. An FOI request does not include requests for information or for answers to an applicant's questions.

Commented [AO1]: You could append or link the list if you wanted

Commented [AO2]: Add position or email address

4. Application Fee

- a. In accordance with section 75(1)(a) of FIPPA and section 13(2) of the *Freedom of Information and Protection of Privacy Regulation* (the "FIPPA Regulation"), the Village of Masset will charge an application fee of \$10 for each FOI request (the "Application Fee").
- b. The Application Fee is non-refundable and must be paid before the request will be processed.

5. Processing Fees



Village of Masset

wings . waves . wilderness www.massetbc.com
PO Box 68 (1686 Main Street) Masset, BC VoT 1Mo
Phone (250) 626-3995 Fax (250) 626-3968

- a. In addition to the Application Fee, processing fees may apply for large or complex requests for the following services:
 - i. locating and retrieving the record;
 - ii. producing the record;
 - iii. preparing the record for disclosure, except for time spent severing information from the record;
 - iv. shipping and handling the record; and
 - v. providing a copy of the record("Processing Fees").
- b. You will be notified if Processing Fees are required pursuant to section 75(4) of FIPPA.
- c. Processing Fees will be in the amount set out at Schedule 1 of the FIPPA Regulation.

6. Waivers and Exemptions

- a. The Application Fee and Processing Fees are not applicable if the FOI request is for the applicant's own personal information (s. 75(3), FIPPA).
- b. Processing Fees are not applicable to the first three hours spent locating and retrieving the record (s. 75(2), FIPPA).
- c. The applicant may submit a written request to [REDACTED] to excuse their payment of the Application Fee or the Processing Fees, and the Village of Masset may excuse payment pursuant to section 75(5) of FIPPA if, in the FOI head's opinion:
 - i. the applicant cannot afford the payment or for any other reason it is fair to excuse payment, or
 - ii. the record relates to a matter of public interest, including the environment or public health or safety.

7. Policy Review

- a. This policy will be reviewed periodically to ensure its effectiveness and compliance with legislation and best practices.
- b. Any necessary updates or amendments to the policy will be made in a timely manner.

admin@masset.ca

From: cao@masset.ca
Sent: February 20, 2024 9:13 AM
To: admin@masset.ca
Subject: FW: Invitation to Participate in Research Study for Elected Officials

Hi
Let's add this to the next council meeting.

Joshua Humphries
Chief Administrative Officer
Village of Masset | Box 68, Masset BC, V0T 1M0
T: 250.626.3995 | F: 250.626.3968 | email: cao@masset.ca

Wings. Waves. Wilderness – www.massetbc.com

From: Matt McLean <mattmclean@uvic.ca>
Sent: Sunday, February 18, 2024 10:05 AM
To: cao@masset.ca
Subject: Invitation to Participate in Research Study for Elected Officials

****Please forward this to all elected officials****

Dear Village of Masset Mayor/Councillor,

We are excited to introduce a unique research opportunity for local elected officials. This study is titled "Opportunities and Challenges for Local Elected Officials in British Columbia to Support Community-Based Initiatives." We are looking for local elected officials to participate in our survey and focus groups, and your municipality has been randomly selected.

Project Overview:

The research project will examine the ways in which local elected officials in British Columbia (BC) support community-based initiatives. This work is intended to provide guidance and ideas for elected officials and community-based organizations so they may consider options for providing or garnering local elected official's support. The goals of the project are twofold:

1. To explore the opportunities and challenges that elected officials encounter when supporting community-based initiatives.
2. To identify the approaches that elected officials use to support community-based initiatives in British Columbia.

The research project consists of two phases:

Phase 1: Survey of Local Elected Officials

In the first phase, we will conduct a survey to identify the approaches that local elected officials in British Columbia use to support community-based initiatives. This survey is aimed at gaining insights from elected officials about their experiences, strategies, and challenges in supporting community-based initiatives. The survey should take about 15 minutes to complete and is available here: <https://www.surveymonkey.ca/r/BCcommunityinitiatives>

Phase 2: Focus Groups

Should survey respondents be interested, they can put their name forward to join focus group discussions. These focus groups will dig deeper into the tensions associated with supporting community-based initiatives and explore potential solutions to address these issues. Focus groups will be scheduled for April and be held on zoom at the groups preferred time. They should take about 60 to 90 minutes to complete. Should you be interested in the focus groups, please complete the survey first, and then email Matt McLean at mattmclean@uvic.ca with your name, email address, and municipality.

