

A G E N D A
for

REGULAR COUNCIL MEETING
July 8, 2024

COUNCIL CHAMBERS 7:00 PM

CALL TO ORDER

The Village of Masset acknowledges the un-ceded traditional territory of the Haida Nation on which this meeting is held.

ADOPTION OF AGENDA

COUNCIL MEETING MINUTES

June 25, 2024, Council Meeting Minutes

MINUTES AND REPORTS OF OTHER ORGANIZATIONS

1. NCRD Board Highlights June 2024

VERBAL REPORTS OF COUNCIL/CAO/CFO

BYLAWS

Bylaw No. 671 Zoning Bylaw Amendment

NEW BUSINESS

NB-1 UBCM Canada Community Building Fund BC 2024-2034 Community Works Fund Agreement

NB-2 Gudangaay Tlaats' gaa Naay Secondary Strong Start Request

NB-3 AP Cheque Listing – May 1 – 31, 2024

NB-4 AP Cheque Listing – June 1 – 30, 2024

PUBLIC QUESTION PERIOD

ADJOURNMENT

Village of Masset Regular Council Meeting of June 25, 2024

Minutes of the Regular Council Meeting held June 25, 2024 in the Council Chambers.

Present:	Mayor:	S. Disney Via Zoom
	Councillors:	J. Currie, T. Carty, B. Johnston, B. Pages
	CAO:	J. Humphries
	CFO:	J. Brown

CALL TO ORDER

The Village of Masset acknowledges the un-ceded traditional territory of the Haida Nation on which this meeting is held.

The meeting was called to order at 7:02 pm.

ADOPTION OF AGENDA

Moved by Councillor Currie, seconded by Councillor Carty to adopt the agenda as amended with the addition of NB-4 Daajing Giids Water Service Agreement and NB-5 Drugs.

CARRIED

COUNCIL MEETING MINUTES

Council Meeting Minutes June 10, 2024

Moved by Councillor Johnston, seconded by Councillor Currie that the June 10, 2024 Council meeting minutes be adopted as presented.

CARRIED

PETITIONS AND DELEGATES

Chris Ashurst - Search and Rescue Base and Marine Rescue

Search and Rescue and Marine Rescue have had an arrangement with GMDC for 22 years for their space in exchange for maintenance and upkeep in lieu of rent and utilities. They would like to know the timeline for the sale of the skills centre building so they can prepare and fundraise if they're required to move. They are looking into getting a sea can for storage should they be required to vacate.

Councillor Pages advised that there has been some movement regarding leases and subdivisions of the remaining buildings and land and that Old Massett and other parties have an interest in that building. GMDC have to confirm if these parties want the building, and Councillor Pages hopes that if needed they would give sufficient notice to relocate.

Chris asked if the Village of Masset would like to see their plans for sea cans at the site of the seaplane base and Joshua Humphries said he could send him his plans.

CORRESPONDENCE

C-1 Office of the Minister of Housing

Moved by Councillor , seconded by Councillor that the correspondence from the Minister of Housing be received and filed.

CARRIED

C-2 City of Prince George

Moved by Councillor , seconded by Councillor that the Village of Masset forward a letter to The Honourable Anne Kang regarding tax sale procedures.

CARRIED

VERBAL REPORTS OF COUNCIL/CAO/CFO

Councillor Johnston did not attend any meetings.

Councillor Currie attended a GMDC meeting.

CFO Brown has been working on taxes and has been having computer problems.

Councillor Carty attended a GMDC meeting, a meeting in Old Massett regarding drugs and a meeting regarding BC Hydro rates.

CAO Joshua Humphries attended a meeting in Old Massett regarding drugs, a meeting regarding BC Hydro rates, a NCRD regional housing meeting, and All Islands planning meeting, submitted UBCM requests for meetings with the Premier, Minister of Health and Minister of Housing.

Mayor Disney did not attend any meetings.

Councillor Pages attended a BC Hydro rates meeting, a GMDC meeting and a NCRD meeting.

Moved by Councillor Carty, seconded by Councillor Currie that the verbal reports be accepted as presented.

CARRIED

BYLAWS

Bylaw No. 671 Zoning Bylaw Amendment

Moved by Councillor Carty, seconded by Councillor Johnston that Bylaw No. 671 be read a first time.

CARRIED

Moved by Councillor Johnston, seconded by Councillor Carty that Bylaw No. 671 be read a second time.

CARRIED

Moved by Councillor Carty, seconded by Councillor Currie that Bylaw No. 671 be read a third time.

CARRIED

NEW BUSINESS

NB-1 Council Summer Schedule

CAO Humphries will be away from July 16th to the 31st and recommends one meeting per month for July and August.

Moved by Councillor Johnston, seconded by Councillor Currie that the summer schedule be reduced to a meeting on July 8th and one on August 19th.

CARRIED

NB-2 Masset Paving Program Change Order

The water mains will cost 62,325 below the initial estimates, and the sidewalk on Main Street will not cost any extra as there will be savings on the paving, as outlined in the change order document below.

- 1) Installation of Watermain Segments at Cook St and Collison and Northwest Dr and Park Dr
 - a) Sawcut and remove existing asphalt
 - b) Excavate existing material to pipe depth
 - c) Install PVC DR18 C900 waterline across the roadway, cap pipe ends (Masset to supply)
 - d) Backfill with pipe bedding material, base gravel, and compact (temporary restoration)Cost Impact: \$62,325
- 2 Installation of New Sidewalk on Main St between Grounds Coffee and 626 Main
 - a) Pour new concrete sidewalk (105m total)Cost Impact: To be funded from existing provisional project budget items. (Section 2 items 2b, 3, and 4 and Section 3 items 2 and 3)

Councillor Pages moved the motion, which Councillor Johnston seconded, and all in favour Mayor Disney, Councillor Currie, and Councillor Carty to support the change order and the increase to the project budget to \$8,232,146.32.

Moved by Councillor Johnston, seconded by Councillor Currie that the change order

approved by Council on June 19, 2024 be endorsed.

CARRIED

NB-3 NDI 2024 Façade Program 2nd Intake

There are funds left over from the NDI 2024 Façade Program, staff recommended a second intake for applications.

Moved by Councillor Johnston, seconded by Councillor Carty that a second intake for NDI Façade Grant 2024 applications open with a deadline on August 31st, 2024.

CARRIED

NB-4 Water Service Agreement

The Village of Daajing Giids does not have a Level 3 Operator and have requested that Public Works Superintendent Sylvan Daugert assist until they can fill that role. Sylvan estimates that it would take a couple of days for the first month and then less as time goes on.

Moved by Councillor Johnston, seconded by Councillor Carty that the Village of Masset sign the Water Servicing Agreement with the Village of Daajing Giids.

CARRIED

NB-5 Drugs

With recent incidents and death related to drug overdoses identifying the dealers is crucial. Many communities are struggling with this issue and being a small community makes it difficult when people know each other. CHN should be supportive of moving the dealers if needed.

ADJOURNMENT/TO CLOSED MEETING

Moved by Councillor Johnston, seconded by Councillor Currie, the meeting be adjourned at 8:08 pm to a closed session.

Village of Masset Regular Council Meeting of June 25, 2024

Recording Secretary

Mayor

Certified Correct, Administrator

Board Highlights

June 2024

Board Business:

1. The Board held its Regular meeting in Dodge Cove, B.C. and hosted a community barbecue following the meeting. The Board wishes to thank the community for its hospitality.
2. The Board resolved to approve the [2023 Statement of Financial Information](#).
3. The Board resolved to request a meeting with senior BC Hydro executives during the 2024 UBCM Convention to discuss grid improvements in the NCRD and to send a letter to BC Hydro about grid improvements in the NCRD.
4. The Board resolved to send a joint letter to the Minister of Environment and Climate Change regarding regular maintenance on the solar batteries of the Holland Rock Lighthouse Weather Station.
5. The Board directed staff to begin revitalization of the Official Community Plans for Electoral Areas D and E.
6. The Board resolved to adopt the [Moresby Island Zoning Amendment Bylaw 691, 2024](#) and [Graham Island Zoning Amendment Bylaw 692, 2024](#).
7. The Board resolved to appoint election officers, establish the question to be placed on the ballot, and approved the notice for assent voting for the Oona River Community Hall Service Establishing Bylaw 694, 2024.
8. The Board resolved to send a letter to the District Manager at the Ministry of Transportation and Infrastructure regarding allowing unpaved roads for new subdivisions in Sandspit with a request that the Ministry maintain these unpaved roads.
9. The Board resolved to sign the Islands Solid Waste Service Agreement with the Skidegate Band Council.

For complete details of NCRD Board meetings, the Agenda and Minutes are posted online at www.ncrdbc.com.

