

**A G E N D A**  
**for**

**REGULAR COUNCIL MEETING**  
**October 15, 2024**

**COUNCIL CHAMBERS 7:00 PM**

**CALL TO ORDER**

The Village of Masset acknowledges the un-ceded traditional territory of the Haida Nation on which this meeting is held.

**ADOPTION OF AGENDA**

**COUNCIL MEETING MINUTES**

September 23, 2024, Council Meeting Minutes

**MINUTES AND REPORTS OF OTHER ORGANIZATIONS**

**NCRD September 2024 Board Report**

**CORRESPONDENCE**

**Ministry of Environment and Climate Change Strategy**

**VERBAL REPORTS OF COUNCIL/CAO/CFO**

**NEW BUSINESS**

**NB-1 Pier Project Change Order**

**NB-2 UBCM Volunteer and Composite Fire Departments Equipment and Training Grant**

**PUBLIC QUESTION PERIOD**

**ADJOURNMENT**

Village of Masset Regular Council Meeting of September 23, 2024

Minutes of the Regular Council Meeting held September 23, 2024 in the Council Chambers.

Present:	Mayor:	S. Disney
	Councillors:	T. Carty, B. Johnston (via phone), B. Pages (via Zoom)
	CAO:	J. Humphries
	CFO:	J. Brown

**CALL TO ORDER**

The Village of Masset acknowledges the un-ceded traditional territory of the Haida Nation on which this meeting is held.

The meeting was called to order at 7:01 pm.

**ADOPTION OF AGENDA**

Moved by Councillor Carty, seconded by Councillor Pages to adopt the agenda as presented.

CARRIED

**COUNCIL MEETING MINUTES**

**Council Meeting Minutes September 9, 2024**

Moved by Councillor Pages, seconded by Councillor Carty that the September 9, 2024 Council meeting minutes be adopted as presented.

CARRIED

**VERBAL REPORTS OF COUNCIL/CAO/CFO**

Councillor Carty attended the Gwaii Trust Audit & Finance meeting and the Renewable Energy Symposium.

CFO Brown has been working on the tax sale, the payroll program and assisted with OMVC interviews.

Councillor Johnston attended the UBCM conference and Gwaii Trust meetings.

CAO Humphries reported that a speaker representing the Village of Masset should be sent to the Truth and Reconciliation ceremony, Mayor Disney was appointed. He has been working on the disposition notice for the hospital.

Mayor Disney attended the UBCM conference and met with the Minister of Aboriginal Affairs and the Minister of Forests.

Moved by Councillor Carty, seconded by Councillor Johnston that the verbal reports be accepted as presented.

CARRIED

**NEW BUSINESS**

**NB-1 Old Library Building**

CAO Humphries spoke about a conceptual plan for the use of the old library building that was brought to him. The plan outlined an idea for a park/meeting area

Moved by Councillor Carty, seconded by Councillor Pages that the concept be presented to the Parks and Recreation Committee and to further discuss it with the person who presented it.

CARRIED

**NB-2 Northwest Regional Funding Agreement Reminder**

Moved by Councillor Carty, seconded by Councillor Pages that the Village of Masset Commit to implementing sound asset management practices and the development of asset management plans that are linked to long-term financial plans for core assets,

and

That the Village of Masset commit to using the 2024 Annual Payment from the Northwest Regional Funding Agreement, for an eligible purpose in Appendix 2 as set out by Section 18.

CARRIED

**NB-3 Dixon Entrance Golf Club Society**

CAO Humphries reviewed a request from the Dixon Entrance Golf Club for a permissive tax exemption. It was suggested that this item be referred to the Haida Gwaii Recreation to come up with a sustainability plan and seek out funding with Gwaii Trust.

Moved by Councillor Carty, seconded by Councillor Pages that staff be directed to write a letter indicating that the Village of Masset has a policy that they do not grant permissive tax exemptions.

CARRIED

**NB-4 Daaxiigan Sk'adaa Nee ASSAI Request for Community Hall**

Daaxiigan Sk'adaa Nee has requested use of the Howard Phillips Community Hall at no cost to run the ASSAI program on Wednesdays from 1:30 to 5:30. Gym space for students has been reduced from two schools and three gyms to one school and one gym. The Village previously has already agreed to provide the space to the school for a different program. The Village will tentatively agree to the use of the space for the first year, but this issue will need to be addressed for usage beyond that.

Moved by Councillor Carty, seconded by Councillor Johnston that the Village of Masset approve the use of the hall for the upcoming school year, but inform them that they should make plans for future programming at another location.

CARRIED

**NB-5 All Islands Protocol Table**

Council approved the letter of support for the All Islands Protocol Table UBCM grant application and will request a report at the next Council meeting.

Moved by Councillor Pages, seconded by Councillor Carty that the Village of Masset provide a letter of support to the Haida Gwaii All Islands Protocol Table for their UBCM Community to Community grant application.