Benefits of Participation:

By participating, local elected officials will have the opportunity to reflect on and contribute to the development of strategies and policies that enhance support for community-based initiatives, benefiting their communities directly. Participation is voluntary, and no compensation will be provided.

Risks and Mitigations:

For participants, the primary risk of this project will be reputational risk during the focus group discussions. We understand that local elected officials may find it challenging to share failures or other challenges openly with their peers. However, we want to assure participants that we are taking steps to mitigate this risk. We kindly request all participants to consider any items discussed during the focus group as confidential. Additionally, all data collected will be anonymized in the results to protect participants' privacy and identities.

This study has been reviewed and received ethics clearance through a University of Victoria Research Ethics Board.

About the Researcher:

The lead researcher, Matt McLean is currently pursuing a Masters of Community Development degree at the University of Victoria. As part of the requirements of his program, he have embarked on this study to explore the dynamics between local elected officials and community-based initiatives. With a background as a former municipal councillor and experience as a leader in the non-profit sector, Matt brings a unique blend of academic rigor and practical insight to this research.

Contact Us:

If you have any questions about the study or require further information, please do not hesitate to contact Matt McLean at mattmclean@uvic.ca. You may also contact the project supervisor Dr. Lynne Siemens at Siemensl@uvic.ca

How to Participate:

If you are a local elected official or if you could kindly forward this invitation to the elected officials within your municipality, we invite you to participate in our survey. The deadline for participation is March 17, 2024.

Please follow this link to access the survey: <https://www.surveymonkey.ca/r/BCcommunityinitiatives>



Opportunities and Challenges for Local Elected Officials in British Columbia to Support Community-Based Initiatives

Take this survey powered by [surveymonkey.com](https://www.surveymonkey.com). Create your own surveys for free.

www.surveymonkey.ca

Thank you for your time and assistance, and we look forward to your valuable contributions.

Sincerely,

Matt McLean

Masters of Community Development Student

University of Victoria

mattmclean@uvic.ca

Logo. Address

DATE

Gwaii Trust Society
PO Box 588
Masset, BC
V0T 1M0

Re: Letter of Support for XAAYDAGA DLAANG SOCIETY project to support affordable and accessible housing for healthcare professionals & traditional wellness healers supporting Haida Gwaii.

Dear Gwaii Trust Society,

I am writing to you as ROLE to confirm our full support for the proposed housing project under the Major Contribution grant put forward by XAAYDAGA DLAANG SOCIETY for healthcare professionals supporting Haida Gwaii and to address the critical challenge of healthcare recruitment in rural and remote areas by providing accessible and affordable housing options. Skidegate PCN services included in community 1- MRP Family Physician Full Time, Dietitian, Physiotherapist, Cultural Wellness Navigator, and PCN Coordinator.

We look forward to working collaboratively to support the recruitment and retention of healthcare professionals in Haida Gwaii, overall improving access to care and improved health outcomes and wellness in our communities.

Sincerely,

Signature

Name
Role
Organization



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
Phone : 250-557-4295
FAX : 250-557-4568
Email : cao@portclements.ca
Web : www.portclements.ca

February 22, 2024

The Village of Masset
1686 Main Street, P.O. Box 68
Masset, BC
V0T 1M0

RE: Letter of Support- Sewage Lagoon Project

Dear Council:

The Village of Port Clements is in the process of starting the construction phase of our Sewage Lagoon Project. The project execution phase began in 2022 where the logging of timber and site preparation are completed. We are about to begin the construction phase and realize that prices are now substantially higher than the budgeted amount approved for funding in 2021. This new revision shows a significant deficit. As a result, the Village has been seeking funds to offset the deficit. We are in the process of submitting an application to Gwaii Trust and is asking for a letter of support.

This Sewage Lagoon is a very critical infrastructure to the Village, so it is important to have the project completed.

Sincerely

Marjorie Dobson
Chief Administrative Officer



OFFICE OF CITY COUNCIL

1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9
p: 250.561.7600 | www.princegeorge.ca

NCLGA Member Communities
North Central British Columbia

February 13, 2024

Good day to your local government,

RE: British Columbia's Participation in the Support Our Troops License Plate Program

To our fellow NCLGA members we write to share an opportunity to support advocacy work that many in your community may have an interest in.