VILLAGE OF MASSET

BYLAW NO. 671, 2024

A bylaw to amend Zoning Bylaw No. 422

The Council for the Village of Masset, in open meeting assembled, enacts as follows:

Citation

1. This Bylaw is cited as “Zoning Amendment Bylaw No. 671, 2024.”

Amendments

Bylaw No. 422, Masset Zoning Bylaw, 1994 is hereby amended as follows:

1. Deleting the definition of **accessory suite** and replacing it with the following:
 - **accessory suite** means a separate dwelling unit which is completely contained within the principal residence.
2. Deleting Division 210 – Accessory Suite subsection (1) in its entirety and replacing with the following:
 - (1) Not more than one (1) Accessory Suite shall be permitted per dwelling unit in a single-family residential dwelling or two-family residential dwelling.
3. Amending Division 210 – Accessory Suite subsection (2) by:
 - a. striking out “two-family or”; and
 - b. inserting “or a double-wide manufactured home” after the word “dwelling”.
4. Amending Division 303.3 – Minimum Building Setbacks for the Residential 1 (R-1) zone by deleting the table in its entirety and replacing with the following:

Use	Front Lot Line Setback	Rear Lot Line Setback	Exterior Lot Line Setback	Interior Lot Line Setback
Principal Building	6 m (a) (b)	6 m	1.2 m	1.2 m
Accessory Buildings and Structures	6 m	0.5 m	3 m	0.5 m

5. Amending Division 304.3 Minimum Building Setbacks for Residential 2 (R-2) zone by deleting the table in its entirety and replacing it with the following:

Use	Front Lot Line Setback	Rear Lot Line Setback	Exterior Lot Line Setback	Interior Lot Line Setback
Principal Building (Single- Family or Two-Family Dwelling)	4.6 m	3 m	1.2 m	1.2 m
All other Principal Buildings	4.6 m	3 m	3 m	1.5 m
Accessory Buildings and Structures	4.6 m	0.5 m	3 m	0.5 m

READ A FIRST TIME THIS 25th DAY OF JUNE, 2024

READ A SECOND TIME THIS 25th DAY OF JUNE, 2024

PUBLIC HEARING HELD THIS 25th DAY OF JUNE, 2024

READ A THIRD TIME THIS 25th DAY OF JUNE, 2024

RECONSIDERED AND ADOPTED THIS 8th DAY OF JULY, 2024

Administrator

Mayor

Certified a true copy of the “Zoning Amendment Bylaw No. 671, 2024”

Administrator

June 21, 2024

Joshua Humphries
Chief Administrative Officer
Village of Masset
Box 68
Masset, BC V0T 1M0

SENT VIA E-MAIL: cao@masset.ca

Dear Joshua Humphries:

RE: 2024-2034 CANADA COMMUNITY-BUILDING FUND AGREEMENT

Please find enclosed the 2024-2034 Community Works Fund Agreement between the Village of Masset and the Union of BC Municipalities. As part of the renewed Canada Community-Building Fund Agreement, the CWF will continue to provide dedicated and predictable funds to each local government in British Columbia for investments in local infrastructure and capacity-building priorities.

In order to receive your first CWF payment for the 2024/25 funding year, please review the Agreement, sign, and return to ccbf@ubcm.ca.

Once we have received the Agreement, we will return an executed version for your records.

Please also include a Council resolution authorizing the Mayor and Corporate Officer to sign on behalf of your local government.

We have provided a program guide, an information sheet, and estimated funding for the first five years of the program on our UBCM CCBF [website](#).

If you have any questions, please email us at ccbf@ubcm.ca or call us at 250-356-5134.

Sincerely,



Brant Felker
Manager, CCBF Program Services

2024-2034 COMMUNITY WORKS FUND AGREEMENT

under the

ADMINISTRATIVE AGREEMENT ON THE CANADA COMMUNITY-BUILDING FUND

This Agreement made as of _____, 202__

BETWEEN:

Village of Masset (the Local Government)

AND

The **UNION OF BRITISH COLUMBIA MUNICIPALITIES (UBCM)** as continued by section 2 of the *Union of British Columbia Municipalities Act RSBC 2006, c.1*, as represented by the President (the "UBCM")

1. PURPOSE

The purpose of this Community Works Fund Agreement is to set out the roles and responsibilities of the Local Government and UBCM related to any Community Works Fund funds that may be delivered to the Local Government by UBCM.

2. SCHEDULES

The following annexes and schedules, originating in whole or part from the Agreement, are attached to and form part of this Community Works Fund Agreement:

Schedule A:	Ultimate Recipient Requirements
Schedule B:	Eligible Project Categories
Schedule C:	Eligible and Ineligible Expenditures
Schedule D:	Program Reporting
Schedule E:	Communications Protocol
Schedule F:	Asset Management
Schedule G:	Housing Report

3. ROLE OF UBCM

3.1 UBCM has, pursuant to the Agreement, agreed with Canada and British Columbia to:

- a) receive CCBF funding from Canada and allocate funds so received from Canada pursuant to the Agreement, including allocating Community Works Funds to the Local Government to be spent on Eligible Projects and Eligible Expenditures in accordance with the terms and conditions of this Community Works Fund Agreement;
- b) report to Canada and British Columbia, including Annual Reports and Outcome Reports, as required by the Agreement; and

- c) fulfill other roles and responsibilities as set out in the Agreement.

4. CONTRIBUTION PROVISIONS

- 4.1 Over the term of this Community Works Fund Agreement, UBCM will pay the Local Government its annual allocation within 30 days of receipt of such funds from Canada.
- 4.2 Payments under section 4.1 are subject to UBCM receiving sufficient CCBF funds from Canada, and Local Government compliance with this Community Works Fund Agreement and any other Funding Agreement under the Prior Agreement.
- 4.3 Annual allocation is based on a formula set out in section 1.1 of Annex B of the Agreement. In the first year of this Community Works Fund Agreement, the Local Government will receive \$50,784, in two equal instalments which, subject to section 4.2, are expected to be delivered in the month following July 15 and between November 15, 2024 and March 31, 2025.
- 4.4 Annual allocation to the Local Government for all subsequent years under this Community Works Fund Agreement continue to be based on the funding formula set out in the Agreement, but are subject to change by UBCM from the amount set out in section 1.1 of Annex B of the Agreement due to such circumstances as local government boundary changes and new Local Government incorporations, changes in Census populations and changes in amounts that may be received by UBCM from Canada.
- 4.5 Timing of payments in subsequent years under this Community Works Fund Agreement to the Local Government by UBCM are subject to change due to any changes in timing of payments to UBCM by Canada.

5. USE OF FUNDS BY LOCAL GOVERNMENT

- 5.1 Any CCBF funding that may be received by the Local Government and any Unspent Funds, and any interest earned thereon held by the Local Government must be used by the Local Government in accordance with this Community Works Fund Agreement, including specifically Section 6. (Commitments of the Local Government).
- 5.2 Any CCBF funding that may be received by the Local Government and any Unspent Funds, and any interest earned thereon held by the Local Government will be treated as federal funds with respect to other federal infrastructure programs.

6. COMMITMENTS OF THE LOCAL GOVERNMENT

- 6.1 The Local Government shall:
 - a) Be responsible for the completion of each Eligible Project in accordance with Schedule B (Eligible Project Categories) and Schedule C (Eligible and Ineligible Expenditures).
 - b) Comply with all requirements outlined in Schedule D (Program Reporting), Schedule E (Communications Protocol) and Schedule G (Housing Report).

- c) Continue to strengthen the development and implementation of asset management best practices over the course of the Agreement, in accordance with Schedule F.
- d) Invest, in a distinct account, Community Works Fund funding it receives from UBCM in advance of it paying Eligible Expenditures.
- e) With respect to Contracts, award and manage all Contracts in accordance with their relevant policies and procedures and, if applicable, in accordance with the Agreement on International Trade and applicable international trade agreements, and all other applicable laws.
- f) Invest into Eligible Projects, any revenue that is generated from the sale, lease, encumbrance or other disposal of an asset resulting from an Eligible Project where such disposal takes place within (5) years of the date of completion of the Eligible Project.
- g) Allow Canada and UBCM reasonable and timely access to all of its documentation, records and accounts and those of their respective agents or Third Parties related to the use of CWF funding and Unspent Funds, and any interest earned thereon, and all other relevant information and documentation requested by Canada or its designated representatives for the purposes of audit, evaluation, and ensuring compliance with this Administrative Agreement.
- h) Keep proper and accurate accounts and records in respect of all Eligible Projects for at least six (6) years after completion of the Eligible Project and, upon reasonable notice, make them available to Canada and UBCM. Keep proper and accurate accounts and records relevant to the CWF program for a period of at least six (6) years after the termination of this Administrative Agreement.
- i) Ensure your actions do not establish or be deemed to establish a partnership, joint venture, principal-agent relationship or employer-employee relationship in any way or for any purpose whatsoever between Canada and the Local Government, or between Canada and a Third-Party.
- j) Ensure that the Local Government do not represent themselves, including in any agreement with a Third Party, as a partner, employee or agent of Canada.
- k) Ensure that no current or former public servant or public office holder to whom any post-employment, ethics and conflict of interest legislation, guidelines, codes or policies of Canada applies will derive direct benefit from CCBF funding, Unspent Funds, and interest earned thereon, unless the provision or receipt of such benefits is in compliance with such legislation, guidelines, policies or codes.
- l) Ensure that the Local Government will not, at any time, hold the Government of Canada, British Columbia, or UBCM, its officers, servants, employees or agents responsible for any claims or losses of any kind that the Local Government, Third Parties or any other person or entity may suffer in relation to any matter related to CCBF funding or an Eligible Project and that the Local Government will, at all times, compensate the Government of Canada, British Columbia, or UBCM, its officers, servants, employees, and agents for any claims or losses of any kind that any of the Local Government may suffer in relation to any matter related to CCBF funding or an Eligible Project.
- m) Agree that any CCBF funding received will be treated as federal funds for the purpose of other federal infrastructure programs.
- n) Agree that the above requirements which, by their nature, should extend beyond the expiration or termination of this Administrative Agreement, will extend beyond such

expiration or termination.

