

A G E N D A
for

REGULAR COUNCIL MEETING
November 6, 2023

COUNCIL CHAMBERS 7:00 PM

CALL TO ORDER

The Village of Masset acknowledges the un-ceded traditional territory of the Haida Nation on which this meeting is held.

ADOPTION OF AGENDA

COUNCIL MEETING MINUTES

October 23, 2023 Minutes

MINUTES AND REPORTS OF OTHER ORGANIZATIONS

NCRD October 2023 Board Highlights

PETITIONS AND DELEGATES

John Disney

CORRESPONDENCE

Small-Scale Multi-Unit Homes Zoning Barriers

VERBAL REPORTS OF COUNCIL/CAO/CFO

BYLAWS

Bylaw No. 663 To Provide Remuneration to the Council for the Village of Masset

Bylaw No. 664 to Amend Bylaw No 422

Bylaw No. 665 Water User Rates

Bylaw No. 666 Sewer User Rates

NEW BUSINESS

NB-1 VIRL Board Appointments

NB-2 SMS Quarterly Report 3rd Quarter

NB-3 Haida Gwaii Healthy Communities Society Christmas Dinner

NB-4 Village of Masset Logo

NB-5 AP Cheque Listing - September 1-30, 2023

NB-6 AP Cheque Listing - October 1-31, 2023

PUBLIC QUESTION PERIOD

ADJOURNMENT

Village of Masset Regular Council Meeting of October 23, 2023

Minutes of the Regular Council Meeting held October 23, 2023 in the Council Chambers.

Present:	Mayor:	S. Disney
	Councillors:	T. Carty, B. Johnston
	CAO:	J. Humphries
	CFO:	J. Brown
Absent:	Councillors:	B. Pages, J. Currie

CALL TO ORDER

The Village of Masset acknowledges the un-ceded traditional territory of the Haida Nation on which this meeting is held.

The meeting was called to order at 7:00 pm.

ADOPTION OF AGENDA

Moved by Councillor Johnston, seconded by Councillor Carty to adopt the agenda as presented.

CARRIED

COUNCIL MEETING MINUTES

Council Meeting Minutes October 10, 2023

Moved by Councillor Johnston, seconded by Councillor Carty that the October 10, 2023 Council meeting minutes be adopted as presented.

CARRIED

April 6, 2023 Harbour Authority Management Committee Minutes

Moved by Councillor Carty, seconded by Councillor Johnston that the April 6, 2023 Harbour Authority Management Committee meeting minutes be adopted as presented.

CARRIED

PETITIONS AND DELEGATES

Jenny Nelson, Stu Crawford

Jenny Nelson and Stu Crawford would like to promote and enhance what the Village of Masset has to offer, specifically the forest trail, which starts on Northwest Drive and leads to 24 ancient cedars. Staff will investigate the designation of the property, grants available to make the trail more accessible, and the cost of installing a boardwalk where the trail is wet most of the year.

Moved by Councillor Johnston, seconded by Councillor Carty that the presentation be received.

CARRIED

CORRESPONDENCE

Skatepark and Pump Track Design Grant

Moved by Councillor Johnston, seconded by Councillor Carty that the Ministry of Municipal Affairs Local Government Grants Act conditional grant approval letter be received and filed.

CARRIED

VERBAL REPORTS OF COUNCIL/CAO/CFO

Councillor Johnston attended a Gwaii Trust Foundation meeting and a Gwaii Trust Risk Management meeting.

CFO Jo-Ann Brown attended a background meeting for the new library which will be built on GMDC property.

Councillor Carty attended a Harbour Authority Management Committee meeting.

CAO Joshua Humphries attended an Accessibility Committee meeting, a Harbour Authority Management Committee meeting, a meeting with the NDIT representative and a meeting with Cheryl Gilbert regarding the REDIP program. He has been reviewing short term rental rules for municipalities.

Mayor Disney attended a VIRL Board meeting, a Protocol Table meeting, was the MC at Truth and Reconciliation Day events and interviewed with the CBC regarding the new Masset library.

Moved by Councillor Carty seconded by Councillor Johnston that the verbal reports be accepted as presented.

CARRIED

BYLAWS

Bylaw No. 665 Water User Rates

Moved by Councillor Carty, seconded by Councillor Johnston that Bylaw No. 665 Water User Rates 5-year format be read a first time.

CARRIED

Village of Masset Regular Council Meeting of October 23, 2023

Moved by Councillor Johnston, seconded by Councillor Carty that Bylaw No. 665 Water User Rates 5-year format be read a second time.

CARRIED

Moved by Councillor Carty, seconded by Councillor Johnston that Bylaw No. 665 Water User Rates 5-year format be read a third time.

CARRIED

Bylaw No. 666 Sewer User Rates

Moved by Councillor Johnston, seconded by Councillor Carty that Bylaw No. 666 Sewer User Rates 5-year format be read a first time.

CARRIED

Moved by Councillor Johnston, seconded by Councillor Carty that Bylaw No. 666 Sewer User Rates 5-year format be read a second time.

CARRIED

Moved by Councillor Carty, seconded by Councillor Johnston that Bylaw No. 666 Sewer User Rates 5-year format be read a third time.

CARRIED

NEW BUSINESS

NB-1 Niislaa Naay Healing House Society Pumpkin Patch Donation Request

Moved by Councillor Johnston, seconded by Councillor Carty that the Village of Masset donate \$500.00 to the Niislaa Naay Healing House Society Pumkin Patch event.

CARRIED

NB-2 OMVC Heat Project Right of Way

Moved by Councillor Carty, seconded by Councillor Johnston that the Village of Masset will provide the right of way for the OMVC Heating Project.

CARRIED

NB-3 MVFD Resolution

Moved by Councillor Carty, seconded by Councillor Johnston that the Village of Masset receive the MVFD resolution.

CARRIED

**NB-4 Rural Economic Diversification and Infrastructure Program (REDIP)
Economic Diversification Delkatla Spit Concept Plan Grant**

Moved by Councillor Johnston, seconded by Councillor Carty that the Village of Masset Council supports an application to the Rural Economic Diversification and Infrastructure Program—Economic Diversification stream for a grant of up to \$1,000,000 towards the Delkatla Spit Redevelopment Project.

CARRIED

**NB-5 BC Active Transportation Network Planning Grant Village of Masset Active
Transportation Plan**

Moved by Councillor Johnston, seconded by Councillor Carty that the Village of Masset Council supports an application to the B.C. Active Transportation Network Planning Grant program for up to \$36,750 towards the Village of Masset Active Transportation Plan.

CARRIED

**NB-6 Gwaii Trust Community Innovation Grant Village of Masset Active
Transportation Plan**

Moved by Councillor Carty, seconded by Councillor Johnston that the Village of Masset Council supports an application to the Gwaii Trust Society's Community Innovation grant program for \$10,000 towards the Village of Masset Active Transportation Plan.

CARRIED

NB-7 Call for Artists

The Village of Masset would like to replace the mural on the fire hall wall which was painted over. They will appeal to the public to form a jury then post a call for artists and pursue funding.

ADJOURNMENT/TO CLOSED MEETING

Moved by Councillor Johnston, seconded by Councillor Carty that the meeting be adjourned to a closed session at 8:17 pm.

Recording Secretary

Mayor

Certified Correct, Administrator



Board Highlights

October 2023

Board Business:

1. The Board resolved to apply for Rural Economic Diversification and Infrastructure Program funding in the amount of \$341,982 to support the Sandspit Trail Development project.
2. The Board resolved to apply for B.C. Active Transportation Network Planning Grant Program funding for the Electoral Area D Active Transportation Network Plan project.
3. The Board resolved to send follow-up correspondence summarizing meetings that occurred between the North Coast Regional District (NCRD) and various ministers and Northern Health at the 2023 UBCM Convention in Vancouver, B.C.
4. The Board passed three readings of [Bylaw No. 587.2, 2023 – Regional Recycling Fees and Charges Amendment Bylaw](#).
5. The Board resolved to send correspondence to the Executive Vice President and Chief Ambulance Officer of the BC Emergency Health Services and highlight the challenges with dispatch and first responders in remote communities in the NCRD.
6. The Board resolved to send correspondence to the Honourable Minister Beare to request that the Ministry of Citizens' Services expedite its decision-making on the Connecting Communities BC grant fund approvals.
7. The Board resolved to purchase a new administration building located at 730 2nd Avenue West in Prince Rupert, B.C. The building was purchased using reserve funds that the Board had been saving over a number of years. Additional information on the NCRD's move will follow in the new year!

For complete details of NCRD Board meetings, the Agenda and Minutes are posted online at www.ncrdbc.com.

Lianne Trepanier

From: cao@masset.ca
Sent: May 23, 2023 11:44 AM
To: admin@masset.ca
Subject: FW: Present to council asap

Please add him to June 12 agenda.

Joshua Humphries
Chief Administrative Officer
Village of Masset | Box 68, Masset BC, V0T 1M0
T: 250.626.3995 | F: 250.626.3968 | email: cao@masset.ca

Wings. Waves. Wilderness – www.massetbc.com

From: John Disney <johndisney602@gmail.com>
Sent: May 23, 2023 11:40 AM
To: cao@masset.ca
Subject: Re: Present to council asap

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Hi Joshua,
I hope all is well with you!!

How about I attend tonight's council meeting just to pass on what I've found out about our situation, to the group?