Recently, the City of Prince George, as well as several MLAs and MPs, have written to the Province expressing support for British Columbia to participate in the Support Our Troops license plate program alongside the provinces of Alberta, Manitoba, Saskatchewan, and Ontario.

Should you wish to join the growing number of individuals, organizations and governments expressing support for the Support our Troops license plate program, a letter template is contained herein. A presentation package with information on the program is also attached. We do hope you will consider adding your voice to those in favor of this worthy cause.

We would also like to share that the City of Prince George has adopted a Veteran and Families Community Covenant to help guide the municipality in fostering a deep and meaningful relationship with past and present members of the uniformed community. We have written in support of this license plate program expansion as it is an action that supports our covenant goals. Attached to this letter is a copy of our community covenant. We have found it to be a helpful document in identifying opportunities and expressing our commitment to those who have served. We would be happy to discuss this framework if your community is interested in exploring such a pledge.

We look forward to meeting at the NCLA AGM this May in Smithers!
Thank you for your time and consideration.

Respectfully,

Prince George City Council.

Letter Template

Honorable Mike Farnworth, MLA
Minister of Public Safety and Solicitor General
Room 128 Parliament Buildings
Victoria, BC V8V 1X4

Via: PSSG.Minister@gov.bc.ca

(date)

Minister,

RE: British Columbia's Participation in the Support Our Troops License Plate Program

We would like to express support for British Columbia's participation in the Support Our Troops license Plate Program.

Other provinces have created a specialty license plate purchasable by the public to show support for our uniformed services and share a portion of the proceeds to Support Our Troops, the official charitable cause of the Canadian Armed Forces.

We believe British Columbia should join with the provinces of Alberta, Manitoba, Saskatchewan, and Ontario in the Support Our Troops license plate program to expand the programs reach and offer British Columbians the opportunity to participate.

This is a tangible way that individuals can show support for those who have answered the call to service, while giving the Province an opportunity to create a distinctive and meaningful design that pays respect to BC's rich history.

Therefore, we offer our support to this program and ask that your ministry consider how it may be implemented in BC.

Thank you for your time and consideration.

Sincerely,

(signature block)



CITY OF PRINCE GEORGE

VETERAN AND FAMILIES COMMUNITY COVENANT

The City of Prince George Veteran and Families Community Covenant pledges to:

- reaffirm our willingness and commitment to maintaining an actively supportive environment where veterans and their families are recognized.
- work to support and showcase partnerships, organizations, programs, and services within the community that support veterans and their families.
- seek opportunities to encourage initiatives and programs that support the veteran community.
- celebrate and recognize veteran contributions to the community.
- preserve and invest in our community's heritage and community history.