7. TERM

This Community Works Fund Agreement will be effective as of April 1, 2024 and will be in effect until March 31, 2034 unless the Parties agree to renew it. In the event where this Community Works Fund Agreement is not renewed, any CCBF funding and Unspent Funds, and any interest earned thereon held by the Local Government, that have not been expended on Eligible Projects or other expenditures authorized by this Community Works Fund Agreement as of March 31, 2034 will nevertheless continue to be subject to this Community Works Fund Agreement until such time as may be determined by the Parties.

8. SURVIVAL

The rights and obligations, set out in Sections 5.1, 5.2 and 6.1 will survive the expiry or early termination of this Community Works Fund Agreement and any other section which is required to give effect to the termination or to its consequences shall survive the termination or early termination of this Community Works Fund Agreement.

9. AMENDMENT

The Local Government acknowledges that the Agreement may from time to time be amended by agreement of Canada, British Columbia and UBCM and if and whenever such amendments to the Agreement are made, the Local Government agrees that UBCM may require this Community Works Fund Agreement to be amended to reflect, at the sole discretion of UBCM, the amendments made to the Agreement. Where UBCM requires this Community Works Fund Agreement to be so amended, it will provide to the Local Government notice in writing of the amendments it requires. Such amendments shall from part of this Community Works Fund Agreement and be binding on the Local Government and UBCM thirty (30) days after such notice, unless before then the Local Government elects in writing to give written notice of termination of this Community Works Fund Agreement to UBCM.

10. WAIVER

No provision of this Community Works Fund Agreement shall be deemed to be waived by UBCM, unless waived in writing with express reference to the waived provisions and no excusing, condoning or earlier waiver of any default by the Local Government shall be operative as a waiver, or in any way limit the rights and remedies of UBCM or Canada.

11. NO ASSIGNMENT

This Community Works Fund Agreement is not assignable by the Local Government and the Local Government shall not assign, pledge, or otherwise transfer any entitlement to allocation of funds under this Community Works Fund Agreement to any person and shall upon receipt of any allocation of funds hereunder pay and expend such funds thereafter only in accordance with the terms of this Community Works Fund Agreement.

12. NOTICE

Any notice, information or document provided for under this Community Works Fund Agreement must be in writing and will be effectively given if delivered or sent by mail, postage or other charges prepaid, or by email. Any notice that is delivered will have been received on delivery; and any notice mailed will be deemed to have been received eight (8) calendar days after being mailed.

Any notice to UBCM will be addressed to:

Executive Director

525 Government Street

Victoria, British Columbia

V8V 0A8

Email: ccbf@ubcm.ca

Any notice to the Local Government will be addressed to:

The Corporate Officer at the place designated as the Local Government office.

SIGNATURES

This Community Works Fund Agreement has been executed on behalf of the Local Government by those officers indicated below and each person signing the agreement represents and warrants that they are duly authorized and have the legal capacity to execute the agreement.

Village of Masset

UNION OF BC MUNICIPALITIES

Original signed by:

Original signed by:

Mayor

Corporate Officer

Corporate Officer

General Manager, Victoria Operations

Signed by Village of Masset on the _____ day of _____, 202__.

The Community Works Fund Agreement have been executed by UBCM on the _____ day of _____, 202__.

Schedule A – Definitions

“Affordable Housing” means a dwelling unit where the cost of shelter, including rent and utilities, is a maximum of 30% of before-tax household income. The household income is defined as 80% or less of the Area Median Household Income (AMHI) for the metropolitan area or rural region of the Ultimate Recipient.

“Administrative Agreement or Agreement” means the 2024-2034 Administrative Agreement on the Canada Community-Building Fund in British Columbia and UBCM.

“Asset Management” means an integrated process, bringing together skills, expertise, and activities of people; with information about a community’s physical and natural assets; and finances; so that informed decisions can be made, supporting Sustainable Service Delivery.

“Canada Community-Building Fund” (CCBF) means the program established under section 161 of the *Keeping Canada’s Economy and Jobs Growing Act*, S.C. 2011, c. 24 as amended by section 233 of the *Economic Action Plan 2013 Act, No. 1*, S.C. 2013, c. 33, as the Gas Tax Fund and renamed the Canada Community-Building Fund in section 199 of *Budget Implementation Act, 2021, No. 1*.

“Chief Financial Officer” means in the case of a municipality, the officer assigned financial administration responsibility under S. 149 of the *Community Charter*, and in the case of a Regional District, the officer assigned financial administration responsibility under S. 199 of the *Local Government Act*, R.S.B.C. 1996, c.323.

“Community Works Fund” means the fund provided from the Canada Community-Building Fund to be dispersed to local governments based on a percentage of the per capita allocation for local spending priorities in accordance with the terms and conditions set out in the Agreement.

“Community Works Fund Agreement” means this Agreement made between UBCM and Local Government.

“Contract” means an agreement between an Ultimate Recipient and a Third Party whereby the latter agrees to supply a product or service to an Eligible Project in return for financial consideration.

“Core Housing Need” means a household living in an unsuitable, inadequate or unaffordable dwelling and cannot afford alternative housing in their community.

“Eligible Expenditures” means those expenditures described as eligible in Schedule C (Eligible and Ineligible Expenditures).

“Eligible Projects” means projects as described in Schedule B (Eligible Project Categories).

“Funding Agreement” means an agreement between British Columbia and UBCM and an Ultimate Recipient setting out the terms and conditions of the CCBF funding to be provided to the Ultimate Recipient, containing, at a minimum, the elements in Schedule A (Ultimate Recipient Requirements).

“Gender Based Analysis Plus” (GBA Plus or GBA+) is an analytical process that provides a rigorous method for the assessment of systemic inequalities, as well as a means to assess how diverse groups of women, men, and gender diverse people may experience policies, programs and initiatives. The “plus” in GBA Plus acknowledges that GBA Plus is not just about differences between biological (sexes) and socio-cultural (genders). GBA Plus considers many other identity factors such as race, ethnicity, religion, age, and mental or physical disability, and how the interaction between these factors influences the way we might experience government policies and initiatives. Conducting a GBA Plus analysis involves considering all intersecting identity factors as part of GBA Plus, not only sex and gender. GBA+ is a priority for the Government of Canada.

“Housing Needs Assessment” means a report informed by data and research describing the current and future housing needs of a municipality or community according to guidance provided by Canada.

“Housing Report” means the duly completed housing report to be prepared and delivered by British Columbia and UBCM to Canada annually by September 30, as described in Schedule G (Housing Report).

“Ineligible Expenditures” means those expenditures described as ineligible in Schedule C (Eligible and Ineligible Expenditures).

“Infrastructure” means municipal or regional, publicly or privately owned tangible capital assets, or natural assets, in British Columbia primarily for public use or benefit.

“Local Government” means a municipality as defined in the *Community Charter* [SBC 2003] Chapter 26, a regional district as defined in the *Local Government Act* [RSBC 1996] Chapter 323, and the City of Vancouver as continued under the *Vancouver Charter* [SBC 1953] Chapter 55.

“Oversight Committee” means the committee established to monitor the overall implementation of this Administrative Agreement as outlined in section 7 (Oversight Committee) of this Administrative Agreement.

“Party” means Canada, British Columbia or UBCM when referred to individually and collectively referred to as “Parties”.

“Previous Agreements” means any agreements between Canada, British Columbia and UBCM for the purposes of administering the Gas Tax Fund or Canada Community-Building Fund (CCBF).

“Prior Community Works Fund Agreement” means the 2014-2024 Community Works Fund Agreement between this Local Government and the UBCM.

Third Party” means any person or legal entity, other than Canada, British Columbia and UBCM or an Ultimate Recipient, who participates in the implementation of an Eligible Project by means of a Contract.

“Sustainable Service Delivery” means ensuring that current community service needs, and how those services are delivered (in a socially, economically and environmentally responsible

manner), do not compromise the ability of future generations to meet their own needs. Sound asset management practices support Sustainable Service Delivery by considering community priorities, informed by an understanding of the trade-offs between the available resources and the desired services.

“Ultimate Recipient” means this Local Government

- (i) a Local Government or its agent (including its wholly owned corporation);
- (ii) a non-local government entity, including Indigenous recipients, non-governmental and not-for-profit organizations, on the condition that the Local Government(s) has (have) indicated support for the project through a formal resolution of its (their) council(s) or board(s) and that the entity receiving funds delivers a service typical of local government.
- (iii) TransLink, BC Transit, and Islands Trust

“Unspent Funds” means funds that have not been spent towards an Eligible Project or eligible costs in accordance with this Agreement or the Previous Agreements prior to the effective date of this Agreement.

SCHEDULE B - Eligible Project Categories

Eligible Projects include investments in Infrastructure for its construction, renewal or material enhancement in each of the following categories (as defined in the current program terms and conditions):

1. Local roads and bridges – roads, bridges and active transportation infrastructure
2. Short-sea shipping – infrastructure related to the movement of cargo and passengers around the coast and on inland waterways, without directly crossing an ocean
3. Short-line rail – railway related infrastructure for carriage of passengers or freight
4. Regional and local airports – airport-related infrastructure (excludes the National Airport System)
5. Broadband connectivity – infrastructure that provides internet access to residents, businesses, and/or institutions in Canadian communities
6. Public transit – infrastructure which supports a shared passenger transport system which is

available for public use

7. Drinking water – infrastructure that supports drinking water conservation, collection, treatment and distribution systems
8. Wastewater – infrastructure that supports wastewater and storm water collection, treatment and management systems
9. Solid waste – infrastructure that supports solid waste management systems including the collection, diversion and disposal of recyclables, compostable materials and garbage
10. Community energy systems – infrastructure that generates or increases the efficient usage of energy
11. Brownfield Redevelopment - remediation or decontamination and redevelopment of a brownfield site within municipal boundaries, where the redevelopment includes:
 - the construction of public infrastructure as identified in the context of any other category under the Canada Community-Building Fund, and/or;
 - the construction of local government public parks and publicly-owned social housing.
12. Sport Infrastructure – amateur sport infrastructure (excludes facilities, including arenas, which would be used as the home of professional sports teams or major junior hockey teams (e.g. Western Hockey League))
13. Recreational Infrastructure – recreational facilities or networks
14. Cultural Infrastructure – infrastructure that supports arts, humanities, and heritage
15. Tourism Infrastructure – infrastructure that attract travelers for recreation, leisure, business or other purposes
16. Resilience – Infrastructure and systems that protect and strengthen the resilience of communities and withstand and sustain service in the face of climate change, natural disasters and extreme weather events.
17. Fire halls – fire halls and fire station infrastructure – including fire trucks
18. Capacity building - includes investments related to strengthening the ability of municipalities to develop long-term planning practices including: capital investment plans, integrated community sustainability plans, integrated regional plans, housing needs assessments and housing planning, and/or asset management plans, related to strengthening the ability of recipients to develop long-term planning practices.