Yours, John Disney

Ph: 250 626-7135

On Mon, May 8, 2023 at 2:47 PM <cao@masset.ca> wrote:

Good afternoon

I want to follow up that I received the email and will get back to you with a date shortly.

Have a great day!

Joshua Humphries

Chief Administrative Officer

Village of Masset | Box 68, Masset BC, V0T 1M0

T: 250.626.3995 | F: 250.626.3968 | email: cao@masset.ca

[Wings. Waves. Wilderness – www.massetbc.com](http://www.massetbc.com)

From: John Disney <johndisney602@gmail.com>

Sent: May 8, 2023 12:19 PM

To: cao@masset.ca

Subject: Present to council asap

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Hi Joshua,

thanks for the chat earlier today.

I want to discuss with the council the issue of rising sea levels as it pertains to the basic infrastructure of our community. I have been monitoring some key areas around our community for the last 10 or 12 years and things are definitely deteriorating. For example, one of these areas is the ocean end of the airstrip out at the airport. There has been a slow but steady deterioration of the beach, sand dunes, etc and then suddenly between last November and now the Dixon Entrance has broken through the sand dunes, has flattened the security fence, and is directly threatening the airstrip itself. It's very difficult to estimate when the first wave will actually hit the end of the airstrip as things can stay unchanged for years and then suddenly the right storm will happen at the top of the biggest tide and then sand dunes get washed away and a lot of damage can happen very fast. So I don't know if the airstrip will get hit in a month or in 10 years, but I'm convinced it will happen.

This brings into focus the latest rumor I've heard that the town is planning on installing solar panels alongside the airstrip. That is a great idea as the land has been cleared and it's flat and open. I also applaud the decision to address the diesel energy item as that is an embarrassment in the outside world, having to admit we generate our electricity with diesel engines while living in such a pristine place! So because of the large expense of developments such as this, I think we should discuss where might be a better location for this project.

If the airstrip is threatened, then BC Hydro's generating station is right behind it as it's only a foot or two higher. So we very quickly realize that we have a large and growing problem to solve. This issue involves everyone living from Port Clements to Old Massett. So we should start conversations with Old Massett, about moving both communities to

higher ground. That is inevitable by all the signs so the sooner these conversations begin the better. From my experience, if we have to do this we need all the partners we can find and make it a joint effort. So bring in Port Clements and then we have another one right in our area with the DND circle just east of town. I went there this morning to see how things look and was very surprised to see how vulnerable they are. The sand dunes out in front of the 'circle' have been breached and are washing away. These were large mountains of sand held in place by grass and small trees. These have been destroyed leaving some sections sticking up 8 feet or more with channels through to almost the bottom of the antennas in the circle. It will take longer than the airport to need addressing but the DND would make another great partner to bring in the resources to help both the communities and them solve this. Add in BC Hydro and we're starting to get a pretty good group together who will all have the same problem and might well be supportive of moving both Masset and Old Massett to higher ground.

I can provide much more information concerning other locations around us that need addressing to support what I'm saying such as the hospital and the road that joins it to our communities etc. But I hope this is enough to convince you that we must address this and sooner rather than later. I think with some well-documented and supported evidence, we have a good chance to get what we want and need. We definitely cannot sit by and let this happen or we will all end up living on the mainland and our communities will be history.

I would like to talk to you and the council about this ASAP. Please suggest a good time for me to attend one of your meetings now or in the future. I am ready today if I can be fitted into your agenda.

best regards,

John Disney

--

John Disney

Ph: 250 888-6082 (c)

Email: johndisney602@gmail.com

Address: P O Box 376 Masset, BC, V0T 1M0, Canada.

--

John Disney

Ph: 250 888-6082 (c)

Email: johndisney602@gmail.com

Address: P O Box 376 Masset, BC, V0T 1M0, Canada.

- [Skip to main content](#)
- [Skip to footer](#)

British Columbia News

More small-scale, multi-unit homes coming to B.C., zoning barriers removed

<https://news.gov.bc.ca/29780>

The Province is introducing new housing legislation to deliver more small-scale, multi-unit housing for people, including townhomes, triplexes and laneway homes, and fix outdated zoning rules to help build more homes faster.

“Anyone looking for a place to live in a community they love knows how hard it is – and outdated zoning rules are making that even harder,” said Premier David Eby. “Constructing mostly high-rise condo towers or single-family homes means B.C. isn’t building enough small-scale multi-unit homes that fit into existing neighbourhoods and give people more housing options that are within reach. That’s why we’re taking action to fix zoning problems and deliver more homes for people, faster.”

Historical zoning rules in many B.C. communities have led most new housing to be built mostly in the form of condos, or single-family homes that are out of reach for many people, leaving a shortage of options for the types of housing in between. Zoning barriers and layers of regulations have also slowed down the delivery of housing, making people go through long, complicated processes to build much-needed housing in communities.

“The housing crisis has made it harder for growing families looking for more space, seniors looking to downsize, and first-time homebuyers who can’t find a home that meets their needs and budget,” said Ravi Kahlon, Minister of Housing. “This legislation strengthens the vibrancy of our communities, while building the type of housing that will help us address the housing crisis.”

The proposed legislation and forthcoming regulations will permit one secondary suite or one laneway home (accessory dwelling unit) in all communities throughout B.C.

In most areas within municipalities of more than 5,000 people, these changes will also require bylaws to allow for:

- three to four units permitted on lots currently zoned for single-family or duplex use, depending on lot size;
- six units permitted on larger lots currently zoned for single-family or duplex use and close to transit stops with frequent service.

Municipalities covered by the legislation may permit additional density if desired, but cannot have bylaws that allow for fewer permitted units than the provincial legislation.

The legislation will also speed up local housing development approvals, by shifting local planning and zoning processes to happen up front. It will require municipalities throughout B.C. to expedite and streamline permitting by updating community plans and zoning bylaws on a regular basis, to ensure that they have enough housing to meet the needs of both their current and future residents. This will help create more certainty for both community members and home builders.

New proposed changes will also phase out one-off public hearings for rezonings for housing projects that are consistent and aligned with the official community plans. Instead, there will be more frequent opportunities for people to be involved in shaping their communities earlier in the process when official community plans are updated.

Modelling future scenarios cannot account for unforeseen circumstances, the changing nature of housing, real estate markets and other factors, but preliminary analysis indicates the province could see more than 130,000 new small-scale multi-unit homes in B.C. during the next 10 years. Other jurisdictions have had great success using similar policies to deliver more small-scale multi-unit homes faster. Auckland, N.Z. made similar changes in 2016. Research has shown these actions have led to the creation of more than 20,000 additional new homes over five years.

To support implementation, the Province will continue to provide local governments with resources to speed up approval processes, including the recently announced \$51 million to support local governments in meeting the new density zoning requirements, and \$10 million for the Local Government Development Approvals Program.

Additional legislation to support delivery of housing, support transit-oriented development, and help communities provide much-needed infrastructure, amenities and more certainty for projects will be introduced in the coming weeks. This legislation is part of the Province's Homes for People action plan. Announced in spring 2023, the plan builds on historic action to deliver housing since 2017, and sets out further actions to deliver the homes people need faster, while creating more vibrant communities throughout B.C.

Learn More:

To view the technical briefing presentation, visit:

https://news.gov.bc.ca/files/Housing_Tech_Brief_Nov_01_2023.pdf
(https://news.gov.bc.ca/files/Housing_Tech_Brief_Nov_01_2023.pdf)

To learn more about local government housing initiatives, visit: <https://www2.gov.bc.ca/gov/content/housing-tenancy/local-governments-and-housing/housing-initiatives> (<https://www2.gov.bc.ca/gov/content/housing-tenancy/local-governments-and-housing/housing-initiatives>)

To read the Homes for People action plan, visit:

https://news.gov.bc.ca/files/Homes_For_People.pdf (https://news.gov.bc.ca/files/Homes_For_People.pdf)

To view the Homes for People technical briefing presentation, visit:

<https://news.gov.bc.ca/files/Homes4People.pdf> (<https://news.gov.bc.ca/files/Homes4People.pdf>)

A map showing the location of all announced provincially funded housing projects in B.C. is available online: <https://www.bchousing.org/homes-for-BC> (<https://www.bchousing.org/homes-for-BC>)

For more information about B.C. legislation, visit: <https://workingforyou.gov.bc.ca/legislation>
(<https://workingforyou.gov.bc.ca/legislation>)

Three backgrounders follow.

Jimmy Smith

Deputy Communications Director
Office of the Premier
jimmy.smith@gov.bc.ca

Ministry of Housing

Media Relations
236 478-0251

Backgrounders

What people are saying about new housing regulations

Dean Murdock, mayor of Saanich –

VILLAGE OF MASSET

BYLAW NO. 663

**A Bylaw to provide remuneration to the
Council for the Village of Masset.**

WHEREAS, under the provision of the Community Charter, the Council may exercise its authority to establish a bylaw;

NOW THEREFORE, the Council for the Village of Masset in open meeting assembled enacts as follows:

1. There shall be paid out of the Annual Revenue an annual remuneration amount to the Mayor of Fourteen Thousand Dollars (\$14,000.00) and to each of the Councillors Eight Thousand Dollars (\$8000.00).
2. Bylaw No. 639, 2020 is hereby repealed.
3. This bylaw may be cited as "Council Remuneration Bylaw No. 663, 2023".

