

A G E N D A
for

REGULAR COUNCIL MEETING
January 13, 2025

COUNCIL CHAMBERS 7:00 PM

CALL TO ORDER

The Village of Masset acknowledges the un-ceded traditional territory of the Haida Nation on which this meeting is held.

ADOPTION OF AGENDA

COUNCIL MEETING MINUTES

December 9, 2024 Council Meeting Minutes

MINUTES AND REPORTS OF OTHER ORGANIZATIONS

1. **NCRD December 2024 Board Report**

VERBAL REPORTS OF COUNCIL/CAO/CFO

BYLAWS

Bylaw No 672 Amend Zoning Bylaw 422 - 2012, 2018, 2024 Swan Crescent

NEW BUSINESS

NB-1 CHN Request

NB-2 NDI Trust Grant Writing Support

NB-3 Healthy Communities Program

PUBLIC QUESTION PERIOD

ADJOURNMENT

Village of Masset Regular Council Meeting of December 9, 2024

Minutes of the Regular Council Meeting held December 9, 2024 in the Council Chambers.

Present:	Mayor:	S. Disney
	Councillors:	J. Currie, T. Carty, B. Johnston
	CAO:	J. Humphries
	CFO:	J. Brown
	CO:	D. Grosse
Absent:	Councillor:	B. Pages

CALL TO ORDER

The Village of Masset acknowledges the un-ceded traditional territory of the Haida Nation on which this meeting is held.

The meeting was called to order at 7:00 pm.

ADOPTION OF AGENDA

Moved by Councillor Johnston, seconded by Councillor Currie to adopt the agenda as presented/amended with the addition of NB-4 Derelict Vehicles/Boats, NB-5 GMDC Directors Appointments and NB-6 EFT Transfers.

CARRIED

COUNCIL MEETING MINUTES

Council Meeting Minutes November 25, 2024

Moved by Councillor Johnston, seconded by Councillor Currie that the November 25, 2024 Council meeting minutes be adopted as presented.

CARRIED

MINUTES AND REPORTS OF OTHER ORGANIZATIONS

NCRD Board Highlights November 2024

Moved by Councillor Carty, seconded by Councillor Currie that the NCRD Board report be received and filed.

CARRIED

PETITIONS AND DELEGATES

Sgt. Jeff Lance Masset RCMP

Sgt. Lance just started at the detachment in Masset and will bring more details in January. He has been with the RCMP for 16 years, was a year in Daajing Giids then posted here. They are currently short one constable and a corporal is coming soon with his family. He reported that overall crime appears to be down 7%.

They have a couple of new vehicles coming in.

Sgt. Lance asked that Council let him know what they expect from the detachment. One subject Council brought up was security at the Masset airport. He advised that security at the airport needs to be addressed with the federal government and that the Village of Masset and Old Massett Village Council should work together.

Sgt. Lance would like to attend the meeting on January 27th.

Nathan Leenders

Mr. Leenders has marked off the land in the community garden area, a plot behind his house and another area around Park Drive, as well as somewhere near the airport. He would like to be allowed to test out one of these areas and could trade somehow for the use.

Mayor Disney suggested partnering with the community garden.

He would like to plant mainly root crops and would not be putting up a greenhouse.

He has submitted a proposal to Old Massett Village Council to use an area around Tahayghen.

Moved by Councillor Johnston, seconded by Councillor Currie that the request be filed.

CARRIED

VERBAL REPORTS OF COUNCIL/CAO/CFO

Councillor Johnston attended a Gwaii Trust allocation meeting.

Councillor Carty attended a Gwaii Trust audit and finance meeting.

CFO Brown has been working on the Gwaii Trust gift card sign up and solving problems with payables due to the postal strike.

Councillor Currie attended a MIEDS meeting.

CAO Humphries reported that the fire chief resigned, and John Ray Thorgeirson has been named interim chief. He participated in a meeting which included the new CHN CAO and attended another meeting with just the municipal CAOs.

Mayor Disney attended fire practice, spoke with VIRL regarding the new library building and sitting on the executive board. She has had discussions with Matt Stradiotti at North Arm who informed her that they have purchased Fast Fuels.

Moved by Councillor Johnston, seconded by Councillor Currie that the verbal reports be accepted as presented.

CARRIED

Councillor Carty excused himself from the meeting at 7:58 pm.