Note: Investments in health infrastructure (hospitals, convalescent and senior centres) are not eligible.

SCHEDULE C - Eligible and Ineligible Expenditures

1. Eligible Expenditures

1.1 Eligible Expenditures of Ultimate Recipients will be limited to the following:

- a) the expenditures associated with acquiring, planning, designing, constructing or renewal and rehabilitation of infrastructure and any related debt financing charges specifically identified with that asset;
- b) for capacity building category only, the expenditures related to strengthening the ability of Local Governments to improve local and regional planning including capital investment plans, integrated community sustainability plans, integrated regional plans, housing needs assessments, and/or asset management plans. The expenditures could include developing and implementing:
 - i. studies, strategies, or systems related to asset management, which may include software acquisition and implementation;
 - ii. studies, strategies, or systems related to housing or land use, including Housing Needs Assessments;
 - iii. training directly related to asset management planning; and
 - iv. long-term infrastructure plans.
- c) the expenditures directly associated with joint federal communication activities and with federal project signage.

1.2 Employee and Equipment Costs: The incremental costs of the Ultimate Recipient's employees or leasing of equipment may be included as Eligible Expenditures under the following conditions:

- a) the Ultimate Recipient is able to demonstrate that it is not economically feasible to tender a Contract;
- b) the employee or equipment is engaged directly in respect of the work that would have been the subject of the Contract; and,
- c) the arrangement is approved in advance and in writing by UBCM.

2. Ineligible Expenditures

The following are deemed Ineligible Expenditures:

- a) project expenditures incurred before April 1, 2005;
- b) project expenditures incurred before April 1, 2014 for the following investment categories:
 - i. highways;
 - ii. regional and local airports;
 - iii. short-line rail;

- iv. short-sea shipping;
 - v. disaster mitigation;
 - vi. broadband connectivity;
 - vii. brownfield redevelopment;
 - viii. cultural infrastructure;
 - ix. tourism infrastructure;
 - x. sport infrastructure; and
 - xi. recreational infrastructure.
- c) Fire Hall project expenditures incurred before April 1, 2021;
 - d) Fire Truck purchases as stand-alone expenditures and expenditures under the Resilience Infrastructure category before April 1, 2024;
 - e) the cost of leasing of equipment by the Ultimate Recipient, any overhead costs, including salaries and other employment benefits of any employees of the Ultimate Recipient, its direct or indirect operating or administrative costs of Ultimate Recipients, and more specifically its costs related to planning, engineering, architecture, supervision, management and other activities normally carried out by its staff, except in accordance with Eligible Expenditures above;
 - f) taxes for which the Ultimate Recipient is eligible for a tax rebate and all other costs eligible for rebates;
 - g) purchase of land or any interest therein, and related costs;
 - h) legal fees;
 - i) routine repair or maintenance costs; and
 - j) costs associated with healthcare infrastructure or assets.

SCHEDULE D - Program Reporting

Ultimate Recipient Reporting

Ultimate Recipient requirements for program reporting under the CWF consist of the submission of an Annual Expenditure Report, and an outcomes report, which will be submitted to UBCM for review and acceptance. The reporting year is from January 1 to December 31. In addition to overall program reporting, specific asset management reporting and housing reporting obligations are described in Schedule F and G.

1. Ultimate Recipient Annual Expenditure Report

The Ultimate Recipient will provide UBCM an Annual Expenditure Report by June 1 of each year for the prior calendar year reporting which will include the following elements: unique project identifier, project title, project description, investment category, project start date, project end date, geo-location, total project cost, CCBF funding spent, closing balance, output indicator, and where applicable, a housing indicator and an outcomes indicator. A reporting template will be provided by UBCM.

The Annual Expenditure Report may also include a communications and signage report, and confirmation by the Ultimate Recipient's CFO that expenditures are eligible use of funds in accordance with the terms and conditions of this Agreement.

2. Audited Financial Report

The Ultimate Recipient must submit an Audited Financial Statement to British Columbia in order to receive funds in each reporting year.

2.1 Independent Audit or Audit Based Attestation:

UBCM will provide an independent audit opinion, or an attestation based on an independent audit and signed by a senior official designated in writing by UBCM, as to:

- a) the accuracy of the information submitted in the Financial Report Table; and
- b) that CCBF funding and Unspent Funds, and any interest earned thereon, were expended for the purposes intended.

2.2 Ultimate Recipient audit:

UBCM and Canada may perform an audit or of an Ultimate Recipient annually.

3. Housing Report

By September 30 each year British Columbia and UBCM will provide to Canada a report on housing as outlined in Schedule G (Housing Report).

4. Outcomes Report

By March 31 of each year, British Columbia and UBCM will provide to Canada an outcomes report that will outline the following program benefits:

- a) beneficial impacts on communities of completed Eligible Projects, supported by specific outcomes examples in communities;
- b) the impact of CCBF as a predictable source of funding;
- c) progress made on improving Local Government planning and asset management, including development or update of Housing Needs Assessments; and
- d) a description of how CCBF funding has alleviated housing pressures tied to infrastructure gaps and contributed to housing supply and affordability outcomes (further details on this requirement may be found in Schedule G – Housing Report).

The outcomes report will present a narrative on how each program benefit is being met. A template and guidance document will be provided by Canada.

SCHEDULE E – Communications Protocol

In support of transparency and accountability of the CCBF, the following communications protocol will apply to all communications activities undertaken regarding any CCBF funding and will apply to the Parties and Ultimate Recipients. Communicating to Canadians on the use of CCBF funding is clearly linked with our joint accountability to Canadians. Compliance with this protocol will inform the timing and flow of any CCBF funding and is critical to meeting our joint commitment to transparency.

1. Purpose

- 1.1 The Communications Protocol applies to all communications activities related to any CCBF funding, including annual allocations and the identification and communication of projects under this Administrative Agreement. Communications activities may include, but are not limited to: public or media events, news releases, reports, digital and social media products, project signs, digital signs, publications, success stories and vignettes, photo compilations, videos, advertising campaigns, awareness campaigns, editorials, awards programs, and multi-media products.
- 1.2 Through collaboration, Canada, British Columbia and UBCM agree to work to ensure consistency in the communications activities meant for the public. This will include the importance of managing the delivery of communications activities based on the principle of transparent and open discussion.
- 1.3 Failure by British Columbia, UBCM or its Ultimate Recipient to adhere to this communication protocol may affect the timing and flow of any CCBF funding that may be transferred by Canada.

2. Joint communications approach

- a. British Columbia and UBCM agree to work in collaboration with Canada to develop a joint communications approach to ensure visibility for the program, the provision of upfront project information and planned communications activities throughout the year.

Canada will provide a “Communications Approach” template to be completed by British Columbia and UBCM. This approach will then be reviewed and approved by Canada as well as British Columbia and UBCM.

This joint communications approach will have the objective of ensuring that proactive communications activities are undertaken each year to communicate the annual allocations and key projects, as identified in the communications approach, located in both large and small communities by using a wide range of communications tools to ensure local visibility.

To accomplish this, Canada, British Columbia and UBCM agree to establish a communications subcommittee that will meet biannually. This committee will review and approve a communications plan at the beginning of each year.

- b. Canada, British Columbia and UBCM will work together on the initial annual joint communications approach, which will be finalized and approved by Canada's Co-Chair and British Columbia and UBCM agree that achievements under the joint communications approaches will be reported to the

Oversight Committee once a year.

- c. Through the communications subcommittee, British Columbia and UBCM agree to assess, with Canada, the effectiveness of communications approaches on an annual basis and, as required, update and modify the joint communications approach, as required. Any modifications will be brought to Canada's Co-Chair, British Columbia's Co-Chair and UBCM's Co-Chair, as appropriate for approval.
- d. If informed of a communications opportunity (ex. milestone event, news release) by an Ultimate Recipient, Canada, British Columbia and UBCM agree to share information promptly and coordinate participation in alignment with section 4.3, 4.5 and 5.2 of this communications protocol.
- e. Canada, British Columbia and UBCM agree to ensure the timely sharing of information, products (ex. news releases, media advisories), and approvals in support of communications delivery.

3. Inform Canada on allocation and intended use of CCBF funding for communications planning purposes

- 3.1 British Columbia and UBCM to provide to Canada upfront information on planned Eligible Projects and Eligible Projects in progress on an annual basis, prior to the construction season. Canada, British Columbia and UBCM will each agree, in this joint communications approach, on the date this information will be provided. Through the creation of a sub-committee, Canada, British Columbia and UBCM will be required to enact a communications approach that will be assessed bi-annually through the sub-committee mechanism.