READ A FIRST TIME THIS 6th DAY OF NOVEMBER 2023.
READ A SECOND TIME THIS 6th DAY OF NOVEMBER 2023.
READ A THIRD TIME THIS 6th DAY OF NOVEMBER 2023.

RECONSIDERED AND ADOPTED THIS 27th DAY OF NOVEMBER 2023.

Clerk

Mayor

Certified a true copy of the "Council
Remuneration Bylaw No. 663, 2023".

Clerk

VILLAGE OF MASSET

BYLAW NO. 664, 2023

A bylaw to amend Zoning Bylaw No. 422

WHEREAS the Village of Masset has received an application to rezone Roll #1600000, Lot A, District Lot 7, Land District 46 Plan PRP41930, PID 023-996-846, 1760 Hodges Avenue; and

WHEREAS the Council for the Village of Masset has deemed it expedient to amend the zoning of Roll #1600000, Lot A, District Lot 7, Land District 46 Plan PRP41930, PID 023-996-846, 1760 Hodges Avenue , from GMDC to Residential 3 (R-3) of Zoning Bylaw No. 422;

NOW THEREFORE the Council for the Village of Masset, in open meeting assembled, enacts as follows;

1. That Roll #1600000, Lot A, District Lot 7, Land District 46 Plan PRP41930, PID 023-996-846, 1760 Hodges Avenue, be rezoned from GMDC to Residential 3 (R-3)
2. This bylaw may be cited as “Zoning Amendment Bylaw No. 664, 2023”.

READ A FIRST TIME THIS 10th DAY OF OCTOBER, 2023

READ A SECOND TIME THIS 10th DAY OF OCTOBER, 2023

PUBLIC HEARING HELD THIS 6th DAY OF NOVEMBER, 2023

READ A THIRD TIME THIS 6th DAY OF NOVEMBER, 2023

RECONSIDERED AND ADOPTED THIS _____, 2023

Administrator

Mayor

Certified a true copy of the “Zoning Amendment Bylaw No. 664, 2023”

Administrator

VILLAGE OF MASSET

BYLAW NO. 665

Being a bylaw to regulate the Water User Rates for the Village of Masset.

The Council for the Corporation of the Village of Masset (the “Corporation”) in open meeting assembled enacts as follows:

1. **APPLICATION FOR SERVICE**

- a. An application for water service, in written form, shall be made and delivered to the Village Office, and must be signed by the owner of such property, or duly appointed agent. The application for service form shall be in such form provided by the Village Office.
- b. An application fee plus applicable taxes, shall accompany each application for service.

Application Fee

Effective 01 January 2024	\$43.00
Effective 01 January 2025	\$44.00
Effective 01 January 2026	\$45.00
Effective 01 January 2027	\$46.00
Effective 01 January 2028	\$47.00

- c. Upon receipt of the paid application for service, the Public Works Department will be authorized to turn on the water service, providing that all rates and charges against the premises have been paid in full.

2. **DISCONTINUANCE OF SERVICE**

Registered property owners or their agents must give at least two working days notice in writing at the Village Office when requesting discontinuance of service. This discontinuance notice shall be in such form provided by the Village Office.

The Village of Masset will not knowingly disconnect service to any building or residence that continues to be occupied by someone other than the registered owner. The Village of Masset will not become involved in landlord/tenant disputes and/or sale of property disputes by disconnecting water service.

The Village of Masset has the right to disconnect service and perform repairs to water lines which are leaking if the owners have not repaired the line within 10 days of having received written notice from the Village regarding the leak. Notice will be deemed to have been received four days after mailing. All costs related to the repairs will be charged back against the property including, but not limited to, labour, materials and a connection fee.

Village of Masset Water User Rates Bylaw No. 665

The Corporation shall not be liable for any interruption in, or the discontinuance of, service provided by water facilities installed and maintained by the Corporation.

3. CALL-OUT SERVICE

Consumers requiring services for connection/disconnection of water service during hours other than normal working hours shall be charged the total cost of such services, including call-out and overtime.

4. WATER RATES

- a) There is hereby imposed and levied a water user rate upon all users of water supplied by the Village of Masset water system.
- b) Each consumer shall be classified as residential, commercial, industrial, school, public building, lodge, bed & breakfast, dormitory style facility or hotel/motel. The consumer is liable for the appropriate rate. The rates are as follows:

Effective 01 January 2024

- (i) Senior Residential Rate (65 and over - copy of Gold BC Care Card required as proof of eligibility): Basic charge will be \$14.00 per month up to 31,823 litres metered, subsequently bulk rates will apply.
- (ii) Single and Multiple Family Dwelling Rate: Basic charge will be \$21.50 per month per dwelling unit up to 31,823 litres metered per dwelling unit, subsequently bulk rates will apply.
- (iii) Commercial, Industrial, Schools and Public Buildings Rate: Basic charge will be \$21.50 per month per unit/classroom, up to 31,823 litres per unit/classroom metered, subsequently bulk rates will apply.
- (iv) Lodge/Bed & Breakfast/Dormitory Style Facilities Rate: Basic charge will be \$21.50 per month for every 2 accommodation units, up to 31,823 litres for every 2 accommodation units metered, subsequently bulk rates will apply.
- (v) Hotel/Motel (with Restaurant and/or Lounge Facilities) Rate: Basic charge will be \$21.50 per month per hotel/motel, up to 31,823 litres metered, subsequently bulk rates will apply.

Effective 01 January 2025

- (i) Senior Residential Rate (65 and over - copy of Gold BC Care Card required as proof of eligibility): Basic charge will be \$14.30 per month up to 31,823 litres metered, subsequently bulk rates will apply.
- (ii) Single and Multiple Family Dwelling Rate: Basic charge will be \$22.00 per month per dwelling unit up to 31,823 litres metered per dwelling unit, subsequently bulk rates will apply.

Village of Masset Water User Rates Bylaw No. 665

- (iii) Commercial, Industrial, Schools and Public Buildings Rate: Basic charge will be \$22.00 per month per unit/classroom, up to 31,823 litres metered per unit/classroom metered, subsequently bulk rates will apply.
- (iv) Lodge/Bed & Breakfast/Dormitory Style Facilities Rate: Basic charge will be \$22.00 per month for every 2 accommodation units, up to 31,823 litres for every 2 accommodation units metered, subsequently bulk rates will apply.
- (v) Hotel/Motel (with Restaurant and/or Lounge Facilities) Rate: Basic charge will be \$22.00 per month per hotel/motel, up to 31,823 litres metered, subsequently bulk rates will apply.

Effective 01 January 2026

- (i) Senior Residential Rate (65 and over - copy of Gold BC Care Card required as proof of eligibility): Basic charge will be \$14.60 per month up to 31,823 litres metered, subsequently bulk rates will apply.
- (ii) Single and Multiple Family Dwelling Rate: Basic charge will be \$22.50 per month per dwelling unit up to 31,823 litres metered per dwelling unit, subsequently bulk rates will apply.
- (iii) Commercial, Industrial, Schools and Public Buildings Rate: Basic charge will be \$22.50 per month per unit/classroom, up to 31,823 litres per unit/classroom metered, subsequently bulk rates will apply.
- (iv) Lodge/Bed & Breakfast/Dormitory Style Facilities Rate: Basic charge will be \$22.50 per month for every 2 accommodation units, up to 31,823 litres for every 2 accommodation units metered, subsequently bulk rates will apply.
- (v) Hotel/Motel (with Restaurant and/or Lounge Facilities) Rate: Basic charge will be \$22.50 per month per hotel/motel, up to 31,823 litres metered, subsequently bulk rates will apply.

Effective 01 January 2027

- (i) Senior Residential Rate (65 and over - copy of Gold BC Care Card required as proof of eligibility): Basic charge will be \$15.00 per month up to 31,823 litres metered, subsequently bulk rates will apply.
- (ii) Single and Multiple Family Dwelling Rate: Basic charge will be \$23.00 per month per dwelling unit up to 31,823 litres metered per dwelling unit, subsequently bulk rates will apply.
- (iii) Commercial, Industrial, Schools and Public Buildings Rate: Basic charge will be \$23.00 per month per unit/classroom, up to 31,823 litres per unit/classroom metered, subsequently bulk rates will apply.
- (iv) Lodge/Bed & Breakfast/Dormitory Style Facilities Rate: Basic charge will be \$23.00 per month for every 2 accommodation units, up to 31,823 litres for every 2 accommodation units metered, subsequently bulk rates will apply.
- (v) Hotel/Motel (with Restaurant and/or Lounge Facilities) Rate: Basic charge will be \$23.00 per month per hotel/motel, up to 31,823 litres metered, subsequently bulk rates will apply.

Village of Masset Water User Rates Bylaw No. 665

Effective 01 January 2028

- (i) Senior Residential Rate (65 and over - copy of Gold BC Care Card required as proof of eligibility): Basic charge will be \$15.30 per month up to 31,823 litres metered, subsequently bulk rates will apply.
- (ii) Single and Multiple Family Dwelling Rate: Basic charge will be \$23.50 per month per dwelling unit up to 31,823 litres per dwelling unit, subsequently bulk rates will apply.
- (iii) Commercial, Industrial, Schools and Public Buildings Rate: Basic charge will be \$23.50 per month per unit/classroom, up to 31,823 litres per unit/classroom metered, subsequently bulk rates will apply.
- (iv) Lodge/Bed & Breakfast/Dormitory Style Facilities Rate: Basic charge will be \$23.50 per month for every 2 accommodation units, up to 31,823 litres for every 2 accommodation units metered, subsequently bulk rates will apply.
- (v) Hotel/Motel (with Restaurant and/or Lounge Facilities) Rate: Basic charge will be 23.50 per month per hotel/motel, up to 31,823 litres metered, subsequently bulk rates will apply.