CARRIED

**NB-6 AP Cheque Listing August 1<sup>st</sup> – 31<sup>st</sup> 2024**

Moved by Councillor Pages, seconded by Councillor Carty that the cheque listing for August 1<sup>st</sup> to August 31<sup>st</sup>, 2024 be approved.

CARRIED

**ADJOURNMENT**

Moved by Councillor Carty the meeting be adjourned at 7:50 pm to a closed meeting.

CARRIED

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Certified Correct, Administrator

## **Board Highlights**

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September 2024

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### **Delegations:**

Des Nobels provided an update on the Groundfish Development Authority. The Chair of the Board thanked Mr. Nobels for his delegation.

### **Board Business:**

1. The Board resolved to send a letter to the Conservative Party of British Columbia to outline the issues around the Draft Pacific Region 2024/25 Crab-by-Trap Integrated Fisheries Management Plan.
2. The Board resolved to provide a letter of support to the City of Prince Rupert for its application to the Canadian Mortgage and Housing Corporation's Housing Accelerator Fund.
3. The Board directed staff to engage with area First Nations on a proposed housing service for the region.
4. The Board resolved to approve a Housing Accelerator Fund application to the Canada Mortgage and Housing Corporation.
5. The Board resolved to abandon [Oona River Community Hall Service Establishing Bylaw No. 693, 2024](#).
6. The Board resolved to direct staff to bring reporting and proposed bylaws to the Board around dissolving the Moresby Island Management Standing Committee and creating two new advisory committees focused on 1) emergency management and public safety and 2) parks and trails.
7. The Board resolved to send a letter to Transport Canada highlighting the Board's concerns around the removal of the fuel tank farm at the Sandspit Airport.
8. The Board directed staff to bring a report to the Board to outline funding streams for trails and recreation in Electoral Areas A & C.

***For complete details of NCRD Board meetings, the Agenda and Minutes are posted online at [www.ncrdbc.com](http://www.ncrdbc.com).***



Joshua Humphries  
Chief Administrative Officer  
The Village of Masset  
PO Box 68  
Masset, BC V0T 1M0  
E-mail: [cao@masset.ca](mailto:cao@masset.ca)

Dear Joshua,

I am writing to follow up on the concerns raised during the 2023 Union of British Columbia Municipalities (UBCM) meeting regarding derelict vehicles on Haida Gwaii and the need for a long-term solution for vehicle recycling and disposal across the island. The ongoing challenge of managing abandoned and derelict vehicles requires efforts from multiple parties.

Since the 2023 UBCM meeting, we have engaged in discussions with the North Coast Regional District (NCRD), as well as the Indigenous Zero Waste Technical Advisory Group (IZWTAG) on the topic.

Some of the key issues brought forward include:

- The overcapacity of local junkyards on Haida Gwaii, with derelict vehicles increasingly spilling onto highways.
- The lack of local options for the disposal or recycling of derelict vehicles has led to the buildup of vehicles on private properties.
- The need for funding to support the removal, transport, and processing of derelict vehicles.

We understand that the current structure for vehicle recycling on Haida Gwaii depends on private businesses, with these efforts having been insufficient due to logistical and financial barriers. NCRD shared that they have been actively working with private industry to address the issue, including discussions with a private recycler in Prince Rupert who recently purchased a mobile processing unit capable of removing tires, fluids, and other hazardous materials. In our discussions with NCRD, we discussed potential funding sources through the Ministry of Municipal Affairs, you can find further information on available funding and grants at the following link: <https://www2.gov.bc.ca/gov/content/governments/local-governments/grants-transfers>

As you may be aware, certain components of derelict vehicles, such as tires, batteries, oil and antifreeze, fall under Extended Producer Responsibility (EPR) programs. Once these items are removed by the vehicle dismantler, they are picked up by the agency and recycled. However, the

management of the complete vehicle is not included under an EPR program.

If you have any additional concerns or would like to discuss this matter further, please feel free to contact me directly.

Sincerely,

Gwendolyn Lohbrunner



# VILLAGE OF MASSET

## Staffing Report

<b>To:</b>	Council
<b>From:</b>	Josh Humphries, CAO
<b>Date:</b>	October 15, 2024
<b>Subject:</b>	Pier Project / Stairs

**Description:** The Village of Masset received a grant from Destination BC to construct a boardwalk on the Pier. During the project, it was identified that a cover structure on the boardwalk was outside the budget and that funds be used to strengthen the piles, which have been completed. The Project has about 35,000 dollars left in the budget, and working with Urban Systems, the proposal of stairs down to the beach was proposed along with adding lighting (quote to come), which would use up the remaining grant funds and would be no extra cost to the Village.

**Recommendation 1:** The Council approves a change order to Broadwater's contract to use the remaining funds for the stairs as quoted.