In this agreement the information will include, at a minimum:

- Ultimate Recipient name; Eligible Project name; Eligible Project category, a brief but meaningful Eligible Project description; expected project outcomes including housing (if applicable); federal contribution; anticipated start date; anticipated end date; and a status indicator: not started, underway, completed.

Canada will link to the UBCM's CCBF website where this information will be accessible to the general public.

- 3.2 British Columbia and UBCM agree that the above information will be delivered to Canada in an electronic format deemed acceptable by Canada.
- 3.3 Canada, British Columbia and UBCM each agree that their joint communications approach will ensure the most up-to-date Eligible Project information is available to Canada to support media events and announcements (see 4.2 for full definition) for Eligible Projects.

4. Announcements and media events for Eligible Projects

- 4.1 At Canada's request, Canada, British Columbia and UBCM agree to coordinate an announcement regarding annual allocations of CCBF funding.

- 4.2 Media events and announcements include, but are not limited to: news conferences, public announcements, and the issuing of news releases to communicate funding of projects or key milestones (e.g. ground breaking ceremonies, completions).
- 4.3 Key milestones events and announcements (such as ground breaking ceremonies and grand openings) may also be marked by media events and announcements, news releases, or through other communications activities. Ultimate recipients, Canada, British Columbia and UBCM will have equal visibility through quotes and will follow the [Table of Precedence for Canada](#).
- 4.4 Media events and announcements related to Eligible Projects will not occur without the prior knowledge and agreement of British Columbia and UBCM, as appropriate, Canada and the Ultimate Recipient.
- 4.5 The requester of a media event or an announcement will provide at least 15 working days' notice to other parties of their intention to undertake such an event or announcement. An event will take place at a mutually agreed date and location. British Columbia and UBCM, and, as appropriate, Canada and the Ultimate Recipient will have the opportunity to participate in such events through a designated representative. If communications is proposed through the issuing of a news release (with no supporting event), Canada requires at least 15 working days' notice and 5 working days with the draft news release to secure approvals and confirm the federal representative's quote.
- 4.6 For media events, each participant will choose its own designated representative. UBCM and Ultimate Recipients are responsible for coordinating all onsite logistics.
- 4.7 British Columbia and UBCM shall not unreasonably delay the announcement of opportunities identified in annual communications plans that have been pre-approved in advance.
- 4.8 The conduct of all joint media events, announcements for project funding, and supporting communications materials (ex. News releases, media advisories) will follow the [Table of Precedence for Canada](#).
- 4.9 All joint communications material related to media events and announcements must be approved by Canada and recognize the funding of the parties.
- 4.10 All joint communications material for funding announcements must reflect Canada's Policy on Official Languages and the Policy on Communications and Federal Identity.
- 4.11 Canada, British Columbia and UBCM and Ultimate Recipients agree to ensure equal visibility in all communications activities.

5. Program communications

- 4.1 Canada, British Columbia, UBCM and Ultimate Recipients may include messaging in their own communications products and activities with regard to the CCBF.

- 4.2 The party undertaking these activities will recognize the funding of all contributors.
- 4.3 The conduct of all joint events and delivery of supporting communications materials (ex. News releases) that support program communications (ex. Such as intake launches) will follow the [Table of Precedence for Canada](#).
- 4.4 Canada, British Columbia and UBCM agree that they will not unreasonably restrict the other parties from using, for their own purposes, public communications products related to the CCBF prepared by Canada, British Columbia and UBCM or Ultimate Recipients, or, if web-based, from linking to it.
- 4.5 Notwithstanding Section 4 of Schedule E (Communications Protocol), Canada retains the right to meet its obligations to communicate to Canadians about the CCBF and the use of funding.

6. Operational communications

- 6.1 British Columbia, UBCM or the Ultimate Recipient is solely responsible for operational communications with respect to Eligible Projects, including but not limited to, calls for tender, construction, and public safety notices. Operational communications as described above are not subject to the federal official language policy.
- 6.2 Canada does not need to be informed on operational communications. However, such products should include, where appropriate, the following statement, "This project is funded in part by the Government of Canada" or "This project is funded by the Government of Canada", as applicable.
- 6.3 British Columbia, UBCM and the Ultimate Recipient will share information as available with Canada should significant emerging media or stakeholder issues relating to an Eligible Project arise. Canada, British Columbia and UBCM will advise Ultimate Recipients, when appropriate, about media inquiries received concerning an Eligible Project.

7. Communicating success stories

- 7.1 British Columbia and UBCM to facilitate communications between Canada and Ultimate Recipients for the purposes of collaborating on communications activities and products including, but not limited to Eligible Project success stories, including the positive impacts on housing, Eligible Project vignettes, and Eligible Project start-to-finish features.

8. Advertising campaigns

- 8.1 Canada, British Columbia, UBCM or an Ultimate Recipient may, at their own cost, organize an advertising or public information campaign related to the CCBF or Eligible Projects. However, such a campaign must respect the provisions of this Administrative Agreement. In the event of such a campaign, the sponsoring party or Ultimate Recipient agrees to inform the other parties of its intention, and to inform them no less than 21 working days prior to the campaign launch.

9. Digital Communications, Websites and webpages

- 9.1 Where British Columbia and UBCM produce social media content to provide visibility to CCBF programs or projects, they shall @mention the relevant Infrastructure Canada official social media account.
- 9.2 Where a website or webpage is created to promote or communicate progress on an Eligible Project or Projects, it must recognize federal funding through the use of a digital sign or through the use of the Canada wordmark and the following wording, "This project is funded in part by the Government of Canada" or "This project is funded by the Government of Canada", as applicable. The Canada wordmark or digital sign must link to Canada's website, at www.infrastructure.gc.ca. The guidelines for how this recognition is to appear and language requirements are published on Canada's website, at <http://www.infrastructure.gc.ca/pub/signage-panneaux/intro-eng.html>.

10. Project signage

- 10.1 Unless otherwise approved by Canada, British Columbia, UBCM or Ultimate Recipients will install a federal sign to recognize federal funding at Eligible Project site(s). Federal sign design, content, and installation guidelines will be provided by Canada and included in the joint communications approach.
- 10.2 Where British Columbia, UBCM or an Ultimate Recipient decides to install a sign, a permanent plaque or other suitable marker recognizing their contribution with respect to an Eligible Project, it must recognize the federal contribution to the Eligible Project(s) and be approved by Canada.
- 10.3 British Columbia, UBCM or the Ultimate Recipient is responsible for the production and installation of Eligible Project signage, or as otherwise agreed upon.
- 10.4 British Columbia and UBCM to inform Canada of signage installations on a basis mutually agreed upon in the joint communications approaches.

11. Communication Costs

- 11.1 The eligibility of costs related to communication activities that provide public information on this Administrative Agreement will be subject to Schedule C (Eligible and Ineligible Expenditures).

SCHEDULE F – Asset Management

Canada, British Columbia and UBCM agree that the measures contained in the Previous Agreements to create and foster a culture of asset management planning were effective in increasing the capacity of the diverse range of Ultimate Recipients in British Columbia and UBCM to enhance their community's sustainability.

Under the previous Agreement (2014-2024), local governments in BC demonstrated a commitment to improving asset management practices within their respective communities. As awareness and knowledge has grown, asset management practices and culture has matured. However, as noted in the *2022 Status of Asset Management in BC Report*, while moving in the right direction, there remains significant gaps and priority areas where local governments need to improve if they are to realize the full benefits of asset management.

Using the results from the *2022 Status of Asset Management in BC Report* as a guide, the Oversight Committee will develop and approve Asset Management Commitments, over the duration of this Agreement for ultimate recipients, consistent with the Asset Management for Sustainable Service Delivery: A BC Framework. Asset Management BC will be asked to provide expertise and input where appropriate.

All Ultimate Recipients will be required to meet the Asset Management Commitments. Asset Management Commitments may vary depending on whether the Ultimate Recipient is; a Local Government, a non-local government entity, Translink, and/or BC Transit. Asset Management Commitments will focus on strengthening asset management capacity over the term of the Agreement while continuing to recognize the varying capacities of Ultimate Recipients and the range of ongoing asset management activities.

The Oversight Committee will consider Asset Management Commitments under the following areas;

- Reporting on continuous improvement of Asset Management practices over the duration of the Agreement, including reporting through the Ministry of Municipal Affairs Local Government Data Entry (LGDE) System,
- Development and implementation of Long-term Financial Plans
- Ongoing Asset Management education and training, and
- Implementing asset management performance measurement.

SCHEDULE G – Housing Report

1. Housing Needs Assessments

- 1.1 By March 31, 2025, or as otherwise agreed upon by Canada and British Columbia, municipalities with a 2021 Census population of 30,000 or more are required to complete and make available to Canada a Housing Needs Assessment (HNA) prepared in accordance with provincial legislation and additional details provided, as agreed to by Canada and British Columbia, which together align with the information requirements, spirit and intent of the federal Housing Needs Assessment template and the guidance document.
- 1.2 HNAs should be used by British Columbia and UBCM in preparing the Project-Level Housing Report and the Housing Narrative in the CCBF Outcomes Report in order to identify housing pressures related to infrastructure. HNAs should also be used by municipalities to prioritize infrastructure projects that support increased housing supply where it makes sense to do so.
- 1.3 HNAs must be made publicly available on the municipal website and municipalities are to provide links to the page where the HNAs are posted to Canada for all Ultimate Recipients in their jurisdiction that have a 2021 Census population of 30,000 or more.
- 1.4 A separate HNA Guidance Document has been provided by Canada.