Effective 01 January 2029

- (i) Senior Residential Rate (65 and over - copy of Gold BC Care Card required as proof of eligibility): Basic charge will be \$15.60 per month up to 31,823 litres metered, subsequently bulk rates will apply.
 - (ii) Single and Multiple Family Dwelling Rate: Basic charge will be \$24.00 per month per dwelling unit up to 31,823 litres metered per dwelling unit, subsequently bulk rates will apply.
 - (iii) Commercial, Industrial, Schools and Public Buildings Rate: Basic charge will be \$24.00 per month per unit/classroom, up to 31,823 litres per unit/classroom metered, subsequently bulk rates will apply.
 - (iv) Lodge/Bed & Breakfast/Dormitory Style Facilities Rate: Basic charge will be \$24.00 per month for every 2 accommodation units, up to 31,823 litres for every 2 accommodation units metered, subsequently bulk rates will apply.
 - (v) Hotel/Motel (with Restaurant and/or Lounge Facilities) Rate: Basic charge will be \$24.00 per month per hotel/motel, up to 31,823 litres metered, subsequently bulk rates will apply.
- b) The user rate shall be due and payable to the Village of Masset by the 15th of the month following the date of the invoice.
 - c) A new consumer shall be charged the full monthly rate if there is more than 15 days of water use and ½ the monthly rate if less than 15 days of water use.
 - d) A consumer is entitled to a rebate so long as a written application for discontinuance is completed and the monthly fee is paid. The rebate shall be for one-half the monthly rate if less than 15 days of water use, and no rebate will be paid if more than 15 days of water use.

Village of Masset Water User Rates Bylaw No. 665

- e) Any rate, remaining unpaid on the thirty-first day of December, in each year, shall be deemed taxes in arrear against the property and if not paid in full prior to the issuance of the Real Property Taxation Notice shall be included in the Tax Arrear balance.

5. **BULK RATES**

Use total metered, less applicable use for basic charge, if any:

		<u>Rate per 1000 litres metered</u>				
	<u>Litres</u>	<u>Effective 01 Jan 2024</u>	<u>Effective 01 Jan 2025</u>	<u>Effective 01 Jan 2026</u>	<u>Effective 01 Jan 2027</u>	<u>Effective 01 Jan 2028</u>
(a)	0 - 182,000	\$0.69	\$0.70	\$0.71	\$0.72	\$0.73
(b)	182,001 - 363,000	\$0.67	\$0.68	\$0.69	\$0.70	\$0.71
(c)	363,001 - 1,815,000	\$0.65	\$0.66	\$0.67	\$0.68	\$0.69
(d)	1,815,001 - 4,082,400	\$0.61	\$0.62	\$0.63	\$0.64	\$0.65
(e)	Over 4,082,400	\$0.58	\$0.59	\$0.60	\$0.61	\$0.62

6. The Village of Masset Water User Rates Bylaw No. 636 is hereby repealed.
7. This bylaw will become effective on 01 January 2024.
8. This bylaw may be cited for all purposes as the Water User Rates Bylaw No. 665.

READ A FIRST TIME THIS 23rd DAY OF OCTOBER, 2023

READ A SECOND TIME THIS 23rd DAY OF OCTOBER, 2023

READ A THIRD TIME THIS 23rd DAY OF OCTOBER, 2023

RECONSIDERED AND ADOPTED THIS 6th DAY OF NOVEMBER, 2023

Clerk

Mayor

Clerk,
Certified a true copy of Bylaw No. 665

VILLAGE OF MASSET

BYLAW NO. 666

Being a Bylaw to regulate the Commercial and Residential Sewer User Rates for the Village of Masset

The Council for the Corporation of the Village of Masset in open meeting assembled enacts as follows:

1. APPLICATION FOR SERVICE

Application for sewer service shall be made and delivered to the Clerk and must be signed by the owner of such property or his duly authorized agent, or by the consumer applying for such service. Each signed application shall form an agreement whereby the consumer agrees to abide by the terms and conditions of this Bylaw.

2. DISCONTINUANCE OF SERVICE

Consumers must give at least two working days notice in writing at Village office when requesting discontinuance of service.

The Village of Masset shall not be liable for any interruption in or discontinuance of service provided by sewer facilities installed and maintained by the Village.

3. SEWER RATES

- (a) There is hereby imposed and levied a sewer user rate upon all users of the Village of Masset Sewer System.
- (b) The Clerk shall classify each consumer in accordance with the classifications set out in Schedule "A", attached to and forming part of this Bylaw. The consumer is liable for the appropriate rate and for this purpose, in the case of apartment houses, duplexes, or houses containing one or more suites, each such accommodation shall be considered as a separate unit and shall be charged the appropriate rate shown in the schedule of rates.
- (c)
 1. The user rate shall be due and payable bi-monthly by the end of the month in which bills were sent out.
 2. A new consumer shall be charged the full monthly rate if there is more than 15 days of sewer use and ½ the monthly rate if less than 15 days of sewer use.
 3. A consumer is entitled to a rebate so long as a written application for discontinuance is completed and the monthly fee is paid. The rebate shall be for ½ the monthly rate if less than 15 days of sewer use and no rebate will be paid if more than 15 days of use.

Sewer User Rates Bylaw No. 666

4. Any rate remaining unpaid on the 31 day of December, in each year, shall be deemed taxes in arrear against the property and if not paid in full prior to the issuance of the Real Property Taxation Notice shall be included in the Tax Arrear balance.
5. The “Village of Masset Sewer Users Rates Bylaw No. 637” is hereby repealed.
6. This Bylaw will become effective 01 January 2024.
7. This Bylaw will be cited for all purposes as the Sewer User Rates Bylaw No. 666.

READ A FIRST TIME THIS 23rd DAY OF OCTOBER, 2023

READ A SECOND TIME THIS 23rd DAY OF OCTOBER, 2023

READ A THIRD TIME THIS 23rd DAY OF OCTOBER, 2023

RECONSIDERED AND ADOPTED THIS 6th DAY OF NOVEMBER, 2023

Clerk

Mayor

Clerk - Certified a true copy of Bylaw No. 666

SCHEDULE "A"

ATTACHED TO AND FORMING PART OF THE VILLAGE OF MASSET BYLAW NO. 666

SEWER RATES APPLICABLE TO CONSUMERS OF THE VILLAGE OF MASSET

1. MULTI-PURPOSE BUILDING

Any building which contains more than one of the classifications listed hereunder will be deemed a multipurpose building and will be charged for each such classification.

2. RESIDENTIAL

Effective 01 January 2024:

- (a) Rate for residential users over the age of 65 shall be \$13.50 per month.
- (b) Rate for single family units shall be \$16.50 per month.
- (c) Rates for duplexes, apartments, etc. shall be \$16.50 per month per rental unit.

Effective 01 January 2025:

- (a) Rate for residential users over the age of 65 shall be \$13.75 per month.
- (b) Rate for single family units shall be \$16.85 per month.
- (c) Rates for duplexes, apartments, etc. shall be \$16.85 per month per rental unit.

Effective 01 January 2026:

- (a) Rate for residential users over the age of 65 shall be \$14.00 per month.
- (b) Rate for single family units shall be \$17.25 per month.
- (c) Rates for duplexes, apartments, etc. shall be \$17.25 per month per rental unit.

Effective 01 January 2027:

- (a) Rate for residential users over the age of 65 shall be \$14.25 per month.
- (b) Rate for single family units shall be \$17.50 per month.
- (c) Rates for duplexes, apartments, etc. shall be \$17.50 per month per rental unit.

Effective 01 January 2028:

- (a) Rate for residential users over the age of 65 shall be \$14.50 per month.
- (b) Rate for single family units shall be \$17.85 per month.
- (c) Rates for duplexes, apartments, etc. shall be \$17.85 per month per rental unit.

3. COMMERCIAL AND INDUSTRIAL

Effective 01 January 2024:

Commercial and industrial outlets will be charged a fixed rate of \$29.00 per month. Commercial users will also be charged an additional \$2.90 per 4,546 litres of water consumed (based on water meter readings) in excess of 4,546 litres per month. These charges are in addition to the fixed monthly rate.

Effective 01 January 2025:

Commercial and industrial outlets will be charged a fixed rate of \$29.50 per month. Commercial users will also be charged an additional \$2.95 per 4,546 litres of water consumed (based on water meter readings) in excess of 4,546 litres per month. These charges are in addition to the fixed monthly rate.

Effective 01 January 2026:

Commercial and industrial outlets will be charged a fixed rate of \$30.50 per month. Commercial users will also be charged an additional \$3.05 per 4,546 litres of water consumed (based on water meter readings) in excess of 4,546 litres per month. These charges are in addition to the fixed monthly rate.

Effective 01 January 2027:

Commercial and industrial outlets will be charged a fixed rate of \$31.00 per month. Commercial users will also be charged an additional \$3.10 per 4,546 litres of water consumed (based on water meter readings) in excess of 4,546 litres per month. These charges are in addition to the fixed monthly rate.