BYLAWS

Bylaw No 672 Amend Zoning Bylaw 422 - 2012, 2018, 2024 Swan Crescent

Moved by Councillor Johnston, seconded by Councillor Currie that Amended Bylaw No. 672 be read a first time.

CARRIED

Moved by Councillor Currie, seconded by Councillor Johnston that Amended Bylaw No. 672 be read a second time.

CARRIED

NEW BUSINESS

NB-1 Network Computer and GIS Services Agreement

The Village of Masset contract with the Regional District of Fraser-Fort George will expire at the end of the month, and Josh Humphries would like to renew the IT contract for another two years.

Moved by Councillor Johnston, seconded by Councillor Currie to approve another two year contract with Fort Fraser.

CARRIED

NB-2 Tsunami Evacuation Site

Staff recommendation is that the Village of Masset keep the tsunami site as is.

Moved by Councillor Johnston, seconded by Councillor Currie that the request be declined.

NB-3 BC Cabinet and First Nations Leaders Gathering

Old Massett has requested that CAO Humphries and one Councillor attend the meeting in Vancouver to discuss issues and show a unified front with the province.

Moved to in-camera at 8:14.
8:19 pm out of camera.

Moved by Councillor Johnston, seconded by Councillor Currie that Councillor Carty represent the Village of Masset at the meeting.

CARRIED

NB-4 Derelict Vehicles

A space to store derelict vehicles is needed.
Councillor Johnston has spoken with Kirk Thorgeirson and he is able to get rid of some vehicles that still have fluids but not all the fluids.
Councillor Johnston will be going to Transport Canada in Terrace to speak with someone from BC Transport and Daniel Fish at NCRD to get something in place. The problem is getting rid of the hazardous fluids, batteries etc.
Councillor Johnston would like to look further into this.

NB-5 GMDC Directors

Moved by Councillor Johnston, seconded by Councillor Currie that Councillors Pages, Carty and Currie and Mayor Disney remain as directors for the Greater Masset Development Corporation.

CARRIED

NB-6 EFT Transfers

Moved by Councillor Currie, seconded by Councillor Johnston that the Village of Masset Council supports the Village of Masset implementing the Electronic Funds Transfer for accounts payable payment with Andalib Olee uploading files and Josh Humphries, CAO and/or Jo-Ann Brown, CFO approving the uploads. The following limits approved were also approved:

Per transaction dollar amount	\$250,000.00
Daily dollar settlement amount	\$250,000.00
Monthly cumulative dollar amount	\$500,000.00
Number of file runs per month	3

CARRIED

ADJOURNMENT

Moved by Councillor Johnston the meeting be adjourned at 8:53 pm.

Village of Masset Regular Council Meeting of December 9, 2024

Recording Secretary

Mayor

Certified Correct, Administrator

Board Highlights

December 2024

Board Business:

1. The Board resolved to direct staff to canvass the Board of the North Coast Regional District (NRD) for draft resolutions for the 2025 Association of Vancouver Island and Coastal Communities AGM & Convention and bring a report to the Board's January 24, 2025 Regular Board Meeting for further discussion.
2. The Board resolved to direct staff to research and bring forward a report on exploring providing economic development services to the District of Port Edward.
3. The Board resolved to make allocations of 2024 Resource Benefits Alliance Funding to its service capital reserves.
4. The Board received the updated Housing Needs Reports for Electoral Areas A, C, D and E.
5. The Board adopted [Bylaw No. 635.1, 2024](#), a bylaw to amend the Electoral Area "A" Recreation Service Establishing Bylaw No. 635, 2019.
6. The Board adopted [Bylaw No. 636.1, 2024](#), a bylaw to amend the Electoral Area "C" Recreation Service Establishing Bylaw No. 636, 2019.
7. The Board adopted its [2025 Board Meeting Schedule](#).
8. The Board made its [Board appointments for 2025](#).
9. The Board resolved to appoint Gail Henry, Mirjam Prudhomme, and Gordon Usher to the Sandspit Community Hall Standing Committee.
10. The Board resolved to appoint Civa Gauthier and Kelsey Kircheldorf to the Moresby Island Advisory Planning Commission.
11. The Board resolved to appoint Shanti Thurber and Leandre Vigneault to the Graham Island Advisory Planning Commission.

For complete details of NCRD Board meetings, the Agenda and Minutes are posted online at www.ncrdbc.com.