2. Project-Level Housing Report

By September 30 of each year, starting in 2025, British Columbia and UBCM will provide Canada a Housing Report in an electronic format deemed acceptable by Canada consisting of the following:

2.1 Methodology

British Columbia and UBCM will provide a description of the process used to collect data and information presented in the Housing Report. The methodology section should include the following information:

- Scope of the report and related rationale.
- Reporting process used to collect data from Ultimate Recipients.
- Identification of baseline data and other data sets used for the purposes of the report and which data has been excluded.
- How performance indicators were assessed in British Columbia.

2.2 Municipalities Identified for Project-Level Reporting

Criteria for Project-Level Reporting

Municipalities with a population of 30,000 or more, outside of the Metro Vancouver Region, that have housing pressures that can be addressed through closing infrastructure gaps or building capacity where it makes sense to do so, must:

- be included in Table 1 (below); and,
- provide project-level data on housing requirements to British Columbia and UBCM, for inclusion in the Housing Report that will be submitted by British Columbia and UBCM to Canada.

HNA and project-level reporting requirements can also be applied to other municipalities as agreed to by Canada, British Columbia and UBCM. Municipalities that do not meet these criteria may additionally be included at the discretion of British Columbia and UBCM, but are not required by Canada to include project-level data in the annual Housing Report.

British Columbia and UBCM will be expected to summarize project-level information from the municipalities identified by the above criteria to report to Canada annually.

The following table (Table 1) is to be used as a template to identify municipalities required to provide project-level reporting and to identify housing pressures related to infrastructure needs. Housing pressures should be consistent with needs and pressures identified by Ultimate Recipients in their HNAs. British Columbia and UBCM will provide an aggregate of this table to Canada in their annual Housing Report.

Ultimate Recipient	Project Level Reporting Criteria	Key Infrastructure-Related Housing Pressures
<i>Name of the municipality</i>	<i>Identify which criteria as noted above applies</i>	<i>Identify key housing gaps and needs that are related to infrastructure</i>

Table 1: Ultimate Recipients Identified for Project Level Reporting

2.3 Project-Level Housing Outcomes

For municipalities required to provide project-level reporting, British Columbia and UBCM are required to collect project-level data on housing outcomes and to complete the table below (Table 2) on an annual basis.

Table 2 is intended to link the housing pressures identified in Table 1 and in HNAs with outcomes supported by CCBF projects that can help Ultimate Recipients to address their specific housing pressures. More specifically, Table 2 is to be completed by Ultimate Recipients outlined in Section 1.2. It will include a subset of the projects from the above project list and this subset represents projects with housing outcomes.

Project ID	Ultimate Recipient	Project Title	Project Description	Investment Category	Housing Outcomes and Indicators
<i>As provided in program reporting (Schedule D)</i>	<i>As provided in Table 1</i>	<i>As provided in program reporting (Schedule D)</i>	<i>Provide a brief description of the project</i>	<i>Indicate which CCBF category the project falls under</i>	<i>Identify key housing outcomes and indicators (section 2.3) that will be used to measure success.</i>

Table 2: Project-Level Reporting on Housing Outcomes

2.3.1 Housing Outcome Indicators

For each of the projects listed in Table 2, British Columbia and UBCM shall report on the following core indicators, as relevant to each investment category.

- # of housing units supported or preserved; and
- # of affordable housing units supported or preserved.

Units enabled is a measure of increased capacity for potential housing development as a result of the infrastructure investment made and, in some cases, where CCBF funding contributed directly to housing development (e.g., building social housing as part of brownfield remediation category, may include new units directly supported by CCBF funding).

3. Housing Narrative in the CCBF Outcomes Report

By March 31st each year, starting in 2026, British Columbia and UBCM shall provide Canada with a narrative report on program-level housing outcomes. This narrative report will be aligned with and incorporated into the annual CCBF Outcomes Report.

The housing narrative should outline how CCBF has supported housing supply and affordability pressures within British Columbia and UBCM's jurisdiction, over the reporting period, and measures taken between British Columbia, UBCM and Ultimate Recipients to improve housing supply and improve housing affordability for Canadians. It should also align with identified needs within Ultimate Recipients Housing Needs Assessments once they have been developed.

Further, British Columbia and UBCM must include in their Outcomes Report a narrative assessment of measures they have taken to improve housing outcomes through CCBF funded infrastructure projects. This should include:

- How Ultimate Recipients have prioritized specific infrastructure investments, where it made sense to do so, that support an increased supply of housing (e.g., upgrading pipes to support densification rather than sprawl, or remediating a brownfield site that could then be used for affordable housing);
- How Ultimate Recipients are utilizing CCBF funding to build local capacity for sound land use and development planning (e.g., through the capacity building category).
- Any measures taken to preserve and/or increase supply and mix of affordable housing (e.g., minimizing displacement, making land available for non-market housing, minimum affordability requirements for private developers); and

This housing narrative must also include responses to the following questions:

- How many or what percentage of projects from the total CCBF project list contribute to an increase in housing supply and how many housing units were supported or preserved (as outlined in 2.3.1)?
- What percentage of total housing units supported or preserved are affordable?
- How many communities have published a new Housing Needs Assessment or an updated one within the last 5 years?

For further information and details on the housing narrative portion of the Outcomes Report please refer to the Housing Report Template and Guidance document.

4. Assessment of the Housing Reports and Compliance

4.1 Assessment of Housing Reports

Both the project-level housing report and the housing narrative on program-level housing outcomes will be assessed against the Government of Canada's Evaluation Framework as well as HNAs.

4.2 Compliance

Failure by British Columbia, UBCM or its Ultimate Recipient to adhere to this Schedule may affect the timing and flow of any CCBF funding that may be transferred by Canada. Repeated or sustained failures to comply with the terms of this Schedule could result in downward adjustment of allocations for British Columbia, UBCM or Ultimate Recipient for future Infrastructure Canada programs.



Gudangaay Tlaats'gaa Naay Secondary
formerly George M. Dawson Secondary
PO Box 208, 1647 Collison Ave.
Masset BC V0T 1M0

250-626-3226
250-626-5106(F)

Masset Village Council,

I would like to request that our Strong Start Program at the new Daxiigan Sk'adáa Née have access to the Howard Phillips Hall on Tuesdays and Thursdays from 10:00 am until 12:00 pm beginning September 3, 2024. Any subsidization of this programming would be greatly appreciated.