Effective 01 January 2028:

Commercial and industrial outlets will be charged a fixed rate of \$31.50 per month. Commercial users will also be charged an additional \$3.15 per 4,546 litres of water consumed (based on water meter readings) in excess of 4,546 litres per month. These charges are in addition to the fixed monthly rate.



Administration
Box 3333 | 6250 Hammond Bay Road
Nanaimo, BC Canada V9R 5N3
t: 250.758.4697
e: info@virl.bc.ca w: www.virl.bc.ca

October 17, 2023

Mayor Disney
Village of Masset
P.O. Box 68
Masset, BC V0T 1M0
Sent via: s.disney@gmail.com

Dear Mayor Disney,

Re: December 4 deadline: 2024 VIRL Board Appointments

Per S17(2) of the *Library Act (The Act)*, appointment of your 2024 VIRL Board Trustee and Alternate are to be set at your Council's first meeting in November.

Reappointment of sitting members is encouraged for continuity if they have not served more than 8 consecutive years. The term of appointment is January 1 – December 31. The draft 2024 meeting schedule is included on page 2.

S 55 of *The Act* speaks to expenses eligible for reimbursement.

By December 4, please submit for your Trustee and Alternate appointments, supported by:

1. Certified copy of Resolution
2. VIRL 2024 Contact Forms (includes recording release & direct deposit authorization)
3. 2024 Financial Statement of Disclosure

Return completed forms to mpatterson@virl.bc.ca.

If you have any questions, contact Mariah Patterson, Executive Assistant at 250-729-2310 or [email](mailto:mariah@virl.bc.ca).

Thank you for your continued support of Vancouver Island Regional Library!

Sincerely,

A handwritten signature in black ink, appearing to read "Ben Hyman".

Ben Hyman
Executive Director

cc: Joseph Humphries, CAO, Village of Masset
Lianne Trepanier, Administrative Assistant, Village of Masset

2024 DRAFT Meeting Schedule

For 2024, other than the February meeting, all meetings are currently planned as hybrid, with limited seating for in-person attendees at the Nanaimo North branch boardroom.

Early Feb	New Trustee Orientation
Early Feb	AGM & Board Meeting
Fri., late March	Executive Committee
Fri., mid June	Executive Committee
Sat., late June	Board of Trustees
Fri., early July	Executive Committee – includes Budget
Fri., late July	Executive Committee – includes Budget
Sat., Sept.	Board of Trustees – includes Budget
Fri., Oct.	Executive Committee
Sat., Nov./Dec	Board of Trustees
Fri., Dec./Jan.	Executive Committee – Optional

2023
QUARTER 3
SMS QUARTERLY REPORT

Masset Municipal Airport





Attendees: Josh Humphries, Accountable Executive
Gary Suha, Airport Manager
Christopher Angulo, SMS Manager

Date: October 26, 2023

Subject: Quarter 3 Progress Report
Masset Municipal Airport

Attn: Mr. Humphries,

Masset Municipal Airport's quarterly report is intended to showcase the overall progress and performance of the Safety Management System in the following areas:

- Objectives and Goals
- Audit Findings
- Hazard Identification Risk Assessments
- Airport Inspection Reports
- SMS Bird & Wildlife
- SMS Hazards
- SMS Task Calendar

SMS



Objectives and Goals

3 objectives were developed in 2023 as part of the SMS continuous improvement process. 2 objectives were rolled into the year of 2023 since they were not completed.

Objective 1	Bird & Wildlife - Increased Awareness and Responsibility	Status	Due
Goal 1	Inventory and update of local and migratory wildlife.	Completed	February 28, 2023
Goal 2	Staff trained on the AWMP and SMS filing requirements.	Completed Late	April 30, 2023
Goal 3	Distribution and verification of current AWMP document.	Completed	June 30, 2023

Objective 2	Verification of the Effectiveness of Training	Status	Due
Goal 1	Identify the regulatory documents that do not contain requisite testing.	Completed Late	May 31, 2023
Goal 2	Create standardized tests that cover sufficient material for understanding.	Completed Late	August 31, 2023
Goal 3	Conduct and document testing with staff.	Upcoming	November 30, 2023

Objective 3	Long-Term CAP Completion Effectiveness	Status	Due
Goal 1	Compile a list of the long-term corrective actions from the most recent audit.	Completed Late	April 30, 2023
Goal 2	Create SOPs for long-term CAP items	Overdue	August 31, 2023
Goal 3	Conduct and document testing with staff	Upcoming	November 30, 2023

Objective 4	Inventory and Update of On-Site Regulatory Manuals	Status	Due
Goal 1	Distribution and verification of current regulatory documents.	Completed	October 31, 2022

Objective 5	Standardized Emergency Response Exercise Documentation	Status	Due
Goal 1	Emergency plan testing corrective action plan development.	Completed Late	October 31, 2022
Goal 2	Emergency plan exercise findings corrective action plan evaluation procedures.	Completed Late	November 30, 2022

Most items are completed except for Objective 3, Goal 2, which remains overdue to date. The requirements are to create an SOP for long-term CAP items to help insulate the airport from future recurrence.



Transport Canada Civil Aviation Audit (TCCA)

2022		Number of CAPs	CAPs Closed	CAPs Open	Completion Rate %
	TP312 – Airside	0	0	0	N/A
	Regulatory Documentation	3	3	0	100%
	Total	3	3	0	100%

TCCA CAPs for the Wildlife Management Plan audit have been successfully closed.





Quality Assurance Program Audit (QAP)

The scope of the QAP audit consisted of an evaluation of the airfield with respect to the Aerodrome Standards and Recommended Practices (TP312) and the Canadian Aviation Regulations (CARs). The table below indicates the number of CAPs that were developed based on the findings issued by WASCO and the current progress being made:

2021	Number of CAPs	CAPs Closed	CAPs Open	Completion Rate %
TP312 – Airside	3	0	3	0%
Regulatory Documentation	8	8	0	100%
Total	11	8	3	72%

Long term corrective actions from the 2021 audit remain open at this time. The long-term actions are all related to the provision and documentation of TP312 training for airport staff. In addition, WASCO conducted a full QAP audit in 2023. CAPs are in progress for all findings.





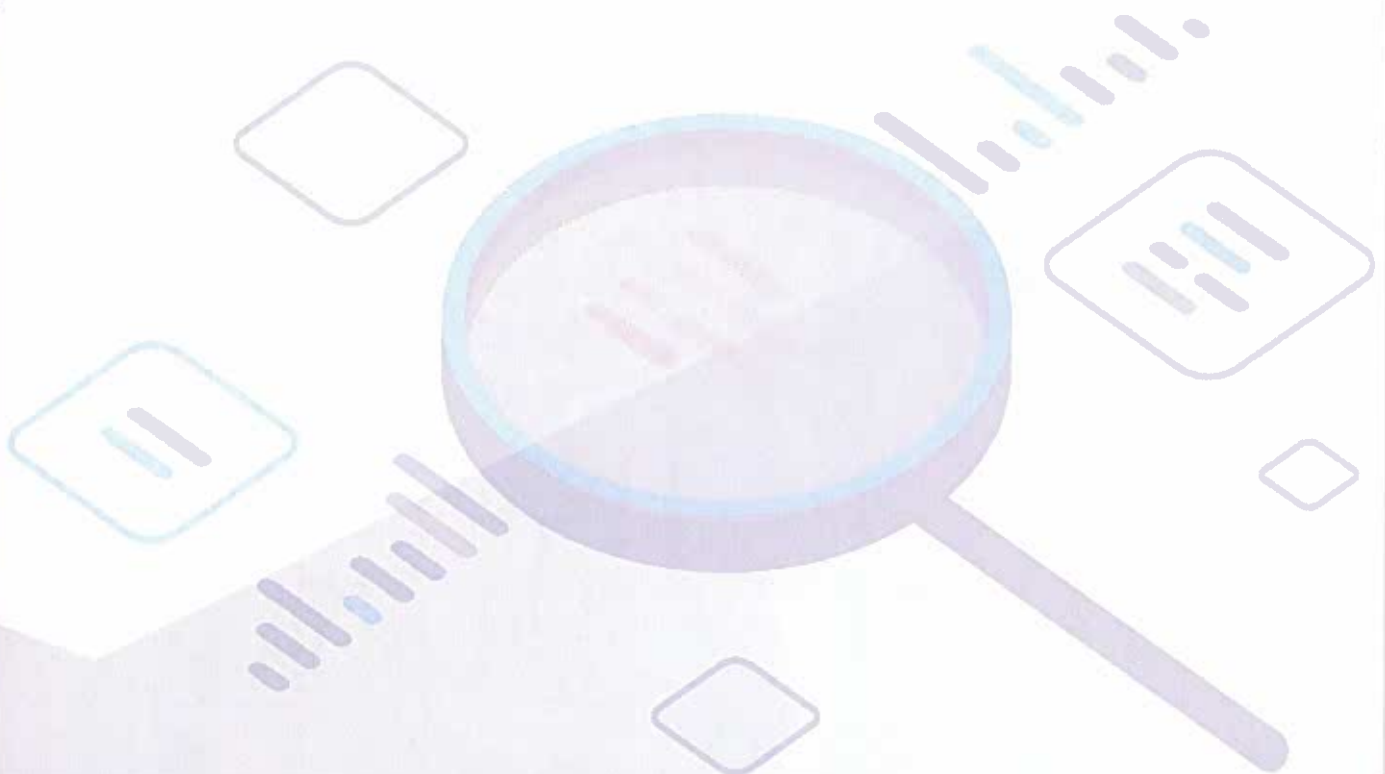
Management of Change

The aim of the Hazard Identification Risk Assessment (HIRA) process is to evaluate a hazard or potential hazard scenario that may impact, or compromise safety related to personnel and/or aviation by minimizing the level of risk by adding or improving existing control measures. The four basic principles when conducting a HIRA are to:

- 1) Identify the Hazard;
- 2) Identify the Risk Scenario;
- 3) Implement a Risk Control Strategy; and
- 4) Monitor for Effectiveness.