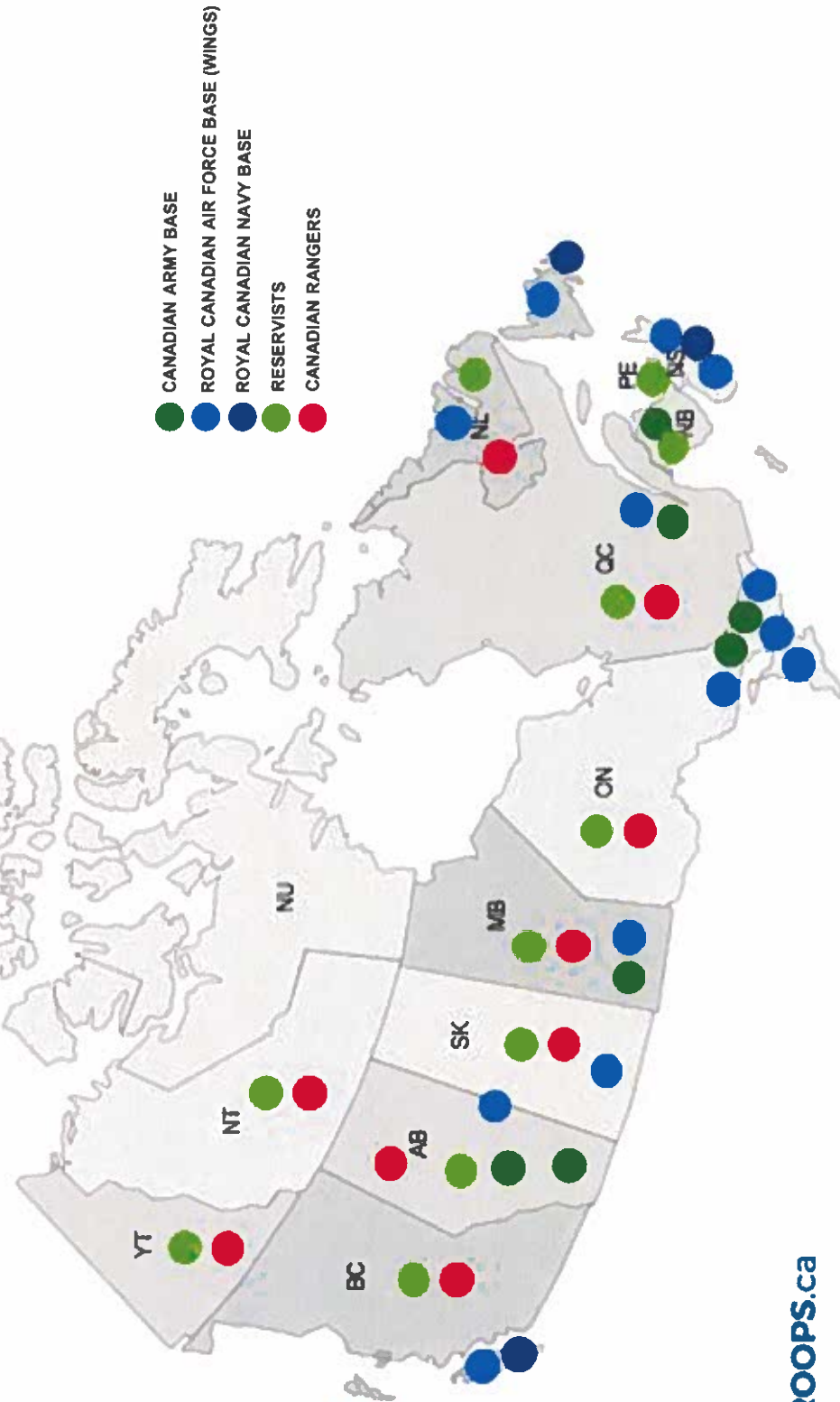
Adopted the 8th day of January 2024.



Support Our Troops
British Columbia

Scott V.J. Johnson
January 2024

CANADIAN ARMED FORCES (CAF) COMMUNITIES



Total CAF Community across Canada	
Ontario	85,801
Alberta	27,693
Manitoba	14,062
Nova Scotia	12,922
Newfoundland	6,605
Quebec	3,933
British Columbia	7,137
Northwest Territories	1,177
Prince Edward Island	895
New Brunswick	1,777
Saskatchewan	1,091
Total	163,093



Support Our Troops, The Official Charitable Cause of the Canadian Armed Forces

SERVING CANADIAN ARMED FORCES MEMBER

- ✓ Regular Force Members
- ✓ Reserve Force Members

VETERAN

- ✓ Former Regular or Reserve Force member released from the Canadian Armed Forces.

FAMILY

- ✓ The member's spouse or common-law partner who resides with the member;
- ✓ Those living apart as a result of military deployment/tasking;
- ✓ Children and dependents;
- ✓ Families of the fallen.



Why do we support?

Challenges of the Military Family

Our Canadian military are on the front lines for us whenever and wherever called, whether in foreign locations, or domestically.

Even the "easiest" military lifestyle can be a challenging one that experiences constant geographic relocations, long periods of absence (deployments and/or training) and the concerns around having a loved one with a "high risk" job.

It is often the children of our military members who suffer the greatest and have a higher propensity for anxiety, loneliness, special need requirements and overall uncertainty.

Operational readiness is something that we constantly strive to provide through the various support mechanisms we provide to our military members and their families.



Give Support

- ✓ Your support and partnership will help meet the extraordinary challenges faced by members of the Canadian Armed Forces community and their families as a result of military service.