Best,

Cal Westbrook
Vice Principal
Gudangaay Tlaats'gaa Naay Secondary
Haida Gwaii

VILLAGE OF MASSET
 AP CHEQUE LISTING

Payment Date From 01/05/2024 To 31/05/2024 ALL Payments BY Pay Date

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
013700	003	01/05/2024	W0040	Williams, Natasha	Apr24	Janitorial Apr24	1,830.00		1,830.00	
013701	003	13/05/2024	B0068	Bandstra Transport	T263706	Fuel Truck	333.02		333.02	
013702	003	13/05/2024	C0004	Staples Advantage	66413663	Admin Office Suppl	203.83		203.83	
013703	003	13/05/2024	C0013	CANADIAN UNION OF	Apr24	Union Dues Apr24	463.73		463.73	
013704	003	13/05/2024	C0027	CANADA CUSTOMS & R	Apr24 PT Apr24 FT	Apr24 PT Remit CRA Apr24 FT remit CRA	770.95 24,655.45		25,426.40	
013705	003	13/05/2024	C0039	Clark Freightways	C0900899	Freight-Sewer O&M	203.60		203.60	
013706	003	13/05/2024	C0113	CityWest Cable & T	Apr24	Multi GL's City We	1,019.20		1,019.20	
013707	003	13/05/2024	D0011	DRIFTTECH MECHANIC	14395	Fuel Truck	2,570.40		2,570.40	
013708	003	13/05/2024	D0025	Daugert, Sylvan	Boot Allow 20 BCWWA Travel	2024 Boot Allowanc BCWWA (Water) Conf	300.00 325.45		625.45	
013709	003	13/05/2024	J0006	BULKLEY-STIKINE JA	190619	Air terminal bld.	100.57		100.57	
013710	003	13/05/2024	J0057	Johnny's Machine S	5358	Sewer O&M	4,020.08		4,020.08	
013711	003	13/05/2024	L0003	YOUNG, ANDERSON Ba	143119-143120	Legal Services	5,360.32		5,360.32	
013712	003	13/05/2024	M0016	MUNICIPAL INSURANC	L2024-184	MIABC 2024	9,609.00		9,609.00	
013713	003	13/05/2024	N0001	Inlet Supply Ltd.	Apr24	Multi GL's Inlet A	1,454.70		1,454.70	
013714	003	13/05/2024	N0026	NORTH ARM TRANSPOR	SI087249 SI087356	Jet A-1 Fuel 17867 Water Plant O&M	34,662.03 486.92		35,148.95	
013715	003	13/05/2024	N0039	Tenaquip Limited	15958974-00 16023104-00	Building Fitness R PW Shop Supplies	82.50 26.42		108.92	
013716	003	13/05/2024	S0017	FRED SURRIDGE LTD.	000671735 000671734 000671897	Water Sys O&M Water Sys O&M Water Plant O&M	374.04 2,103.25 985.60		3,462.89	
013717	003	13/05/2024	T0005	T.L.C. AUTOMOTIVE	0000161803	PW Fuel/Diesel	1,649.60		1,649.60	
013718	003	13/05/2024	T0105	Tekton Constructio	541	Park Dr. Lift Stat	15,176.82		15,176.82	
013719	003	13/05/2024	W0004	WESTPOINT AUTOMOTI	832-428919 832-430151	PW Shop Supplies PW Shop Supplies	4.96 4.96		9.92	
013720	003	13/05/2024	W0088	WASCO Winnipeg Air	103436	Air SMS Apr24	2,627.10		2,627.10	
013721	003	17/05/2024	H0108	Halda Gwail Fitnes	Final Payout	Final Payout of Fi	13,245.00		13,245.00	
013722	003	22/05/2024	A0003	ASSOCIATED ENGINEE	293500 294203 294587 295113 295112	Marwell Road Proj. Air Capital Asst. Air Capital Asst. Water Plant Grant WP Ongoing Support	564.38 16,590.00 12,915.84 668.13 879.25		31,617.60	
013723	003	22/05/2024	B0001	BC HYDRO & POWER A	118014734277 400003922404	Feb24-Apr24 Apt A Multi GL's BChydro	20.64 15,269.32		15,289.96	
013724	003	22/05/2024	B0004	BIG RED ENTERPRISE	22807	Big Red Garbage Ap	1,071.06		1,071.06	
013725	003	22/05/2024	B0128	Ba, Amirou					613.54	Yes
013726	003	22/05/2024	C0008	COASTAL PROPANE IN	79253 79252 79479 79248	HG Fitness 1800.6 FD 2200.6 Propane CH 5200.1 Propane Air 3200.4 Propane	2,791.71 3,411.88 8,062.39 4,962.00		19,227.98	
013727	003	22/05/2024	C0039	Clark Freightways	C0888159 C0899271	Freight-Fred-Water Freight-Fred-Water	182.77 183.89		366.66	
013728	003	22/05/2024	C0120	Collison, Thor	2022-01	Spring Cleanup 202	600.00		600.00	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
013729	003	22/05/2024	D0001	Haida Gwaii Consum	Apr24	Multi GL's COOP Ap	1,626.03		1,626.03	
013730	003	22/05/2024	E0028	Eaglecrest Enterpr	443	Dock Float Repairs	8,028.93		8,028.93	
013731	003	22/05/2024	H0120	HFP Alarms Inc.	377 M	Annual Info Centre	315.00		315.00	
013732	003	22/05/2024	K0021	Kricheldorf, Shirl	HD Fish Stick	HD Fish on a stick	17.12		17.12	
013733	003	22/05/2024	M0007	MASSET SERVICES	6695	Wharf Fuel Dock	374.33		374.33	
013734	003	22/05/2024	M0405	McElhanney Associa	2321 247103	Cemetery O&M	2,060.63		2,060.63	
013735	003	22/05/2024	N0026	NORTH ARM TRANSPOR	SI087545 SI087495 SI087494 SI087493	Park Benches 2024 Jet A-1 Fuel 18111 Jet A-1 Fuel 18207 Info Center 131.3	1,594.11 33,605.66 33,784.92 266.74		69,251.43	
013736	003	22/05/2024	O0025	Orkin Canada Corpo	C-4600020	Pest Control PW Ma	68.04		68.04	
013737	003	22/05/2024	P0089	PACIFIC BLUE CROSS	1492412	May24 Remit PBC	4,599.39		4,599.39	
013738	003	22/05/2024	R0010	RECEIVER GENERAL F	20240020411	2024 Radio Auth.	1,896.06		1,896.06	
013739	003	22/05/2024	R0049	R.D. of Fraser-For	12499	Jan-June24 GIS Agr	16,736.56		16,736.56	
013746	003	22/05/2024	X0001	XEROX CANADA INC.	F62193124 L21397611	Copies mar26-Apr25 21 of 60 Copier Le	59.04 139.16		198.20	
013745	003	22/05/2024	W0082	Williams, Regina	HD PickleBall	Harbour Day Pickle	114.24		114.24	
013744	003	22/05/2024	W0007	WESTKEY GRAPHIC CO	29389	2024 Property Tax	1,268.93		1,268.93	
013743	003	22/05/2024	U0015	Urban Systems Ltd.	230838 230839	Bylaw Reform Proj. Masset Act. Trans.	4,200.00 1,050.00		5,250.00	
013742	003	22/05/2024	T0005	T.L.C. AUTOMOTIVE	0000161978	FD Vehicle Repair	127.01		127.01	
013741	003	22/05/2024	S0120	Shearer, Robert	16May Paving	Paving Proj. 24/25	1,249.50		1,249.50	
013740	003	22/05/2024	S0017	FRED SURRIDGE LTD.	000672119	Water Plant O&M	46.23		46.23	
013747	003	24/05/2024	B0084	Bell-Wilson, Emily	HD Events 202	HD 2024 Cake Walk	300.00		300.00	
013748	003	24/05/2024	B0111	Bell-Wilson, Myrna	HD Event 2024 HD 2024 Event	HD 2024 CoOrdinati HD 2024 Supplies	1,750.00 334.61		2,084.61	
013749	003	24/05/2024	B0125	Bell, Ivy	HD Event 2024	HD 2024 Chowder Co	300.00		300.00	
013750	003	24/05/2024	D0064	Dixon Entrance Gol	HD 2024 Event	HD 2024 Golf Day	300.00		300.00	
013751	003	24/05/2024	E0046	Edenshaw, Jalen	HD Event 2024	HD 2024 Row Boat R	300.00		300.00	
013752	003	24/05/2024	J0065	Jones, Tammy	HD Events 202	HD 2024 Kids Races	300.00		300.00	
013753	003	24/05/2024	K0025	Kuglar, Jan	HD 2024 Event	HD 2024 Live Music	1,500.00		1,500.00	
013754	003	24/05/2024	M0011	MASSET VOLUNTEER F	HD 2024 Event	HD Burger Cafe	800.00		800.00	
013755	003	24/05/2024	R0031	Royal Canadian Leg	HD 2024 event	HD Fish & Chips 20	800.00		800.00	
013756	003	24/05/2024	S0048	Smith Robert L.	HD 2024 Event	HD Cleanup Assista	50.00		50.00	
013757	003	24/05/2024	S0074	Secret Garden Comm	HD 2024 Event	HD 2024 Lemonade &	300.00		300.00	
013758	003	24/05/2024	W0082	Williams, Regina	HD 2024 Event	HD PickleBall Even	300.00		300.00	
013759	003	24/05/2024	W0091	Wilson, Graham	HD Events 202	HD 2024 Clean Up A	50.00		50.00	
013760	003	24/05/2024	B0128	Ba, Amirou	Boot Allow 20 Recpt travel	2024 Boot Allowanc Travel (baggage et	244.07 63.31		307.38	
013761	003	30/05/2024	A0003	ASSOCIATED ENGINEE	295231	Park Dr. Lift Stat	365.72		365.72	

VILLAGE OF MASSET
 AP CHEQUE LISTING

Payment Date From 01/05/2024 To 31/05/2024 ALL Payments BY Pay Date

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
013762	003	30/05/2024	A0062	Associated Fire Sa	00002690 00002669 00006620	FD Equip Upgrd. Pr FD Equip Upgrd. Pr FD Equip Upgrd. Pr	803.25 342.72 5,708.14		6,854.11	
013763	003	30/05/2024	B0056	BRENNTAG CANADA IN	46778660 46826051	CR- Cylinder Retur WP Chemicals	4,620.00- 9,599.76		4,979.76	
013764	003	30/05/2024	B0068	Bandstra Transport	P1343018 Y086767	Freight-Ditches,Cu Freight-Sewer O&M	1,062.53 259.39		1,321.92	
013765	003	30/05/2024	B125	Black Au Resources	2423	Seaplane Base Proj	7,575.75		7,575.75	
013766	003	30/05/2024	C0004	Staples Advantage	66639349	Admin Office Suppl	236.97		236.97	
013767	003	30/05/2024	F0022	Federation of Cana	INV39354-M9Q5	FCM Membership 202	339.35		339.35	
013768	003	30/05/2024	G0093	Gowler, Jevan	FD Wages May2	FD Wages May24	320.00		320.00	
013769	003	30/05/2024	H0075	Hidden Island RV a	30May24	4x Hose clamps	17.29		17.29	
013770	003	30/05/2024	H0109	Haida Gwaii Design	46731 46763	Main St. Pier Proj Main St. Pier Proj	716.80 56.00		772.80	
013771	003	30/05/2024	I0058	Inland Air	00596569	Freight-Water Samp	29.00		29.00	
013772	003	30/05/2024	L0081	Lone Pine Geotechn	2276-24	Skateboard Park In	761.25		761.25	
013773	003	30/05/2024	M0021	Financial Services	EMI638325	14834 Permit Refus	231.42		231.42	
013774	003	30/05/2024	N0006	NAIKOON CONTRACTIN	13668	Air Terminal - Har	91.70		91.70	
013775	003	30/05/2024	N0026	NORTH ARM TRANSPOR	SI087606 SI087649 SI087677	Jet A-1 Fuel 18010 Jet A-1 Fuel 18082 PEP 337.9 @ 1.7074	33,418.82 33,551.86 648.48		67,619.16	
013776	003	30/05/2024	P0023	PitneyWorks	May2024	Postage May24	315.00		315.00	
013777	003	30/05/2024	P0055	Pitney Bowes Globa	1025397904 1025397905	Postage Ink Postage Tape	319.00 89.78		408.78	
013778	003	30/05/2024	P0089	PACIFIC BLUE CROSS	1506784	June24 Remit PBC	4,599.39		4,599.39	
013779	003	30/05/2024	R0004	Four Star Communic	789747ADJ	FD Call Centre Apr	502.66		502.66	
013780	003	30/05/2024	R0042	Ranch Feeds	86974	Community Garden S	69.24		69.24	
013781	003	30/05/2024	S0017	FRED SURRIDGE LTD.	000672120 000672203	Ditches, Culverts Ditches, Culverts	4,779.75 3,151.35		7,931.10	
013782	003	30/05/2024	T0003	TELUS BC Inc.	30May24	Multi GL's Telus M	3,297.66		3,297.66	
013783	003	30/05/2024	T0082	Telus Mobility	30May24	Multi GL's Telus M	749.39		749.39	
013784	003	30/05/2024	U0015	Urban Systems Ltd.	231452	Main St Peir Proj.	3,780.00		3,780.00	
013785	003	30/05/2024	W0040	Williams, Natasha	May24	Janitorial May24	1,830.00		1,830.00	
013786	003	31/05/2024	S0213	Straightline RV &	SOUTH-05105	Dump Trailer Deliv	20,744.08		20,744.08	
Total:							449,485.88	0.00	449,485.88	