HIRA	Number of RCS	RCS Closed	RCS Open	Completion Rate
Aerodrome - Infrastructure	4	4	0	100%

One HIRA was drafted to mitigate risks associated with the airport solar farm construction project. All risk controls have been closed.





Airport Inspection Reports

Subject to Section 2.5 of TP312 which related to the Condition of the Movement Area and Related Facilities, an airport inspection is to be conducted daily to evaluate these conditions and to fulfill the obligations listed in the Airport Operations Manual (AOM). The discrepancy between the number filed and the number required is due to the way the AIM system calculates hazards and corrections as an additional inspection.

2023			
Quarter	Required	Number Filed	Performance
3	92	87	95%
2	91	87	95%
1	90	91	100%

Bird & Wildlife

As part of SMS, bird and wildlife occurrences are tracked and attended to with great diligence. This is to provide management with the necessary information to make informed decisions on whether to accept or mitigate the risk by accepting the current risk control strategies or implementing new methods to deter wildlife from the airport environment.

	Q1 2023	Q2 2023	Q3 2023
Bird Activity	37	51	35
Bird Strike	0	2	3
Wildlife Activity	3	2	17
Wildlife Strike	0	0	0
Total	40	55	55



SMS Hazards

As hazards are identified, they are reported and classified into their respective categories based on information that has been provided. This in turn, drives the SMS metrics to analyze possible trends and to act accordingly to minimize, mitigate, or eliminate the hazards. The following list of categories are the top hazards that were identified for this quarter in comparison with the previous year.

Hazard Category	Q1 2023
Airfield	21
Airfield Lighting	7
Operations	11
Facilities	4
Total	43

Hazard Category	Q2 2023
Airfield	18
Airfield Lighting	12
Operations	4
Facilities	3
Improper Actions	3
Total	40

Hazard Category	Q3 2023
Airfield	49
Airfield Lighting	10
Operations	6
Improper Actions	4
Facilities	3
Total	72

Airfield

The primary hazard in this category identifies FOD on the airfield from the geese. The runway is swept daily.

Airfield Lighting

Standard daily airfield maintenance issues are filed into the SMS to identify lights out and when they are replaced.

Operations

Hazards for operations identified issues with the completion and documentation of daily airport inspections.

Facilities

Perimeter fence issues were filed into the system and actioned.

Improper Actions

Issues with stakeholders not following airport procedures were documented into the SMS with AVOP and aircraft taxi violations.



Safety Management System SMS Task Calendar

To keep the Airport on track to meet its SMS and regulatory obligations, the task calendar is available to support the necessary functions to ensure that these tasks are completed in an appropriate time frame.

Quarter 1

Task to be Completed:	Due Date:	Status:	Performance
Emergency Communication Equipment Testing 302.203 (1)(q)(i)	January 31, 2023	Completed	83%
CFS / CAP Review 302.07 (1)(c)	February 28, 2023	Completed	
Review Endangered or Protected Wildlife Regulations for the Airport 302.306 (f)	February 28, 2023	Completed	
Emergency Communication Equipment Testing 302.203 (1)(q)(i)	February 28, 2023	Completed	
AOM Review 302.08 (1)(b)	March 31, 2023	Overdue	
Emergency Communication Equipment Testing 302.203 (1)(q)(i)	March 31, 2023	Completed	

Quarter 2

CFS / CAP Review 302.07 (1)(c)	April 30, 2023	Completed	100%
Emergency Communication Equipment Testing 302.203 (1)(q)(i)	April 30, 2023	Completed	
Emergency Communication Equipment Testing 302.203 (1)(q)(i)	May 30, 2023	Completed	
CFS / CAP Review 302.07 (1)(c)	June 30, 2023	Completed	
Emergency Communication Equipment Testing 302.203 (1)(q)(i)	June 30, 2023	Completed	

Quarter 3

Airport Emergency Plan Testing Notification to TC 302.208 (7)	July 31, 2023	Completed	86%
CFS / CAP Review 302.07 (1)(c)	August 31, 2023	Completed	
Emergency Communication Equipment Testing 302.203 (1)(q)(i)	August 31, 2023	Completed	
Calibrate Friction Testing Equipment 322.416 (5)	August 31, 2023	Completed	
Winter Maintenance Plan Review 302.410 (2)	August 31, 2023	Completed	
Emergency Communication Equipment Testing 302.203 (1)(q)(i)	September 30, 2023	Completed	
Training Matrix Update 107.03 (d)	September 30, 2023	Overdue	



Acknowledgment Signatures

Josh Humphries

Masset Municipal Airport

Accountable Executive

Gary Suha

Masset Municipal Airport

Airport Manager

Christopher Angulo

WASCO

SMS Manager

OCT 27 2023

Haida Gwaii Healthy Communities Society
1674 "A" Main Street
PO Box 347
Masset, BC
V0T 1M0

October 21, 2023

SUBJECT: Christmas lunch

The Healthy Communities Society is hosting our 15th Annual Soup Kitchen Christmas lunch on Sunday, December 10, 2023. Last year, we served 110 Take Out Christmas lunches. This year we will serve a sit down Christmas lunch and provide home delivery service to those who are housebound. This lunch will be prepared, delivered and served by volunteers to those in need.

For the past fifteen years this dinner would not be possible without the huge amount of community and volunteer support we receive each year. The Christmas Dinner is a social highlight and for some the only Christmas Dinner they have.

We operate on a limited budget and would be grateful for any donations from our business community. The following items would be appreciated for the lunch:

- Potatoes
- Carrots or turnips
- Frozen vegetables
- Ham
- Turkey
- Cranberries
- Oranges
- Apples
- Door prizes

Haaw.aa and thank you in advance for your kindness and generosity.

Sincerely yours,



Margerie Fregin
President
(236) 335 7524

would like the hall donated

VILLAGE OF MASSET
 AP CHEQUE LISTING
 Payment Date From 01/09/2023 To 30/09/2023 ALL Payments BY Pay Date

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
013167	003	01/09/2023	00026	Olee, Andalib	Sept23 RA	Sept23 Rental Allo	700.00		700.00	
013168	003	11/09/2023	B0001	BC HYDRO & POWER A	115014403104	APT C AUG23	14.51		14.51	
013169	003	11/09/2023	B0004	BIG RED ENTERPRISE	22190	BIG RED SEP2023	2,896.61		2,896.61	
013170	003	11/09/2023	B0058	Centrix Control So	INV73798	WATER PLANT O&M	1,328.32		1,328.32	
013171	003	11/09/2023	B0068	Bandstra Transport	T255354 T255544 Y082215	FREIGHT-JANITOR WA FREIGHT-GREAT WEST FREIGHT-SAANICH-WA	199.74 99.84 79.15		378.73	
013172	003	11/09/2023	C0013	CANADIAN UNION OF	AUG23	UNION FEES AUG 23	521.16		521.16	
013173	003	11/09/2023	C0027	CANADA CUSTOMS & R	AUG23 PT AUG23 FT	CRA AUG23 PT CRA AUG23 FT	5,439.29 19,275.19		24,714.48	
013174	003	11/09/2023	C0039	Clark Freightways	C0764588 C0767513 C0775880 C0779408	FRED SURRIDGE FREI FRED SURRIDGE FREI FRED SURRIDGE FRIE FRED SURRIDGE FREI	366.15 264.35 263.38 150.69		1,044.57	
013175	003	11/09/2023	D0001	Haida Gwaii Consum	JUL23	MULTI GL'S COOP JU	793.37		793.37	
013176	003	11/09/2023	D0011	DRIFTTECH MECHANIC	14073 14122	AIRPORT EQUIPMENT MVFD-TRUCK-FREIGHT	571.20 134.40		705.60	
013177	003	11/09/2023	F0001	Grosse, Diana	7SEPT23	DRIVE H.LEE TO SHU	117.02		117.02	
013178	003	11/09/2023	F0033	FBB Chartered Prof	9862	2022 AUDIT	12,600.00		12,600.00	
013179	003	11/09/2023	F0037	Fast Fuel Limited	CL66208	MVFD - FUEL	99.93		99.93	
013180	003	11/09/2023	G0078	Great West Equipme	PSI/178624	PW EQUIPMENT O&M -	4,233.67		4,233.67	
013181	003	11/09/2023	J0040	Johnston, Breton	UBCM'23 REIMB	UBCM 2023 REIMBURS	1,596.26		1,596.26	
013182	003	11/09/2023	L0003	YOUNG, ANDERSON Ba	138603/138605	LEGAL SERVICE	3,893.69		3,893.69	
013183	003	11/09/2023	L0075	Getter Done Earth	252	GRAVEL PIT DEVELOP	4,950.00		4,950.00	
013184	003	11/09/2023	N0026	NORTH ARM TRANSPOR	SI083540 SI083529 SI083530 SI083657 SI083658	FREIGHT-CLEARTECH- JET A-1 FUEL 18129 JET A-1 FUEL 18029 JET A-1 FUEL 18036 JET A-1 FUEL 18021	1,114.80 27,427.52 27,276.53 27,287.14 27,264.14		110,370.13	
013185	003	11/09/2023	O0020	Frosty Northwest M	C.DAVIS23	WYLIE SCHOLARSHIP-	1,000.00		1,000.00	
013186	003	11/09/2023	S0015	Ocean Dry Ent. Ltd	062253	WATER PLANT O&M	687.36		687.36	
013187	003	11/09/2023	S0022	North Coast Reg. D	28474 28478	MFA ISSUE#103 INTE MFA ISSUE#99 PRINC	23,687.50 150,394.32		174,081.82	
013188	003	11/09/2023	T0005	T.L.C. AUTOMOTIVE	0000158076 0000158945 0000159334 0000159447 0000159802 0000159831 0000159877 0000159902	FUEL TRUCK INSPECT PW DIESEL PW FUEL PW FUEL PW FUEL PW FUEL/DIESEL PW FUEL PW DIESEL	63.29 26.01 343.20 242.71 164.34 479.01 231.80 214.14		1,764.50	
013189	003	11/09/2023	W0011	WORKSAFE BC	LATE FEE 2-QR	LATE FEE 2ND QRTR	505.75		505.75	
013190	003	15/09/2023	B0112	Brown, Sam	2023 BOOT ALL	S.BROWN BOOT ALLOW	268.79		268.79	
013191	003	15/09/2023	C0106	Carty, Terry	UBCM'23 TRAVE	UBCM 2023 REIMBURS	480.00		480.00	
013192	003	15/09/2023	H0116	Humphries, Joshua	UBCM'23 TRAVE	UBCM 2023 REIMBURS	480.00		480.00	
013193	003	15/09/2023	O0026	Olee, Andalib	SEPT UBCM TA	UBCM 2023 REIMBURS	480.00		480.00	