**Recommendation 2:** Return the funds to the grant provider



247 1<sup>st</sup> Ave East  
Prince Rupert, BC V8J 1A7  
Phone 250-624-5158 Fax 250-624-5668  
e-mail: dmackereth@bwindustries.ca  
www.broadwaterindustries.ca

October 9, 2024  
Urban Systems  
Attn: Tenille Thompson

**Re: Masset Pier Beach Access Stairs**

Broadwater is pleased to provide the following quotation for constructing a timber stairway to allow beach access off of the Masset pier.

The quotation includes, all materials, labour, equipment, and LOA to complete the construction of the 48" x 12' staircase.

**Total Cost**

**→\$15,100.00+GST**

If you have any questions, please don't hesitate to contact me!

Yours truly,

*Doug Mackereth Jr.*

Doug Mackereth  
Estimator/Project Manager  
Cell: 778-884-2184



BCCSA BC Construction  
Safety Alliance



# ***VILLAGE OF MASSET***

## ***Staffing Report***

<b><i>To:</i></b>	Council
<b><i>From:</i></b>	Josh Humphries, CAO
<b><i>Date:</i></b>	October 15, 2024
<b><i>Subject:</i></b>	Union of B.C. Municipalities Volunteer and Composite Fire Departments Equipment and Training

**Description:** The Masset Volunteer Fire Department annually applies to the Union of B.C. Municipalities Volunteer and Composite Fire Departments Equipment and Training for a Grant with a maximum of 40,000 dollars. This year, they are looking for training, hoses, nozzles, and other equipment. The deadline to apply for the grant is October 18, 2024, and it is 100 percent funded by the provider.

**Recommendation 1.** The council writes a letter supporting the Volunteer Fire Department grant application.

**Recommendation 2:** The council doesn't support the grant application.



**VILLAGE OF MASSET**  
**MUNICIPAL PROTECTIVE SERVICES**  
**VOLUNTEER FIRE DEPARTMENT**



c/o PO Box 68 Masset, BC V0T 1M0

Station Office: (250) 626-3334 1686 Main Street E-mail [office.mvfd@gmail.com](mailto:office.mvfd@gmail.com)

Office of the Fire Chief: (250) 626-3917 E-mail [firechief.masset@mail.com](mailto:firechief.masset@mail.com)

Mailing Address for Fire Inspector: PO Box 321 Masset, BC V0T 1M0

Attn: Mayor and Council  
c/o Mr. Josh Humphries, CAO  
PO Box 68  
Masset, BC V0T 1M0

September 30, 2024

RE: Application for UBCM Grant, Volunteer and Composite Fire Departments  
Equipment and Training Program (2024-25)

Dear Mayor and Council,

On behalf of the department, I would like to express appreciation for your support in continuing to equip and train our firefighters and emergency services. This year we are seeking funding once again through UBCM, with the support and approval of our Chief Administrative Officer and Council, to move forward with further priorities and initiatives.

We are facing many challenges with aging equipment and in bringing training to our area. This year it is our preliminary plan with awarded funding through this grant, to be able to purchase and replace hoses, nozzles and other crucial firefighting and rescue tools on both our apparatus'. We are also seeking to obtain further training for fire services skills and leadership, a combination of online and in-person, as available. Finally, we require a plan to replace minimum two sets of turnout gear per year, including footwear and headwear, safety wear and PPE for required activities involving fire prevention and training. The total funds requested will match the new increased funding available of \$40,000.00.

Thank you for your consideration of this request to apply for this years' grant allocation. We are very grateful for the support that is afforded by means of the Village of Masset and the Union of BC Municipalities, as well as other local funding organizations. This support is crucial and will ensure that emergency and protective services for Greater Masset can meet the needs and growth of our community now and in the future.

Sincerely,

Jevan Gowler  
Chief of Department

# VILLAGE OF MASSET

## Grant: Pre-Application Report

<b>To:</b>	Josh Humphries, Chief Administrative Officer
<b>From:</b>	Jevan Gowler, Chief - MVFD Fire Rescue Municipal Protective Services
<b>Date:</b>	October 10, 2024
<b>Subject:</b>	Union of B.C. Municipalities Volunteer and Composite Fire Departments Equipment and Training

**Description:** The Masset Volunteer Fire Department annually applies to the Union of B.C. Municipalities Volunteer and Composite Fire Departments Equipment and Training for a Grant with a maximum of \$40,000 dollars.

### Expected Disbursement of Grant Funds (subject to final review in application):

<u>Training:</u>		\$5,250.00
<u>Equipment:</u>	Turnout Gear//Headwear/Footwear	\$14,100.00
	Fire Apparatus Tools, Hose and Nozzles	\$16,400.00
	PPE and Safety Wear	\$ 4,250.00
	<b>TOTAL:</b>	<b>\$40,000.00</b>