VILLAGE OF MASSET

BYLAW NO. 672

A bylaw to amend Zoning Bylaw No. 422

WHEREAS the Village of Masset has received an application to rezone Roll #2159775, 2159773, 2159771 Lots 88, 87, 86, District Lot 7, Land District 46 Plan PRP6425, PID 009-198-504, 009-918-086, 009-918-078, 2012, 2018, 2024 Swan Crescent; and

WHEREAS the Council for the Village of Masset has deemed it expedient to amend the zoning of Roll #2159775, 2159773, 2159771 Lots 88, 87, 86, District Lot 7, Land District 46 Plan PRP6425, PID 009-198-504, 009-918-086, 009-918-078, 2012, 2018, 2024 Swan Crescent, from R-1 Residential to R-3 Residential of Zoning Bylaw No. 422;

NOW THEREFORE the Council for the Village of Masset, in open meeting assembled, enacts as follows;

1. Roll #2159775, 2159773, 2159771 Lots 88, 87, 86, District Lot 7, Land District 46 Plan PRP6425, PID 009-198-504, 009-918-086, 009-918-078, 2012, 2018, 2024 Swan Crescent, from R-1 Residential to R-3 Residential
2. This bylaw may be cited as “Zoning Amendment Bylaw No. 672, 2024”.

READ A FIRST TIME THIS 9th DAY OF DECEMBER, 2024

READ A SECOND TIME THIS 9th DAY OF DECEMBER, 2024

PUBLIC HEARING HELD THIS 13th DAY OF JANUARY, 2025

READ A THIRD TIME THIS

RECONSIDERED AND ADOPTED THIS

Administrator

Mayor

Certified a true copy of the “Zoning Amendment Bylaw No. 672, 2024”

Administrator

VILLAGE OF MASSET

Staffing Report

<i>To:</i>	Council
<i>From:</i>	Josh Humphries, CAO
<i>Date:</i>	January 13, 2025
<i>Subject:</i>	Request to Use the Airport

Description: The Council of the Haida Nation has put in a request to the terminal building as a venue for the signing of the energy purchase agreement for Solar North

Recommendation 1: To allow CHN to use the terminal building as requested.

Recommendation 2: To suggest another location.

VILLAGE OF MASSET

Staff Report

To:	Council
From:	Andrew Hudson, grant writer
Date:	8 January 2025
Subject:	NDIT Grant Writing Support 2025

Description

The Northern Development Initiative Trust's (NDIT) Grant Writing Support program offers up to \$8,000 for local governments who employ a full-time, part-time, or on-demand grant writer with annual wages of at least \$10,500. Applications are due Jan. 31.

To be eligible, the grant writer must apply for at least \$200,000 in community funding in 2025 and report on the applications to NDIT by Feb. 28, 2026. The grant writer can be tasked with other work, so long as grant writing is at least 30 per cent of the workload.

The following priority list is likely to change and all applications are subject to council approval, but so far the grant writer is looking at 2025 funding options for these projects:

- Economic Development Officer Support
- Water and Wastewater Upgrades
- Main Street Sidewalks Upgrade
- Village of Masset Cybersecurity Upgrade
- Village of Masset Website Upgrade
- Heating Upgrades for Public Buildings
- Solar Panels for Village of Masset Office and Masset Market
- Masset Skatepark Construction
- Evacuation Site Supplies
- Walking and Cycling Trails Development
- Wildlife Fencing for Masset Municipal Airport
- Forestry Work By Masset Municipal Airport
- Fuel Truck for Masset Municipal Airport
- MVFD Equipment and Training Support (Structure Fires)
- MVFD Equipment and Training Support (Wildfire Protection)
- Community Park Mural
- Masset Summer Jobs 2026
- Masset Accessibility Audit
- Masset Harbour Day
- Masset Community Garden Greenhouse

Recommendation

That council approve an application for the NDIT's 2025 Grant Writing Support program for \$8,000.

VILLAGE OF MASSET

Staffing Report

<i>To:</i>	Council
<i>From:</i>	Josh Humphries, CAO
<i>Date:</i>	January 13, 2025,
<i>Subject:</i>	Northern Health “Healthy Communities”

Description: A Healthy Communities rep will visit Masset the week of March 10, 2025, to share information about the Healthy Communities program, understand your community's health priorities, and explore how we can use health data and evidence.

Recommendation 1: Have staff request they come to the March 10th Council meeting (15 min discussion)

Recommendation 2: Have staff request they meet with the Council and staff for an extended meeting at our chosen time.

Recommendation 3: Have Staff meet with them and report back to the Council.