VILLAGE OF MASSET
 AP CHEQUE LISTING

Payment Date From 01/09/2023 To 30/09/2023 ALL Payments BY Pay Date

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
013205	003	22/09/2023	J0008	Jarvis, Trevor	R&B JUL-SEP23	R&B H.LEE 27JUL-5S	600.00		600.00	
013204	003	22/09/2023	I0058	Inland Air	00594843	Tenequip/Saanich f	91.82		91.82	
013203	003	22/09/2023	H0120	HFP Alarms Inc.	309 M	Annual info centre	315.00		315.00	
013202	003	22/09/2023	H0115	Hock, Miles	888132	PW equip - Grader	504.00		504.00	
013201	003	22/09/2023	H0085	Hale, Tammy	2023 reimburs	2023 Commission Sa	1,023.40		1,023.40	
013200	003	22/09/2023	E0045	Cooper Industries	940553180	AIR RUNWAY SUPPLIE	2,122.26		2,122.26	
013199	003	22/09/2023	D0025	Daugert, Sylvan	Water Reg Con	Water Reg. Conf. p	320.00		320.00	
013198	003	22/09/2023	D0001	Haida Gwaii Consum	Aug23	Multi gl's Aug23	1,570.94		1,570.94	
013197	003	22/09/2023	C0113	CityWest Cable & T	Sept23	Multi gl's Interne	811.45		811.45	
013196	003	22/09/2023	C0009	CHOWN ENTERPRISES	317670 317669	PW SHOP SUPPLIES PW SHOP SUPPLIES	767.42 31.50		798.92	
013195	003	22/09/2023	B0058	Centrix Control So	INV73889	WP equipment	981.12		981.12	
013194	003	22/09/2023	B0001	BC HYDRO & POWER A	400003818745	Multi gl's BC Hydr	13,841.74		13,841.74	
013206	003	22/09/2023	K0004	Northern Savings I	153430	Marina/Dock 23/24	10,016.00		10,016.00	
013207	003	22/09/2023	M0007	MASSET SERVICES	6560	WP upgrade grant	446.78		446.78	
013208	003	22/09/2023	N0001	Inlet Supply Ltd.	Aug23	Multi gl's Inlet S	343.13		343.13	
013209	003	22/09/2023	N0039	Tenaquip Limited	15539595-01 15539595-00 15520126-00	CH thermostat Fitness Centre WP vent filter	78.43 156.87 19.64		254.94	
013210	003	22/09/2023	O0020	Frosty Northwest M	16158	Frosty Northwest,	262.50		262.50	
013211	003	22/09/2023	P0016	PUROLATOR COURIER	454325883 454374214	CENTRIX FREIGHT Centrix, Rocky Mt.	51.96 237.15		289.11	
013212	003	22/09/2023	P0107	PrairieCoast Equip	P13842	PW equip - Riding	1,580.77		1,580.77	
013213	003	22/09/2023	R0012	White Cap Supply C	5160269-00	Road Repair @ \$317	4,666.52		4,666.52	
013214	003	22/09/2023	S0015	Ocean Dry Ent. Ltd	062296	Air Terminal Bld	460.32		460.32	
013215	003	22/09/2023	S0017	FRED SURRIDGE LTD.	000668876	WP O&M	158.13		158.13	
013216	003	22/09/2023	T0005	T.L.C. AUTOMOTIVE	0000158266 0000159667 0000159837 0000159955 0000159975	PW FUEL PW FUEL/DIESEL PW FUEL PW diesel PW Fuel/diesel	222.45 515.50 97.02 231.00 545.84		1,611.81	
013217	003	22/09/2023	U0015	Urban Systems Ltd.	220389 220390	Seaplane Site Plan Main St. Pier Proj	5,292.00 8,049.30		13,341.30	
013218	003	22/09/2023	W0076	Wettlaufer, Marya	30May-8Sept	May-Sept23 final c	459.00		459.00	
013219	003	22/09/2023	X0001	XEROX CANADA INC.	F61108234 L13285036	COPIES AUG23 13 of 60 Copier le	59.63 139.16		198.79	
013220	003	28/09/2023	B0070	Bedard, Ted	11	Air Janitorial Sep	1,941.66		1,941.66	
013221	003	28/09/2023	D0011	DRIFTTECH MECHANIC	14153	PW equip dump truc	142.81		142.81	
013222	003	28/09/2023	G0093	Gowler, Jevan	FD wages Sep2	FD wages Sept23	320.00		320.00	
013223	003	28/09/2023	H0005	H F Protection Sys	7039	Airport Security F	301.35		301.35	
013224	003	28/09/2023	N0026	NORTH ARM TRANSPOR	SI083966 SI083962 SI083975	Air vehicle fuel Air Diesel 498.6 Jet A-1 fuel 18047	954.79 983.44 27,303.62		29,241.85	

VILLAGE OF MASSET
 AP CHEQUE LISTING

Payment Date From 01/09/2023 To 30/09/2023 ALL Payments BY Pay Date

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
013225	003	28/09/2023	N0046	Niislaa Naay Heali	T&R donation'	Donation Re:Truth	500.00		500.00	
013226	003	28/09/2023	P0023	PitneyWorks	Sept23	Postage Sept23	315.00		315.00	
013227	003	28/09/2023	R0036	Rootham Services G	3674 3675	Sewer sys O&M - Ho FD Tsunami siren t	863.60 223.13		1,086.73	
013228	003	28/09/2023	R0049	R.D. of Fraser-For	12301	Misc IT (Airport/V	1,294.83		1,294.83	
013229	003	28/09/2023	T0003	TELUS BC Inc	25Sept23	Multi gl's Telus 2	3,292.81		3,292.81	
013230	003	28/09/2023	T0005	T.L.C. AUTOMOTIVE	0000160049	PW diesel	216.45		216.45	
013231	003	28/09/2023	T0082	Telus Mobility	21Sep23	VOM mobility Sept2	873.34		873.34	
013232	003	28/09/2023	W0040	Williams, Natasha	SEP23	Janitorial Sept23	1,950.00		1,950.00	
Total:							449,252.85	0.00	449,252.85	

Payment Summary		
Description	Qty	Amount
Cheque	66	449,252.85
EFT	0	0.00
Direct Deposit	0	0.00
Credit Card	0	0.00
Void	0	0.00
Total:	66	449,252.85