Programs you can support

- ✓ Ill and Injured Support
- ✓ National Scholarship Program
- ✓ Financial Assistance Program
- ✓ National Youth Camps Program
- ✓ Special Needs Program
- ✓ Boomer's Legacy
- ✓ OSISS (Occupational Stress Injuries)



2020-2021 Support Our Troops Year in Review

Impact from April 1, 2020 to March 31, 2021

7,800 Military members and families supported **\$3.2M** raised by generous Canadians

133

Military families with a child with special needs received funding



400

Military families accessed programs and services in support of enhanced mental health and well-being



2,105

Operational Stress Injury Social Support Program

192

Military children went to summer camp



549

Military families received support through the License Plate Program



129

Were offered support while in hospital

75

Scholarships awarded to Military spouses and dependents



458

Military spouses attended entrepreneurship and employment training



372

Military families received emergency financial assistance

\$154,800

Disbursed through the Holiday Hamper Program to assist up to 871 families



 **SUPPORTOURTROOPS.ca**

Impact from April 1, 2021 to March 31, 2022

7,712
\$4.9M

Military members and families supported distributed through grants, loans and the funding of various programs

Support for our Canadian Armed Forces members, Veterans, and their families

We work to improve the lives of military members and their families by providing financial assistance to promote family resiliency and support Veterans and serving members who may have an illness or injury through a variety of grants and programs. Examples of the support we have provided over the last year include:



167 members

with a child with special needs received support

\$145K



in funding to assist families with raising a child with exceptionalities.



SUPPORTOURTROOPS.ca



174 members

assisted through an Emergency Grant providing financial support during an immediate financial distress situation.

\$200,000

received from SISIP Financial to ensure members of the CAF community received support they needed through the Emergency Grant Program.



216 members

received support with scholarships and employment assistance through provincial license plate programs.



239 military spouses

attended entrepreneurship and employment training.



142 children

with special needs to attend camp.



\$52K distributed to

2,872 members through the Operational Stress Injury Social Support Program to assist members, Veterans, and families dealing with an operational stress injury.



273 military dependents

enjoyed summer camp for the eighth annual National Summer Camps Program.



766 military Families

assisted through the Holiday Hamper Program. (~\$150K)

This gesture of good will is a morale booster to our members and their families, to feel appreciated and cared for by Canadians. This support helps them get the job done at home and abroad.

Padre Tachie, on behalf of the Senior Base Chaplain and the Chaplain Team, CFB Kingston.



111 hospitalized

currently serving members and Veterans were assisted to ensure their utmost care and comfort.

81 Gagetown families



received deployment support through the Lending Library, which include: deployment support books, Teddy Bears and Story Books, assistive devices, and anti-anxiety kits.

I love this program and it has been a wonderful resource for my son to try out new things. I was pleasantly surprised to walk by my son's room and see him staring up the stars on the tent and asking me so many questions. I had no idea that one small little tent could help him sleep better at night by creating a little piece of his own and get him

She opens the new book with her dad every month and when he's deployed she saves it to open on webcam. It is a special thing they have done together from the start.

Military Spouse



License Plate Program

The Support Our Troops License Plate Program, adopted by Alberta, Manitoba, Ontario and Saskatchewan, is an easy and creative way for Canadians to rally support for our military in an impactful way.

These customized license plates feature our signature Yellow Ribbon, which exemplifies the story of Canadians from coast to coast coming together to show their gratitude to our women and men in uniform.

Funds raised from these specialty plates support current and former members of the Canadian Armed Forces and their families.

“The men and women of the Canadian Armed Forces provide a tremendous service to our province, country and the international community. It is difficult to find ways to truly express our appreciation to them and their families for their service and sacrifice. This program enables Albertans to show their support in a small, but meaningful way. It is inspiring to see these plates on so many Alberta vehicles, knowing the significant difference these donations have made to the lives of military families.”

Nate Glubish, Service Alberta Minister (Since April, 2019)



As of 31 March, 2023



Program Started: 2014
Donation / Plate: \$55.00 / \$75 (total cost)
Total Plates: 57,644
Amount Raised: \$3,170,420
Use of Funds: Serving members, Veterans, and families



Program Started: 2016
Donation / Plate: \$30.00 / \$55 (total cost)
Total Plates: 2,889
Amount Raised: \$86,670
Use of Funds: Military Families / MFRC Saskatchewan Scholarships



Program Started: 2015
Donation / Plate: \$30.00 / \$70 (total cost)
Total Plates: 4,532
Amount Raised: \$158,870 (incl. \$20K donation)
Use of Funds: Ten (10) x \$1K Scholarships / year



Program Started: 2009
Donation / Plate: \$2.50 (\$4.50 vanity) / \$82 (total)
Total Plates: Unknown
Annual Contribution: ~\$125 / Year
Use of Funds: Various



Thank you all!