Payment Summary		
Description	Qty	Amount
Cheque	87	450,099.42
EFT	0	0.00
Direct Deposit	0	0.00
Credit Card	0	0.00
Void	1	613.54-
Total:	88	449,485.88

VILLAGE OF MASSET
 AP CHEQUE LISTING

Payment Date From 01/06/2024 To 30/06/2024 ALL Payments BY Pay Date

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
013787	003	04/06/2024	B0070	Bedard, Ted	19	Janitorial Air May	1,941.66		1,941.66	
013788	003	11/06/2024	B0004	BIG RED ENTERPRISE	22890	Garbage May24 & Ba	1,256.06		1,256.06	
013789	003	11/06/2024	B0068	Bandstra Transport	E389424	Water Plant Chemic	683.29		683.29	
013790	003	11/06/2024	C0009	CHOWN ENTERPRISES	317688 317687 317689	Airport Terminal S Roller Rink Keys Airport Terminal S	89.25 105.00 89.25		283.50	
013791	003	11/06/2024	C0039	Clark Freightways	C0905048	Freight-Water Sys	174.58		174.58	
013792	003	11/06/2024	C0113	CityWest Cable & T	May24	Multi GL's City We	1,019.20		1,019.20	
013793	003	11/06/2024	D0001	Haida Gwaii Consum	May24	Multi GL's COOP Ma	1,218.06		1,218.06	
013794	003	11/06/2024	L0003	YOUNG, ANDERSON Ba	143771-143774	Legal Services	2,829.12		2,829.12	
013795	003	11/06/2024	N0001	Inlet Supply Ltd.	May24	Multi GL's Inlet S	1,332.50		1,332.50	
013796	003	11/06/2024	N0026	NORTH ARM TRANSPOR	SI08777 SI087778 SI087797 SI087798 SI087800 SI087860 SI087976	Jet A-1 Fuel 18064 Jet A-1 Fuel 18087 Jet A-1 Fuel 5419. Jet A-1 Fuel 2007 Jet A-1 Fuel 10660 Freight-WP Chemica Jet A-1 Fuel 18201	33,519.01 33,561.14 10,055.42 3,724.02 19,780.94 402.23 33,264.12		134,306.88	
013797	003	11/06/2024	P0035	Port Air Cargo Ser	VOM0524	PW Equip Brush Cut	31.50		31.50	
013798	003	11/06/2024	P0107	PrairieCoast Equip	P19703 P19845	GMDC PW Equip - Riding	252.39 2,495.09		2,747.48	
013799	003	11/06/2024	R0004	Four Star Communic	790244	FD Call Centre Jun	157.50		157.50	
013800	003	11/06/2024	R0034	Rocky Mountain Pho	IN030343	MVFD Air Compresso	25,252.50		25,252.50	
013801	003	11/06/2024	R0049	R.D. of Fraser-For	12639	MS 365 Apr 2024	179.20		179.20	
013802	003	11/06/2024	S0022	North Coast Reg. D	17355	Tipping Fees INV#1	10.00		10.00	
013803	003	11/06/2024	S0210	SetsoClan Co.	2411	Road Maintenance	367.50		367.50	
013804	003	11/06/2024	T0005	T.L.C. AUTOMOTIVE	0000162122	PW/AIR Fuel/Diesel	1,318.31		1,318.31	
013805	003	11/06/2024	T0035	Christie 3D Adorn	1283	HD portapotty rent	869.40		869.40	
013806	003	11/06/2024	W0088	WASCO Winnipeg Air	103448	AIR SMS May24	2,627.10		2,627.10	
013807	003	11/06/2024	X0001	XEROX CANADA INC.	F62372883	Copies 25Apr24-26M	253.55		253.55	
013808	003	17/06/2024	C0027	CANADA CUSTOMS & R	May24 PT May24 FT	May 24 PT Remit CR May24 FT Remit CRA	969.85 20,851.35		21,821.20	
013810	003	20/06/2024	B0001	BC HYDRO & POWER A	400003935555 112015201796	Multi GL's BCHydro Apt C 29Mar-29May2	7,501.69 204.38		7,706.07	
013809	003	20/06/2024	A0003	ASSOCIATED ENGINEE	294822	Park Dr. Lift Stat	975.24		975.24	
013811	003	20/06/2024	C0025	CLEARTECH INDUSTRI	INV1098255-Cr INV1115076 INV1118949	Water Plant Chemic WP Chemicals WP Chemicals	7,875.00- 2,933.45 18,168.76		13,227.21	
013812	003	20/06/2024	H0122	Haida Gwaii News	000035	Newspaper Advertis	525.00		525.00	
013813	003	20/06/2024	J0057	Johnny's Machine S	5452	Sewer Sys O&M	1,726.31		1,726.31	
013814	003	20/06/2024	N0026	NORTH ARM TRANSPOR	SI088045 SI088227 SI088076 SI088175	Jet A-1 Fuel 18098 WP Chemicals freig Jet A-1 Fuel 18060 Jet A-1 Fuel 18102	33,077.35 396.73 33,006.25 33,084.47		99,564.80	
013815	003	20/06/2024	S0017	FRED SURRIDGE LTD.	000672506	Water Dist Sys O&M	1,417.14		1,417.14	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
013816	003	20/06/2024	S0210	SetsoClan Co.	2414	Boat Launch Proj.	1,883.44		1,883.44	
013817	003	20/06/2024	T0005	T.L.C. AUTOMOTIVE	0000162305	FD Vehicle Repair	225.79		225.79	
013818	003	20/06/2024	U0015	Urban Systems Ltd.	231942 232026	AM Plan Review Main St. Pier Proj	4,200.00 5,059.01		9,259.01	
013819	003	28/06/2024	B0070	Bedard, Ted	June24	Janitorial June24	1,941.66		1,941.66	
013820	003	28/06/2024	F0037	Fast Fuel Limited	CL77518	FD Vehicle Fuel	172.40		172.40	
013821	003	28/06/2024	G0093	Gowler, Jevan	FD Wages June	FD Wages June 24	320.00		320.00	
013822	003	28/06/2024	N0026	NORTH ARM TRANSPOR	SI088359 SI088272 SI088289 SI088311 SI088358 SI088385 SI088386 SI088384	PW Equip-Riding Mo Jet A-1 Fuel 17983 Jet A-1 Fuel 17926 Jet A-1 Fuel 18013 Jet A-1 Fuel 17944 Jet A-1 Fuel 9943. Jet A-1 Fuel 8057. Jet A-1 Fuel 18044	37.35 32,867.00 32,762.27 32,920.90 32,795.52 18,172.80 14,725.97 32,978.47		197,260.28	
013823	003	28/06/2024	N0039	Tenaquip Limited	16111108-00 16155712-00 16111108-01	PW Shop Supplies-S PW Shop Supplies WP O&M- Safety Sup	585.81 130.46 260.06		976.33	
013824	003	28/06/2024	R0024	Rocky's Equipment	491 826	PW Equip - WeedEat PW Equip- Line Saw	2,672.49 439.88		3,112.37	
013825	003	28/06/2024	R0049	R.D. of Fraser-For	12660	MS 365 May24	179.20		179.20	
013826	003	28/06/2024	S0017	FRED SURRIDGE LTD.	000672722	Ditches, Culvert,	807.52		807.52	
013827	003	28/06/2024	S0022	North Coast Reg. D	17459	Mar-Apr 24 Garbage	28,707.84		28,707.84	
013828	003	28/06/2024	T0003	TELUS BC Inc.	28June24	Multi GL's Telus J	3,294.28		3,294.28	
013829	003	28/06/2024	T0082	Telus Mobility	30June24	Multi GL's Telus M	593.12		593.12	
013830	003	28/06/2024	U0015	Urban Systems Ltd.	232645 232911	Bylaw Reform Proj. Masset Act. Trans.	8,400.00 1,417.50		9,817.50	
013831	003	28/06/2024	W0040	Williams, Natasha	June24	Janitorial June24	1,800.00		1,800.00	
013832	003	28/06/2024	X0001	XEROX CANADA INC.	L22411997	22 of 60 Ccopier L	139.16		139.16	
Total:							586,311.76	0.00	586,311.76	

Payment Summary		
Description	Qty	Amount
Cheque	46	586,311.76
EFT	0	0.00
Direct Deposit	0	0.00
Credit Card	0	0.00
Void	0	0.00
Total:	46	586,311.76

*** End of Report ***