*** End of Report ***

VILLAGE OF MASSET
 AP CHEQUE LISTING

Payment Date From 01/10/2023 To 31/10/2023 ALL Payments BY Pay Date

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
013233	003	02/10/2023	00026	Olee, Andalib	02Oct23	October 2023 Renta	700.00		700.00	
013234	003	12/10/2023	A0003	ASSOCIATED ENGINEE	291959 292037 292036	SEWER SYS O&M WP GRANT 1.2 WP O&M	2,444.34 4,924.22 678.04		8,046.60	
013235	003	12/10/2023	B0001	BC HYDRO & POWER A	400003831998	MULTI GL'S BCHYDRO	13,383.37		13,383.37	
013236	003	12/10/2023	B0004	BIG RED ENTERPRISE	22274	Big Red Oct23	3,081.61		3,081.61	
013237	003	12/10/2023	B0056	BRENNTAG CANADA IN	46721452 46733209	WP CHEMICALS CR-CYLINDER RETURN	9,457.89 5,040.00-		4,417.89	
013238	003	12/10/2023	B0070	Bedard, Ted	Oct23	Boot allowance 202	230.99		230.99	
013239	003	12/10/2023	C0013	CANADIAN UNION OF	SEP23	UNION FEES SEPT202	784.70		784.70	
013240	003	12/10/2023	C0027	CANADA CUSTOMS & R	SEP23 FT SEP23 PT	CRA SEP23 FT CRA SEP23 PT	24,788.08 3,566.64		28,354.72	
013241	003	12/10/2023	H0108	Haida Gwaii Fitnes	OCT2023	Withdrawal request	20,000.00		20,000.00	
013242	003	12/10/2023	H0121	Holistic Emergency	16111	EOC KIT	25,787.19		25,787.19	
013243	003	12/10/2023	L0003	YOUNG, ANDERSON Ba	139102-139103	LEGAL SERVICES	1,332.80		1,332.80	
013244	003	12/10/2023	N0026	NORTH ARM TRANSPOR	SI084171	DIESEL LIFT STATIO	396.71		396.71	
013245	003	12/10/2023	O0016	OLD MASSETT VILLAG	2023-10-208	WWT Oct-Dec'23	15,003.00		15,003.00	
013246	003	12/10/2023	O0026	Olee, Andalib	UBCM Travel	UBCM'23 reimburse	120.23		120.23	
013247	003	12/10/2023	P0089	PACIFIC BLUE CROSS	1394332	Oct23 remit PBC	4,593.19		4,593.19	
013248	003	12/10/2023	R0047	Roadly	000406	AIR LINE PAINT	571.02		571.02	
013249	003	12/10/2023	S0022	North Coast Reg. D	28575	LITTER CONTROL- TI	80.00		80.00	
013250	003	12/10/2023	S0119	Secretariat of the	ADM897	FIRE HYDRANT PLACE	40.95		40.95	
013251	003	12/10/2023	T0005	T.L.C. AUTOMOTIVE	0000160151	PW FUEL	298.16		298.16	
013252	003	12/10/2023	W0011	WORKSAFE BC	3RD QRTR 2023	3RD QRTR 2023	6,814.36		6,814.36	
013253	003	12/10/2023	W0088	WASCO Winnipeg Air	103301 103302 103356	APR23 SMS AIR OP MANUAL APR2 Sept23SMS	2,380.00 1,575.00 2,627.10		6,582.10	
013255	003	20/10/2023	B0001	BC HYDRO & POWER A	113014629176	APT C 28JUL-27SEPT	249.20		249.20	
013256	003	20/10/2023	C0104	Campbell Geospatia	0124	WP O&M ONLINE ARC	425.60		425.60	
013257	003	20/10/2023	C0111	Canadian Western M	202242E/CO2	WP UPGRADE PROJ.	18,572.41		18,572.41	
013258	003	20/10/2023	D0001	Haida Gwaii Consum	SEP23	Multi GL's CO-OP S	622.94		622.94	
013259	003	20/10/2023	D0025	Daugert, Sylvan	2023 TRAV ALL	CAR RENTAL	184.31		184.31	
013270	003	20/10/2023	X0001	XEROX CANADA INC.	F61269220	COPIES 27AUG-25SEP	71.67		71.67	
013269	003	20/10/2023	U0015	Urban Systems Ltd.	221687 221688	SEAPLANE SITE PLAN MAIN ST. PIER PROJ	7,045.50 10,519.95		17,565.45	
013268	003	20/10/2023	S0022	North Coast Reg. D	28617	TIPPING FEES INV#1	80.00		80.00	
013267	003	20/10/2023	R0031	Royal Canadian Leg	17OCT23	VOM/FO REMEMBRANCE	150.00		150.00	
013266	003	20/10/2023	O0025	Orkin Canada Corpo	C-4236884	AIR POST CONTROL O	892.50		892.50	
013265	003	20/10/2023	N0008	NORTH CENTRAL LOCA	2103	NCLGA MEMBERSHIP 2	818.26		818.26	
013264	003	20/10/2023	N0001	Inlet Supply Ltd.	Sept23	Multi GL's Inlet S	971.50		971.50	

VILLAGE OF MASSET
 AP CHEQUE LISTING

Payment Date From 01/10/2023 To 31/10/2023 ALL Payments BY Pay Date

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
013263	003	20/10/2023	M0090	Backroad Mapbooks	28412	HG MAPS (100)	1,047.90		1,047.90	
013262	003	20/10/2023	M0007	MASSET SERVICES	6570	SEASONAL WHARF RAM	477.75		477.75	
013261	003	20/10/2023	H0114	Harbour Authority	2023-2024	LIABILITY INSURANC	500.00		500.00	
013260	003	20/10/2023	D0059	Digestco Limited	46850	10L ACCELERATE-SEW	517.56		517.56	
013271	003	31/10/2023	A0003	ASSOCIATED ENGINEE	292304	Water Plany Major	3,321.49		3,321.49	
013272	003	31/10/2023	A0025	ACKLANDS - GRAINGE	9881665575 9884248627	CHAIN SAW CHAPS(XL CHAINSAW CHAPS(M/L	375.81 139.39		515.20	
013273	003	31/10/2023	B0058	Centrix Control So	INV74284 INV74273	WATER PLANT O&M WATER PLANT O&M	349.44 1,534.40		1,883.84	
013274	003	31/10/2023	B0068	Bandstra Transport	T256803 E361458	FREIGHT-GREAT WEST FREIGHT-ROADLY-AIR	102.72 671.27		773.99	
013275	003	31/10/2023	B0070	Bedard, Ted	30OCT23	AIR JANITORIAL OCT	1,941.66		1,941.66	
013276	003	31/10/2023	C0004	Staples Advantage	64610394	MULTI GL'S STAPLES	856.14		856.14	
013277	003	31/10/2023	C0039	Clark Freightways	C0796504 C0807038	FREIGHT-DOUGLAS LA FREIGHT-JOHNYS MA	318.85 116.08		434.93	
013278	003	31/10/2023	C0113	CityWest Cable & T	OCT23	MULTI GL'S INTERNE	1,159.20		1,159.20	
013279	003	31/10/2023	D0011	DRIFTTECH MECHANIC	14177	AIR FUEL TRUCK SER	1,738.00		1,738.00	
013280	003	31/10/2023	F0037	Fast Fuel Limited	CL70750	FD VEHICLE FUEL	63.77		63.77	
013281	003	31/10/2023	G0078	Great West Equipme	PSI/182231	PW EQUIP-GRADER	2,245.25		2,245.25	
013282	003	31/10/2023	G0093	Gowler, Jevan	FD WAGES OCT2	FIRE CHIEF PAYMENT	320.00		320.00	
013283	003	31/10/2023	J0006	BULKLEY-STIKINE JA	187913 188149 188803	AIRPORT TERMINAL B AIRPORT TERMINAL B FREIGHT-AIR TERM B	276.54 630.68 199.74		1,106.96	
013284	003	31/10/2023	N0026	NORTH ARM TRANSPOR	SI084401	FREIGHT-BRENN TAG-	400.58		400.58	
013285	003	31/10/2023	N0039	Tenaquip Limited	15539595-02 15520126-01	AIRPORT TERMINAL WATER PLANT O&M	124.34 61.32		185.66	
013286	003	31/10/2023	P0016	PUROLATOR COURIER	454427247 454596156 454646411	FREIGHT-CENTRIX CS FREIGHT-CENTRIX-WA Freight-Kresral Ap	43.66 102.13 131.55		277.34	
013287	003	31/10/2023	R0034	Rocky Mountain Pho	IN029284 IN029285	MVFD EQUIP MVFD AIR COMPRESSO	989.34 2,180.07		3,169.41	
013288	003	31/10/2023	R0036	Rootham Services G	3691	AIR FUEL SYUS REPA	2,614.66		2,614.66	
013289	003	31/10/2023	S0017	FRED SURRIDGE LTD.	000669534	WATER DIST SYSTEM	744.38		744.38	
013290	003	31/10/2023	S0205	Simson Maxwell	SVI086814	SEWER SYSTEM O&M	1,767.87		1,767.87	
013291	003	31/10/2023	T0003	TELUS BC Inc.	30OCT23	MULTI GL'S TELUS O	3,301.17		3,301.17	
013292	003	31/10/2023	T0005	T.L.C. AUTOMOTIVE	0000160355	PW FUEL	239.90		239.90	
013293	003	31/10/2023	T0082	Telus Mobility	30OCT23	MULTI GL'S TELUS M	729.01		729.01	
013294	003	31/10/2023	W0004	WESTPOINT AUTOMOTI	832-419077 832-419087 832-419937	PW SHOP SUPPLIES PW SHOP SUPPLIES WATER PLANT O&M	86.42 69.42 712.63		868.47	
013295	003	31/10/2023	W0040	Williams, Natasha	OCT23	JANITORIAL OCT23	2,010.00		2,010.00	
013296	003	31/10/2023	X0001	XEROX CANADA INC.	L14300423	14 OF 60 COPIER LE	139.16		139.16	
Total:							216,574.68	0.00	216,574.68	

Payment Summary		
Description	Qty	Amount
Cheque	63	216,574.68
EFT	0	0.00
Direct Deposit	0	0.00
Credit Card	0	0.00
Void	0	0.00
Total:	63	216,574.68

*** End of Report ***